



HILLINGDON
LONDON



Cabinet

Date: THURSDAY, 27
SEPTEMBER 2012

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE, UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

Councillors in the Cabinet:

Ray Puddifoot (Chairman)
Leader of the Council

David Simmonds (Vice-Chairman)
Deputy Leader / Education & Children's Services

Jonathan Bianco
Finance, Property & Business Services

Keith Burrows
Planning, Transportation & Recycling

Philip Corthorne
Social Services, Health & Housing

Henry Higgins
Culture, Sport & Leisure

Douglas Mills
Improvement, Partnerships & Community Safety

Scott Seaman-Digby
Co-ordination & Central Services

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Wednesday, 19 September 2012

Contact: Mark Braddock, Senior
Democratic Services Manager
Tel: 01895 250470
Fax: 01895 277373
Email: mbraddock@hillington.gov.uk

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www.hillingdon.gov.uk

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
3E/05, Civic Centre, High Street, Uxbridge, UB8 1UW
www.hillingdon.gov.uk



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Notice (5-day)

Notice of Intention to conduct business in private, any representations received and any urgent key decisions

Whilst much of the business on the agenda for this meeting will be open to the public and media to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is shown in Part 2 of the agenda.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to confirm that the Cabinet meeting to be held on:

**27 September 2012
7pm, Committee Room 6**

will be held partly in private. The reason for this is because the private (Part 2) reports listed on the agenda for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

As it was impracticable to give 28 clear days notice of this meeting, due to the need to carefully consider the new regulations issued, the Chairman of the Executive Scrutiny Committee has kindly agreed that this meeting can be held partly in private and that the meeting is urgent and cannot reasonably be deferred.

The regulations also require 28 clear days notice of forthcoming key decisions. Due to the need to carefully consider the new regulations being issued, the Chairman of the Executive Scrutiny Committee has been notified in writing about the decision reports on this agenda. He has kindly agreed that these reports can be considered at this meeting for decision.

No representations have been received regarding this meeting.

Agenda

- 1 Apologies for Absence
- 2 Declarations of Interest in matters before this meeting
- 3 To approve the minutes of the last Cabinet meeting 1 - 18
- 4 To confirm that the items of business marked Part 1 will be considered in public and that the items of business marked Part 2 in private

Cabinet Reports - Part 1 (Public)

- 5 Adoption and Permanence of Looked After Children - Policy Overview Committee report (Cllr Simmonds) 19 - 50
- 6 Adopters' Charter (Cllr Simmonds) 51 - 60
- 7 Statement of Gambling Policy (Cllr Bianco) 61 - 64
- 8 Hillingdon Local Plan (Cllr Burrows) 65 - 74
- 9 Assets of Community Value Provisions (Cllrs Puddifoot, Mills & Bianco) 75 - 80
- 10 Community Infrastructure Levy for Hillingdon (Cllr Burrows) 81 - 92
- 11 Determination of Statutory Proposals (Cllr Simmonds) 93 - 104
- 12 Purchase of Carbon Allowances (Cllrs Bianco & Seaman-Digby) 105 - 110
- 13 Quarterly Planning Obligations Monitoring (Cllr Burrows) 111 - 138
- 14 Monthly Council Budget monitoring (Cllr Bianco) 139 - 166

Cabinet Reports - Part 2 (Private and Not for Publication)

15	School Capital Programme Update (Cllrs Bianco and Simmonds)	167 - 180
16	Ice Rink 2012 (Cllrs Higgins and Seaman-Digby)	181 - 190
17	Review of the Litter Enforcement Pilot Scheme (Cllr Bianco)	191 - 200
18	Hillingdon Learning and Development Centre and construction of a new Wren Centre adjacent (Cllr Bianco)	201 - 222
19	Tender for the supply of fuel (Cllrs Bianco and Seaman-Digby)	223 - 230
20	Ruislip Lido Enhancement Programme (Cllr Bianco)	231 - 250
21	Mobile Solutions (Cllrs Bianco and Seaman-Digby)	251 - 258
22	Tender for the removal of graffiti (Cllrs Bianco & Seaman-Digby)	259 - 264
23	Supply and Maintenance of Bulk Waste & Recycling Bins (Cllrs Burrows and Seaman-Digby)	265 - 272
24	Re-marketing of Honeycroft Hill Site (Cllr Bianco)	273 - 280
25	Disposal of 6 Church Road, Cowley (Cllr Bianco)	281 - 288
26	Scout Hut and Land at Shakespeare Avenue, Hayes (Cllr Bianco)	289 - 296
27	7 Breakspear Road North, Harefield (Cllr Bianco)	297 - 304
28	Supported Housing Programme - TO FOLLOW (Cllr Bianco)	

The reports listed above in Part 2 are not made public because they contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

29 Any other items agreed under special urgency rules

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Minutes

Cabinet

Thursday, 26 July 2012

Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge, UB8 1UW



HILLINGDON
LONDON

Published on: 27 July 2012

Decisions come into effect on: 3 August 2012

Cabinet Members Present:

Ray Puddifoot (Chairman)
David Simmonds (Vice-Chairman)
Jonathan Bianco
Keith Burrows
Philip Corthorne
Henry Higgins
Douglas Mills

Members also Present:

John Riley
Wayne Bridges
George Cooper
Judith Cooper
Brian Crowe
Catherine Dann
Paul Harmsworth
Edward Lavery
Michael White

- 571. APOLOGIES FOR ABSENCE**
- 572. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING**
- 573. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING**

The minutes and decisions of the Cabinet meeting held on 21 June 2012 were agreed as a correct record.

- 574. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE**

This was confirmed.

**575. EDUCATION AND CHILDREN'S SERVICES POLICY OVERVIEW COMMITTEE
REVIEW: ELECTIVE HOME EDUCATION**

The Chairman of the Education and Children's Services Policy Overview Committee, Cllr Catherine Dann, presented her Committee's review into Elective Home Education, which was warmly endorsed by the Cabinet.

RESOLVED

That Cabinet:

- 1. Welcomes the review of the Elective Home Education Policy from the Education & Children's Services Policy Overview Committee and gives formal approval to the updated EHE Policy;**
- 2. Approves the recommendations of the Education & Children's Services Policy Overview Committee as set out below:**
 - a). That an annual Borough network meeting take place between LBH EHE Parents and the local authority to enable networking to take place between different EHE groups.**
 - b). That officers review the EHE correspondence which is sent to EHE parents to ensure that their tone is empathetic and their contents are not open to misinterpretation.**
 - c). That EHE parents be provided with information on London Borough Exam Centres that will accept EHE children.**
 - d). That Cabinet be recommended to approve the updated policy on Elective Home Education and that the policy be reviewed on an annual basis.**

Reasons for decision

Following the Policy Overview Committee review and wider stakeholder consultation, Cabinet agreed a number of recommendations, including a new Elective Home Education policy, to reflect a more balanced approach to both safeguarding issues and the rights of parents, as well as to improve information and communication between the Council and parents.

Alternative options considered and rejected

The Cabinet could have decided to reject all or some of the Committee's recommendations.

Officer to action:

Julian Kramer – Planning, Environment, Education and Community Services

**576. CORPORATE SERVICES & PARTNERSHIPS POLICY OVERVIEW COMMITTEE
REVIEW: HILLINGDONFIRST CARD**

RESOLVED:

That Cabinet:

- 3. Welcomes the report from the Corporate Services & Partnerships Policy Overview Committee on the review into the operation and function of the Hillingdon First Card.**
- 4. Accepts the recommendations of the Policy Overview Committee as reflected below:**

Policy Overview Committee Recommendations

- a) That the Council's webpage for the Hillingdon First Card be redesigned during the general redesign of the Councils' public website.**
- b) Officers investigate the use of notice boards around the Borough, such as in town centres, shopping areas, sports centres, libraries to publicise the Card and the businesses which were part of the scheme.**
- c) That a re-promotion of the Business Directory part of the scheme take place, with officers working closely with the Hillingdon Chamber of Commerce.**
- d) That when undertaking their annual review, Drek Associates be asked to investigate whether businesses on Industrial Estates, self employed businesses such as plumbers, electricians, painters and decorators etc, could be included in the Hillingdon First Card scheme, and report back to the Cabinet Member for Improvement, Partnership & Community Safety.**
- e) That officers be asked to investigate whether the Borough's estate agents could be asked to provide home buyers and people looking to rent within the Borough, with information on the Hillingdon First Card scheme.**
- f) That officers be asked to look at businesses having the option of promoting offers, rather than discounts as part of the business element of the scheme.**
- g) That Hillingdon Chamber of Commerce be requested to consider using their Members' pages on their website for the promotion of the Hillingdon First Card.**
- h) That officers, in consultation with the Cabinet Member for Improvement, Partnership & Community Safety be given flexibility on the ideas and**

suggestions on promoting Hillingdon First Card, to ensure that these added value and were contained within existing budgets.

- i) That officers be asked to look at introducing Quick Response (QR) codes on marketing material to increase the profile of Hillingdon First Card. This could include the use of QR codes on public notice boards, libraries and sports centres.**

Reasons for decision

Cabinet noted the success of the Hillingdon First Card, which was launched in June 2009 and welcomed the review and recommendations by the Policy Overview Committee, which had assessed the impact of the Card and looked at possible new areas and opportunities to further increase the success of it for residents, and also for those businesses who were part of the scheme.

Cabinet passed on its thanks to the Committee for its work on this review.

Alternative options considered and rejected

The Cabinet could have decided to reject all or some of the Committee's recommendations.

Officer to action:

Khalid Ahmed – Central Services

577. COUNCIL TAX SUPPORT - A LOCALISED SCHEME TO REPLACE COUNCIL TAX BENEFIT

RESOLVED

That Cabinet agree to a 12 week consultation exercise for the delivery of a local Council Tax Support scheme, undertaken on the basis of the proposed scheme set out in the report.

Reasons for decision

Cabinet noted that the Local Government Finance Bill introduced a requirement for local authorities to design and implement a local support scheme for Council Tax from 1 April 2013 to replace Council Tax Benefit, which would be abolished under the Welfare Reform Act. As Councils are required to consult widely on their proposals for a local scheme, Cabinet approved Hillingdon's draft scheme for publication and wider public consultation.

Alternative options considered and rejected

Cabinet had a number of options as set out in the report in designing a scheme, but recommended a preferred scheme for consultation that would eliminate the funding shortfall and fit into a wider range of policy considerations.

Officer to action:

Paul Whaymand, Central Services

578. APPROVAL FOR THE COUNCIL, AS A MEMBER OF LOCATA HOUSING SERVICES LTD, TO VOTE TO AMEND EXISTING COMPANY MEMORANDUM AND ARTICLES OF ASSOCIATION

RESOLVED

That Cabinet approve for the Council, as a member of Locata Housing Services (LHS), to vote to amend the existing company memorandum and articles.

Reasons for decision

Cabinet gave its approval for the Council, as a member of Locata Housing Services, to vote to amend the existing company memorandum and articles of association.

It was noted that the Company had reached a point where it needed to change to further benefit its founding members to allow the Council, with the other members, to continue to lead innovation in the housing field.

Alternative options considered and rejected

Cabinet could have decided not to vote to amend the memorandum and articles of association, which would have not been in the best financial or service interests of the Council.

Officer to action

Beatrice Cingtho, Head of Housing

579. STATUTORY PROPOSALS REMOVING SPECIAL RESOURCE PROVISION AT GRANGE PARK INFANT & NURSERY SCHOOL

RESOLVED:

That the Cabinet:

- 1) Acknowledges the outcome of the representation period, following publication of statutory notice.**
- 2) Approves the statutory proposals to remove special resource provision (the "SRP Unit") at Grange Park Infant School, subject to the modification that implementation would be on 1st September 2012.**

Reasons for decision

Following a proposal by the Governing Body, Cabinet gave its approval to statutory proposals to remove the Special Resource Provision at Grange Park Infant and Nursery School. Cabinet considered carefully the representations received, but on balance agreed that the provision no longer met the changing needs of pupils requiring specialist provision.

Alternative options considered and rejected

Cabinet could have rejected the proposal or approved them with modifications or specific conditions.

Officer to action:

Venetia Rogers, Planning, Environment, Education and Community Services

580. COUNCIL BUDGET - 2011/12 CAPITAL AND REVENUE OUTTURN

RESOLVED:

That Cabinet:

- 1. Note the revenue and capital outturn position for 2011/12;**
- 2. Approves the final allocation of contingency budgets to Groups as set out in table 3;**
- 3. Approves the rephasing of £10,890k of General Fund capital and £2,126k of HRA capital budgets into 2012/13 as set out in tables 6 and 7 and;**
- 4. Note the annual treasury report at Appendix B.**

Reason for decision

Cabinet welcomed the Council's positive 2011/12 revenue & capital outturn position and agreed to re-phase capital resources to planned expenditure in cases where agreed and where planned expenditure had fallen within different financial years.

Alternative options considered and rejected

None.

Officer to action:

Paul Whaymand, Central Services

581. COUNCIL BUDGET - 2012/13 MONTH 2 CAPITAL AND REVENUE MONITORING

RESOLVED:

That Cabinet:

- 1. Note the forecast budget position for revenue and capital as at Month 2.**
- 2. In relation to growth bids received to request additional grant funding be added to budgets –**
 - Approves the addition to £150k Preventing Homelessness Grant funding to the Council's 2012/13 budget and delegates authority to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, in consultation with the Leader of the Council and the Cabinet Member for Finance, Property and Business Services, to authorise any expenditure from this funding;**
 - Approves the addition of £33k Food Standards Agency Grant to funding to carry out sampling and surveillance of imported food and feed at the Heathrow Health Control Unit;**
 - Approves the addition of £100k High street Innovation Grant funding to the Council's 2012/13 budget and delegate authority to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, in consultation with the Leader of the Council and Cabinet Member for Improvement, Partnerships & Community Safety, to authorise any expenditure from this funding;**
- 3. Note the treasury Month 2 update at Appendix B.**
- 4. Approve the retaining of agency staff as detailed in Appendix C.**
- 5. Approves allocation of £68k from General Capital Contingency to fund remedial fire safety works at Merrifields Children's Respite Home.**
- 6. Delegate authority to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, in consultation with the Leader of the Council and the Cabinet Member for Finance, Property and Business Services, to accept the Most Economically Advantageous Tender submission for the provision of Fixed Term Fixed Price (FTFP) energy supply.**
- 7. Approve the release of capital funds of £1.61m for Harefield Infants and Harefield Juniors Schools and £863k for Pinkwell Primary School (section 1 works). Furthermore, that Cabinet agree the urgency of this matter to ensure the expedient delivery of the school expansion programme and request that the scrutiny call-in procedures be waived on this recommendation so that this decision can take immediate effect.**

Reasons for decision

Cabinet noted the latest financial position at the start of the year and made a number of decisions to accept grants, retain agency staff, allocate capital funds for Merrifields Children's Respite Home and the school capital programme and provide flexible delegated authority to accept a tender for the Council's energy supply.

Alternative options considered and rejected

None.

Officer to action:

Paul Whaymand, Central Services

582. PRIMARY SCHOOL CAPITAL PROGRAMME UPDATE

RESOLVED:

That Cabinet:

- 1. Delegates authority to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services, to place a building contract for the remainder of the schools in the Phase 2 permanent programmes.**
- 2. Endorses the strategy outlined in the report for the hiring of temporary accommodation for use at Hermitage Primary School as a temporary measure whilst the permanent school is being built.**
- 3. Delegates authority to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services, to approve the building contract variations for MPH or Elliots to carry out the work at Hermitage Primary School.**
- 4. Agrees to fund the £160k hiring costs for temporary classrooms out of revenue in order to progress the above recommendations.**
- 5. Approve the retaining of the agency member of staff working as an Architect on the Phase 3 Schools.**
- 6. Approve the appointment of an in house Mechanical and Electrical (M & E) Engineer resource to carry forward the M & E work required on the 16 schools identified in the Primary School Urgent Works Programme.**

Reasons for decision

Cabinet received an update on the primary school capital programme and made a number of decisions to progress the provision of sufficient school places, including preparatory work, placing the necessary building contracts and agreeing consultancy / agency services.

Alternative options considered and rejected

Cabinet could have decided to delay or not progress aspects of the building programme, which would have impacted upon the Council's ability to provide sufficient school places.

Officers to action:

Boe Williams-Obasi and Norman Benn - Planning, Environment, Education and Community Services

Exempt Information

This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended).

583. CRANFORD PARK PRIMARY SCHOOL & WOOD END PARK SCHOOL - GRANT OF LEASES FOR ACADEMY CONVERSION

RESOLVED:

That Cabinet:

- 1. Approves the grant of a 125 year lease of Cranford Park Primary School on the main terms outlined in this report in order to facilitate the conversion of the school to an Academy.**
- 2. Approves the grant of a 125 year lease of Wood End Park School on the main terms outlined in this report in order to facilitate the conversion of the school to an Academy.**

Reasons for decision

Cabinet agreed the grant of a 125 year lease to Cranford Park and Wood End Primary Schools to facilitate their conversion to Academy status. Cabinet noted that decisions regarding academies are made by the Secretary of State for Education and therefore the Council had no choice other than to progress with the transfer of the premises.

Alternative options to consider and action

None.

Officer to action:

Mike Paterson
Planning, Environment, Education and Community Services

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584. MEALS ON WHEELS SERVICE: CONTRACT EXTENSION

RESOLVED:

That Cabinet approve the extension of the contract with Apetito for the provision of a meals on wheels service for a period of one year from the 27th September 2012 at a gross ceiling cost of £572k (and an estimated net cost to the Council of £251k).

Reasons for decision

Cabinet gave its authority to extend the contract with the Council's existing meals on wheels provider by one year to enable the development of an alternative model of provision based on a list of preferred providers. It was noted that this would provide for increased choice for residents that use personal budgets.

Alternative options considered and rejected

Cabinet could have requested a competitive tendering exercise but, given the Council's longer-term plans, the option of a direct replacement of the existing service was rejected.

Officer to action:

Paul Feven, Social Care, Health & Housing

Exempt Information

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585. SUPPORTED HOUSING PROGRAMME & HRA PHASE 2

RESOLVED:

225 Supported Housing Programme (including Acol Crescent)

1. That Cabinet agrees the following:

- a. The appointment of Faithful & Gould, for post tender consultancy services, in relation to Employer's Agent, Quantity Surveying and Engineering works, relating to the Category 1 projects as outlined in the report.
- b. To extend the existing agency staff contracts, required to be retained within the Corporate Construction Team, to provide co-ordinated design and project management and at a cost as outlined within the report.

2. That Cabinet delegates authority to the Leader of the Council and Cabinet Member for Finance, Property and Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, to:

- a. Take all decisions necessary to agree any surveys, reports and consultancy services, as required within the pre-construction phase.
- b. Agree variations to the Faithful & Gould post tender consultancy services appointment to enable additional Category 1 projects to be added.
- c. Enter into building contracts, following receipt of tender reports for Category 1 works, as identified within the report.
- d. Enter into, as they arise during the course of the overall programme, building contracts for additional Category 1 works following receipt of tender reports.
- e. Take all necessary decisions on the future development or disposal of Acol Crescent.
- f. Agree the planning applications setting out the proposals for each site.

HRA Phase 2

3. That Cabinet delegates authority to the Leader of the Council and Cabinet Member for Finance, Property and Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, to:

- a. Take all necessary decisions and agree any surveys, reports and consultancy services, as required in the pre-construction phase.

- b. **Enter into a building contract termination agreement with the Contractor Apollo Property Services Group Ltd.**
- c. **Enter into building contracts for works following completion of a tender report.**

Reasons for decision

Cabinet made a number of contractual decisions and gave delegate authority to Cabinet Members to progress the delivery phase of the Council's Supported Housing Programme and to facilitate the delivery of the HRA Phase 2 programmes of work.

Alternative options considered and rejected

Cabinet could have decided not to proceed with the housing programmes, which would have resulted in delays and units not being delivered on time, impacting also upon departmental budgets.

Officer to action:

Norman Benn
Planning, Environment, Education and Community Services

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586. WEST LONDON TENDER FOR HOUSING SUPPORT SERVICES

RESOLVED:

That Cabinet:

- 1. Delegates authority to the Cabinet Members for Social Services, Health and Housing & Co-ordination and Central Services, in consultation with the Corporate Director of Social Care, Health and Housing, the decision to access the West London housing support framework as a means of securing providers for new housing support services during 2012-16; and**
- 2. Delegates authority to the Leader of the Council and Cabinet Members for Social Services, Health and Housing and Co-ordination and Central Services, in consultation with the Corporate Director of Social Care,**

Health and Housing, to enter into ancillary agreements (call-offs or mini-tenders) for the operation of the framework once awarded.

Reasons for decision

Cabinet agreed to proceed, subject to delegated approval by Cabinet Members, with the London Borough of Hammersmith & Fulham's framework agreement for all housing support services, in order to provide further efficiencies and value for money across West London Boroughs.

Alternative options considered and rejected

Cabinet could have decided to continue purchasing all individual services by competitive tender or single tender action, but this option would have not benefited from the economies of scale achievable from such a framework agreement.

Officer to action:

Paul Feven, Social Care, Health and Housing

Exempt Information

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587. MENTAL HEALTH ACCOMMODATION SERVICES: AWARD OF CONTRACT

RESOLVED:

That Cabinet approves the award of a five year contract to Hestia Housing and Support from 1st October 2012 for a new housing support service for people with mental health related problems (with an option to renew for two further periods of one year) for the sum of up to £598K (£119.6k in each of the five years).

Reasons for decision

Cabinet agreed to award a contract for a housing support service to people with mental health related problems, enabling vulnerable residents to live independently in their own accommodation with a personalised model of service delivery giving them more choice and control.

Alternative options considered and rejected

Cabinet could have continued with providing these services through a number of single tender contracts but this would not have provided best value for the Council and vulnerable people concerned.

Officer to action:

Paul Feven, Social Care, Health & Housing

Exempt Information

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588. SITE ADJACENT TO SOUTH RUISLIP LIBRARY

RESOLVED:

That the Cabinet:

- 1) Authorise officers to undertake the build programme for 19 one bedroom and 12 two bedroom units, which is estimated to cost £2.89 million;**
- 2) Authorise officers to sell the completed units on the open market and;**
- 3) Delegate authority to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services to enter into building contracts following the completion of tender reports for the construction of the 19 one bedroom and 12 two bedroom units and to take all subsequent decisions in relation to the site.**
- 4) That Cabinet delegate authority to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, any necessary decisions in respect of the disposal of the 10 flats at Plot A South Ruislip, including terms to be agreed and their sales and marketing.**

Reasons for decision

Cabinet gave its approval for the Council to undertake a build programme of the proposed private residential scheme adjacent to the new Library, comprising 19 one

bedroom and 12 two bedroom apartments and sell on the open market. Cabinet also gave the necessary authority to progress the sale of the 10 flats on the Library site itself to long-term Borough residents.

Alternative options considered and rejected

Cabinet could have decided sell the land on the open market, but it was considered there was insufficient interest in the land to maximise any capital receipt.

Officer to action:

Marcia Gillings, Planning, Environment, Education and Community Services

Exempt Information

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589. SUPPORT PLANNING AND BROKERAGE AND PERSONAL BUDGETS SUPPORT SERVICE: AWARD OF CONTRACT

RESOLVED:

That Cabinet:

1. Delegates authority to the Cabinet Members for Social Services, Health and Housing & Co-ordination and Central Services, in consultation with the Corporate Director of Social Care, Health and Housing, the decision to use the West London Alliance established framework agreement for:

- (a) The provision of a support planning and brokerage service for adults and children from 1st October 2012 at a total annual ceiling cost of £190k for a period of four years; and**
- (b) Support services that will assist adults and children in the setting up and management of their Personal Budgets**

2. Delegates to the Leader of the Council and Cabinet Members for Social Services, Health and Housing and Co-ordination and Central Services, in consultation with the Corporate Director of Social Care, Health and Housing, the authority to approve the outcome of any mini-competition undertaken during the lifetime of the framework agreements to ensure that the Council is securing value for money.

Reasons for decision

Cabinet delegated authority to progress the Council's participation in the West London Alliance framework agreement, led by the London Borough of Hammersmith and Fulham, to provide a support and brokerage service for service users with eligible social care needs.

Alternative options considered and rejected

Cabinet could have decided to tender the service in isolation, but this option was rejected because of the opportunity for achieving better prices through a collaborative procurement arrangement.

Officer to action:

Paul Feven, Social Care, Health & Housing

Exempt Information

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590. VOLUNTARY SECTOR LEASING UPDATE

RESOLVED:

That Cabinet agreed the rents in the report, which were subject to negotiation with the voluntary sector organisations concerned, and instructed the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services to commission the Borough Solicitor to complete the appropriate rent review memorandum and lease documentation.

Reasons for decision

Cabinet considered applications from voluntary organisations and agreed to let/rent the properties concerned at less than the full market value in accordance with the Council's Voluntary Sector Leasing Policy.

Alternative options considered and rejected

Cabinet could have chosen not to apply the Voluntary Sector Leasing Policy.

Officer to action:

Michael Patterson -
Planning, Environment, Education and Community Services

Exempt Information

This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended).

591. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

No additional items were considered by the Cabinet.

The meeting closed at 7.45pm

IMPORTANT INFORMATION

DECISION AUTHORITY

Meeting after Cabinet, the Executive Scrutiny fully endorsed all of Cabinet's decisions. In accordance with the Council's Constitution, the Chairman of the Executive Scrutiny Committee agreed to waive the scrutiny call-in on Cabinet's decisions in respect of:

- **Item 11 (minute 581) decision no.7 – release of capital funds for the school expansion programme**

This decision comes into immediate effect.

The remaining decisions of the Cabinet come into effect from 5pm, Friday 3 August 2012.

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ADOPTION & PERMANENCY FOR LOOKED AFTER CHILDREN: MAJOR SCRUTINY REVIEW:

Cabinet Member	Councillor David Simmonds
Cabinet Portfolio	Deputy Leader and Education & Children's Services
Officer Contact	Gill Oswell, Central Services
Papers with report	Education & Children's Services Policy Overview Committee Final Report

HEADLINE INFORMATION

Purpose of report	To receive the Education & Children's Services Policy Overview Committee report on the review on Adoption & Permanency for Looked After Children
Contribution to our plans and strategies	Putting residents first, keeping children safe and supporting children to leave care to permanence without delay.
Financial Cost	There are no direct cost implications arising from this report.
Relevant Scrutiny Committee(s)	Education & Children's Services Policy Overview Committee
Ward(s) affected	N/A

RECOMMENDATIONS

That Cabinet:

1. Welcomes the attached report of the Education & Children's Services Policy Overview Committee on Adoption & Permanency for Looked After Children and the work carried out by officers of the Adoption & Permanence Team .
2. Accepts the recommendations of the Policy Overview Committee as reflected below:

RECOMMENDATIONS OF THE EDUCATION & CHILDREN'S SERVICES POLICY OVERVIEW COMMITTEE

- i) That the local arrangements for concurrent fostering and adoption approvals are strengthened taking advantage of statutory changes as soon as they are available.
- ii) The criteria for recruiting adopters should reflect statutory requirements and that Hillingdon applicants should be welcomed and approved on the basis only of their suitability to offer a permanent home to a child. Local processes to improve the efficiency of the approval process will continue to be strengthened to take advantage

of changes in regulatory framework as soon as they are available and any improvements possible ahead of statutory change will be made.

iii) The recruitment and attraction campaign for prospective adopters is improved by developing a range of approaches targeted at finding adopters who will meet the needs of harder to place children. This will include developing a recruitment website which is attractive to prospective adopters and gives good quality information to encourage them to offer a loving home to children who are waiting.

iv) That the proposed changes in Panel processes are implemented once regulatory changes are in place.

v) That a Hillingdon Scorecard for Adoption is developed and is used to report to the Adoption Panel, Corporate Parenting Board and as a management tool to monitor the progress of these proposals. The Hillingdon scorecard would be amended to meet any new statutory or regulatory changes.

vi)

a) That Hillingdon approved adopters should be routinely offered for exchange where there are no matched local children within 2 months of approval.

b) Funds gained from Interagency fees should be used to purchase adopters whose offer matches for any child waiting who is not matched with Hillingdon adopters. This should happen within one month of Hillingdon's Agency Decision Maker approving adoption as their plan.

c) That where children are not matched with Adopters within 3 months, their names will be placed on the Adoption register.

vii) Taking account of the Norgrove Family Justice Review, processes are reviewed to ensure that robust care plans minimising the need for expert witnesses and the assessment of Connected Persons delaying Care Proceedings, are devised.

viii) That the local arrangements for tracking the Permanence planning of all Looked After Children be strengthened and a regular management review of children's progress is implemented.

ix) That family finding for children waiting is focused on attracting offers for children who are harder to match with waiting carers by the use of short films of them, the development of Adoption Activity days or any other useful methods.

x) That arrangements to clarify the role of identity in matching children with prospective adopters are put in place with training provided for all staff involved in this work to ensure that children are matched without unnecessary delay wherever possible.

xi) The viability assessment of prospective Special Guardians be completed by the child's social worker before the Final Hearing of Care Proceedings unless directed otherwise by a court. The criteria for Special Guardians should be no less than that for Adopters.

xii) That a protocol is developed with local health & education partners to improve their offer to adopters offering priority access to support for adopted children in line with recommendations from the Action Plan for Adoption.

xiii) That parallel permanency planning be undertaken for a Child to ensure that there was no delay in finding a permanent home.

INFORMATION

Reasons for recommendation

The aim of the review was to look at the Adoption and Permanence arrangements in Hillingdon and to examine their effectiveness in terms of ensuring that all Hillingdon children that need a substitute permanent home are placed to meet their needs, within acceptable timescales.

Alternative options considered / risk management

The Cabinet could decide to reject or amend one or more of the Committee's recommendations.

Supporting Information

In November 2011 the Education & Children's Services Policy Overview Committee agreed to undertake a review of Adoption & Permanency for Looked After Children.

The terms of reference of the review were as follows:

- To review the overall position of legal permanence options for children including Adoption and Special Guardianship Orders (SGO)
- To explore the performance of LB Hillingdon against the national trends
- To discover obstacles to placing children for permanence in the context of national and local issues
- To review the value of recruiting local adopters to ensure that a "traded market" of adopters is economically viable to ensure faster matching of children to suitable placements
- To explore issues of matching in securing permanence for children against their dimensions of need in order to secure stability and longevity of placements.
- To explore barriers in the assessment of prospective adopters taking account of the program to reform Adoption announced in December 2011.
- To review the associated costs of securing permanence for looked after children against the relative costs of them remaining looked after.
- To review the arrangements for post adoption support and the contribution to securing stability for children who achieve legal permanence against the likely costs of them returning to care.
- To make recommendations to Cabinet based on the outcome of this review.

The review looked at the issues in relation to providing stable permanent homes as an outcome for Children who are looked after by the Borough.

The review took place between November 2011 and April 2012 and received evidence from the Council's Service Manager for Children's Resources, a Social Work Consultant, Three Adoptive parents, this Authority's Adoption Panel Chairman and the Panel's Legal Adviser.

The review focused on looking at the effectiveness of Adoption & Permanence arrangements in Hillingdon with a view to ensuring that all Hillingdon children that need a substitute permanent home are placed to meet their needs, within acceptable timescale.

Government Review on Adoption

The Narey review, which was commissioned in 2011 set up an expert working group comprising of key partners from across the adoption sector to help redesign and speed up the adoption process.

The review covered the process from the initial assessment, with a view to moving swiftly to a position where a pool of adoptive parents who were about to meet the needs of children awaiting adoption.

The working group developed a set of reform proposals, which would build on existing best practice and a revised assessment form to be published by the British Association for Adoption & Fostering. Following on from the reforms, the Government produced an Action Plan for Adoption in March 2012, which contains the most urgent changes needed to the adoption system. Further consultation will take place later in 2012 on the regulatory changes that will come into force in early 2013.

Financial Implications

None.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The recommendations will enable the adoption process in Hillingdon to move forward to reflect the agenda being set nationally with likely statutory changes that will be bought forward following the Government review of Adoption.

Consultation Carried Out or Required

The Committee took evidence from a range of witnesses as described in the review report.

CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and confirms that there are no direct financial implications arising from the recommendations set out above.

Legal

There are no legal implications arising out of this report save to note that under the Council's Constitution, Cabinet has the appropriate powers to adopt recommendations proposed at the outset of this report.

The statutory authority for adopting the recommendations will be by virtue of Section 1 of the Localism Act 2011 which makes provision for 'a general power of competence' for local authorities in England. The 'power' gives local authorities the power to do anything an individual can do unless specifically prohibited by law. This includes the power to act in the interest of their communities.

The recommendations seek to put Hillingdon's residents first by allowing Looked After Children to leave care to loving stable homes, improving services for Looked After Children and keeping Hillingdon's resident children healthy and safe.

BACKGROUND PAPERS

NIL

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Report of the Education & Children's Services Policy Overview Committee 2011/12

Adoption & Permanency of Looked After Children



Members of the Committee

Cllr Catherine Dann (Chairman)
Cllr Judith Cooper (Vice Chairman)
Cllr John Hensley
Cllr John Riley
Cllr David Benson
Cllr Susan O'Brien
Cllr Peter Curling
Cllr Lindsay Bliss
Mr Anthony Little



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Closing Word & Acknowledgements	Pages 24

Chairman's Foreword



I am delighted to present this review on Adoption & Permanency for Looked after Children. The aim of the review was to examine the effectiveness of Adoption & Permanence arrangements in Hillingdon with a view to ensuring that all Hillingdon children that need a substitute permanent home are placed to meet their needs, within acceptable timescale.

The review looked at the current performance information and heard from adopters on their experiences on the processes currently operated by Hillingdon.

The views of adopters and professionals involved in the adoption process was important for the Committee to understand where, if any, improvements could be made to reduce the delay for permanency for Looked After Children.

On behalf of the Committee, I would like to thank the external witnesses and officers for participating in the review. The Committee hopes that the recommendations can be supported by the Cabinet to ensure that delay for Looked After Children was reduced.

Catherine Dann

Councillor Catherine Dann
Chairman of the Education & Children's Services Policy Overview Committee

RECOMMENDATIONS

Following its review the Education and Children's Services Policy Overview Committee has made the following recommendations to Cabinet:

RECOMMENDATION 1 - That the local arrangements for concurrent fostering and adoption approvals are strengthened taking advantage of statutory changes as soon as they are available.

RECOMMENDATION 2 – The criteria for recruiting adopters should reflect statutory requirements and that Hillingdon applicants should be welcomed and approved on the basis only of their suitability to offer a permanent home to a child. Local processes to improve the efficiency of the approval process will continue to be strengthened to take advantage of changes in regulatory framework as soon as they are available and any improvements possible ahead of statutory change will be made.

RECOMMENDATION 3 - The recruitment and attraction campaign for prospective adopters is improved by developing a range of approaches targeted at finding adopters who will meet the needs of harder to place children. This will include developing a recruitment website which is attractive to prospective adopters and gives good quality information to encourage them to offer a loving home to children who are waiting.

RECOMMENDATION 4 - That the proposed changes in Panel processes are implemented once regulatory changes are in place.

RECOMMENDATION 5 - That a Hillingdon Scorecard for Adoption is developed and is used to report to the Adoption Panel, Corporate Parenting Board and as a management tool to monitor the progress of these proposals. The Hillingdon scorecard would be amended to meet any new statutory or regulatory changes.

RECOMMENDATION 6 -

- a) That Hillingdon approved adopters should be routinely offered for exchange where there are no matched local children within 2 months of approval.
- b) Funds gained from Interagency fees should be used to purchase adopters whose offer matches for any child waiting who is not matched with Hillingdon adopters. This should happen within one month of Hillingdon's Agency Decision Maker approving adoption as their plan.
- c) That where children are not matched with Adopters within 3 months, their names will be placed on the Adoption register.

RECOMMENDATION 7 - Taking account of the Norgrove Family Justice Review, processes are reviewed to ensure that robust care plans

minimising the need for expert witnesses and the assessment of Connected Persons delaying Care Proceedings, are devised.

RECOMMENDATION 8 - That the local arrangements for tracking the Permanence planning of all Looked After Children be strengthened and a regular management review of children's progress is implemented.

RECOMMENDATION 9 - That family finding for children waiting is focused on attracting offers for children who are harder to match with waiting carers by the use of short films of them, the development of Adoption Activity days or any other useful methods.

RECOMMENDATION 10 - That arrangements to clarify the role of identity in matching children with prospective adopters are put in place with training provided for all staff involved in this work to ensure that children are matched without unnecessary delay wherever possible.

RECOMMENDATION 11 - The viability assessment of prospective Special Guardians be completed by the child's social worker before the Final Hearing of Care Proceedings unless directed otherwise by a court. The criteria for Special Guardians should be no less than that for Adopters.

RECOMMENDATION 12 - That a protocol is developed with local health & education partners to improve their offer to adopters offering priority access to support for adopted children in line with recommendations from the Action Plan for Adoption.

RECOMMENDATION 13 - That parallel permanency planning be undertaken for a Child to ensure that there was no delay in finding a permanent home.

Background

What is Adoption?

Adoption is a way of providing a new family for children who cannot be brought up by their own parents. It is a legal procedure in which all the parental responsibility is transferred to the adopters. Once an adoption order¹ has been granted it can not be reversed except in extremely rare circumstances.

An adopted child loses all legal ties with their first mother and father (the 'birth parents') and becomes a full member of the new family, usually taking the family's name.

Although adoption and fostering have taken place informally for centuries, it was only in the 1920s that adoption became legally recognised in Britain.

Since then, nearly a million people have been adopted. Initially, adoptions were seen as a way of providing security for war orphans and children born to unmarried mothers.

The 1960s and 1970s saw major changes in adoption, fostering and childcare practices. While the number of babies available for adoption fell rapidly because of improved birth control and changing public attitudes, adoption practice changed its focus to finding families for children with 'special needs', such as those in local authority care who had been abused, neglected or had physical or learning disabilities.

The Council has a statutory duty to provide Adoption and Adoption Support Services. There are also duties in respect of other legislation and regulation including Children Act 1989 as updated by Children Act 2004 and 2008, Adoption Act 2002 as updated by Adoption Act 2005, Care Planning Regulations 2010, Adoption National Minimum Standards 2011 and Adoption Support Services Regulations 2005.

The statutory framework is again under review by Government with an Expert Working Group chaired by Martin Narey, their Advisor on Adoption. The group has submitted an interim report² and Government have issued an Action Plan

¹ a court order giving the person adopting the child the parental rights and duties in relation to that child.

²

<http://media.education.gov.uk/assets/files/pdf/w/working%20groups%20report%20on%20rede%20signing%20adoption.pdf>

giving indications of planned changes in the statutory and regulatory framework.

This review was conducted against the backdrop of the Government Review and sought to establish what Hillingdon's issues are in relation to providing stable permanent homes as an outcome for children who are Looked After in the Borough.

The review heard from Council Officers, The Chairman of Hillingdon's Adoption & Permanence Panel, the Legal Advisor to that Panel, a national expert on Adoption and some of those who have or are adopting children who were formerly Looked After by Hillingdon Council.

The aim of this was to provide a spread of witnesses who established the national picture, history and background of adoption, looked at Hillingdon's performance in contrast to the average performance in England and the rest of West London. This was followed by an examination of the process of adoption in Hillingdon to try to establish the strengths and weaknesses in order to make proposals to ensure that children are found families appropriately, without undue or unnecessary delay and that these homes provide safety and stability throughout childhood and beyond.

The legal process of adoption

Most children available for adoption are in local authority care, either with foster parents or in a children's home. Sometimes step-parents adopt the child from the previous marriage of their new husband or wife. In other cases, people adopt the child of a close relative.

Adoption law is set out in the 1976 Adoption Act and 1989 Children Act. However, most of the detailed procedures are laid down in guidance rather than in law.

Those wishing to adopt a child must be aged over 21 and able to show that they can give the child the care he or she needs. Decisions are made by an adoption agency, which is normally a local authority - but adoption is sometimes arranged by a voluntary agency.

Strict conditions

There are considerable variations between local authorities in terms of the number of children who are adopted after being in care. A recent study found that some authorities placed no children for adoption, whereas in others one in 10 of all children in care were placed with adoptive parents.

On 28 August 1998 the Government announced new adoption guidelines. In light of the fall in the number of adoptions in recent years, the guidelines sought to emphasise the benefits of adoption and encourage more flexibility in the selection procedures.

The guidelines stressed that it would be unacceptable for children to be denied adoptive parents solely on the grounds of racial or cultural background or a parent's smoking habits, for example. The Government also expressed concern about the length of time some children wait in care before joining an adoptive family.

Facts and Figures

There were 65,520 children in local authority care in England on 31 March 2011 an increase of 2% from 2010. The average age of adoption was 3 years and 10 months. During the year ending 31 March 2011 3,050 Looked After Children were adopted which was a decrease of 5% from 2010.

The number of adoptions are about a quarter of the level they were two decades ago. There were 21,000 in 1975 compared to 5,797 in 1995. About half of adoptions are by step-parents. Some 35,000 children are living with foster parents and a further 10,000 in local authority care. Only 10% of applicants become adopted parents. Nearly half of children who are adopted have previously been the victim of abuse or neglect.

Children entering care after the age of five wait an average of five years before being adopted. More than a third of children who are taken into care have three or more placements prior to being adopted. Around a quarter of adoptions are made by foster carers.

What is the difference between adoption and fostering?

Foster carers share the responsibility for the child with a local authority and the child's parents.

Fostering is usually a temporary arrangement, though sometimes foster care may be the plan until the child grows up. This long-term or "permanent" fostering cannot provide the same legal security as adoption for either the child or the foster family but it may be the right plan for some children.

Who are the children who need adopting?

There are around 4,000 children across the UK needing adoption every year. These children are from a great variety of ethnic and religious backgrounds. Many of these children are of school age and over half of them are in groups of brothers and sisters who need to be placed together.

There are disabled children and children whose future development is unclear - for more details read articles from *Be My Parent* about caring for children with special needs.

Some children will have been abused and/or neglected and all will have experienced moves and uncertainty and their resulting behaviour may be challenging.

Who can adopt?

You have to be over 21 to be considered to adopt, happy to make space in your life and home for a child, patient, flexible and energetic, and determined to make a real difference to a child's life, for a lifetime.

Some people think about adoption but never look into it further – possibly because they are over 40 and think they'll be ruled out. But they are wrong, there is no upper age limit. Agencies are looking for adopters who have the physical and mental energy to care for demanding children, and whose lifestyle suggests they will still have that energy when the child is a teenager, or young adult. Older children are among those children who wait the longest so adoption agencies are keen to hear from people who can give a permanent and loving home to an older child.

People from all ethnic origins and religions can adopt although some religions and cultures have their own perspectives on this. It is essential that any family with whom a child is placed is in a strong position to meet the child's emotional, identity, health and development needs. Over many years, research and practice experience indicates that children usually do best when brought up in a family that reflects or promotes their ethnic, cultural or religious identity. What this means in practice is that efforts are made to find a family that reflects or can promote the child's individual identity. This search always needs to be balanced against the importance of minimizing any delay in placing the child. In practice, social workers need carefully to consider how available adopters can meet as many of a child's assessed needs as possible while ensuring the child is placed with the minimum of delay. In England, the revised Adoption Statutory Guidance 2011, establishes a clear framework for addressing these complex issues.

Disabled people are not excluded and sometimes experience of disability will be positively welcomed.

A single person, or one partner in an unmarried couple - heterosexual, lesbian or gay - can adopt. Since 30 December 2005 unmarried couples in England and Wales can apply to adopt jointly.

How do people apply to adopt?

To adopt a child in the UK you need to be accepted by an adoption agency and go through a number of checks before being approved as adopters. In

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Final Report on their review into the Adoption & Permanency of Looked After Children*

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Hillingdon this is done through the Fostering and Adoption Team within Social Care, Health & Housing. People are not limited to their own immediate locality but most agencies work roughly within a 50 mile radius of their office. Although it is only possible to follow through an application with one agency, several can be contacted at this early stage.

How do people get approved to adopt?

It usually takes at least six months for social workers from an adoption agency to get to know prospective adopters, assess them and help prepare them for the task ahead.

Confidential enquiries will be made of the local social services or social work department and the police.

Applicants will be examined by their GP and will be asked to provide personal references from at least two friends.

The agency's independent adoption panel will consider a report on the application and recommend whether or not applicants should be approved as adopters who will be given the opportunity to meet the panel.

How adoption is made legal

There are certain minimum periods for which the child must live with the adopters before an adoption order can be made, or, in England and Wales, before an application can be made to the court. The precise details vary very slightly depending on the country concerned and the circumstances in which the child came to live with the adopters.

A birth mother cannot give consent to adoption until her child is at least six weeks old. Where birth parents do not agree, there is a process for the agreement to be independently witnessed. The detailed process varies according to the legislation of the particular country in the UK.

If birth parents do not agree to adoption, there are circumstances in which the court can override their wishes. Again the detailed process will depend on which country is involved. In many cases the question of consent will be considered by the court before the child is placed for adoption. A children's guardian (England and Wales) or a curator ad litem (Scotland) or a Guardian ad litem (Northern Ireland) will be appointed by the court to investigate and give advice to the court on the child's best interests. In some circumstances, it will be necessary for the question of consent to be considered when the adopters actually apply for the final adoption order.

A Looked-After Child is one who is in public care. This means they are looked after by a local authority (LA). To adopt a Looked-After Child you will need to submit an application to an adoption agency, which will assess your suitability. Then the court will decide whether to make an adoption order in your favour.

OBJECTIVES

The aim of the review was to look at the Adoption and Permanence arrangements in Hillingdon and to examine their effectiveness in terms ensuring that all Hillingdon children that need a substitute permanent home are placed to meet their needs, within acceptable timescales

The review looked at national performance in achieving permanence for looked after children (Adoptions & Special Guardianship Orders) and the Hillingdon performance against that backdrop. It heard evidence from internal and external experts as to the current issues and obstacles recognised as contributing to delays in achieving outcomes speedily for Looked After Children.

The review of this area was to look at the effectiveness of Adoption & Permanence arrangements in Hillingdon with a view to ensuring that all Hillingdon children that need a substitute permanent home are placed to meet their needs, within acceptable timescale.

The Terms of Reference of the Review were:

- To review the overall position of legal permanence options for children including Adoption and Special Guardianship Orders (SGO³)
- To explore the performance of LB Hillingdon against the national trends
- To discover obstacles to placing children for permanence in the context of national and local issues
- To review the value of recruiting local adopters to ensure that a “traded market” of adopters is economically viable to ensure faster matching of children to suitable placements
- To explore issues of matching in securing permanence for children against their dimensions of need in order to secure stability and longevity of placements.
- To explore barriers in the assessment of prospective adopters taking account of the program to reform Adoption announced in December 2011.
- To review the associated costs of securing permanence for looked after children against the relative costs of them remaining looked after.

³ A special Guardianship Order is an order appointing one or more individuals to be a child’s “Special Guardian” and is intended for those children who cannot live with their birth parents and who would benefit from a legally secure placement, however, it is less secure than an Adoption Order because it does not end the legal relationship between the child and his/her birth parents.

- To review the arrangements for post adoption support and the contribution to securing stability for children who achieve legal permanence against the likely costs of them returning to care.
- To make recommendations to Cabinet based on the outcome of this review.

To meet the objectives of the review Members held 2 meetings on 9 February and 20 March 2012, when background information and evidence was received to help the committee in forming their findings.

The information, evidence and findings of the review are set out in the next sections under the following headings:

1. Information and analysis.
2. Evidence and enquiry.
3. Recommendations.

INFORMATION AND ANALYSIS

Securing permanence for Looked After Children is of critical significance to them and is a factor in their ability to grow up as well adjusted adults, able to become good citizens who enjoy positive relationships and family life.

Focus on adoption has become a national issue with Central Government recently producing league tables of performance aimed at driving up the number of children adopted and the delays they face in waiting for families. This review looked at that in the wider context of securing permanence for children.

In terms of pressures on local authority resources, the cost of looking after children has also been a matter of concern locally and nationally. Securing permanence is a positive “exit from care” for children that co-incidentally relieves cost pressures both from the direct costs of looking after children and the indirect costs of providing a “looked after children’s service” for them.

From the two witness sessions the Committee identified two key issues, which helped the review reach its conclusions:

1. Resources available for adoption support, possibly through “passports to services”
2. Timescales being put forward by the Government Review.

EVIDENCE & ENQUIRY

Witness sessions for the review were held on the 9 February and 20 March 2012.

The Committee received a presentation from Roy Stewart, a nationally accredited expert in Adoption & Permanence, who gave a historical context explaining the reasons for the complex process for achieving adoption and permanence. This included statutory and regulatory changes introduced in response to inquiries and policy changes to date.

The Committee also heard from the Council's Service Manager for Children's Resources in Social Care Health and Housing, Children & Families, who presented performance data and process information which set out the situation for Hillingdon children. He also presented information about the processes in Adoption both nationally and locally in Hillingdon.

The Council's Legal Advisor to Hillingdon's Adoption & Permanence Panel also gave evidence to the Committee on issues relating to the Court proceedings and the legal aspects of Adoption.

The Independent Panel Chairman for Hillingdon's Adoption & Permanence Panel gave the Committee a perspective of the role of the Panel in the permanence process and made reference to research initiatives which evidence the outcomes.

A group of Hillingdon Adopters also provided the Committee with evidence on their personal experience of the approval and assessment process with all of them agreeing that, whilst it had taken some time, they had benefited from the learning and reflection which had enabled them to settle on the children they could offer to adopt. The adopters also spoke about their need for ongoing support. They appreciated the support given by Social Care staff but were concerned at the difficulties encountered both with schools and health support.

The Committee was also provided with a presentation on the Action Plan for Adoption⁴, which had been published on 15th March 2012 following the rapid review of adoption commissioned by the Government. The Committee was also informed of the proposed response the Council was to make to the Action Plan.

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The Munro and Family Justice Reviews

The Committee was informed of the 2010 Munro and Family Justice Reviews which were important for purposes of the review. The Munro review looked at how to remove the barriers and bureaucracy which prevented social workers spending valuable time with vulnerable children. The Family Justice review examined the effectiveness of the family justice system and the outcomes it delivers.

From the first witness session the Committee was provided with a general overview of the adoption process, together with the situation as it applied to Hillingdon.

Adoption in Hillingdon

- There was a significant difference in moving from fostering to adoption.
- A child's wishes and views of birth parents had to be considered.
- Birth family had to be considered as an option for permanency, if this was felt to be in the best interest of a child.
- Black children are often older when placed for adoption so their needs become greater, and their chances of being adopted smaller.
- Feedback to the Adoption Panel showed that 77% of cases were either good or excellent.
- 14% of cases were delayed by Court proceedings and 9% delayed for other reasons, but had improved.
- In 2010/11 there were 16 children awaiting adoption, 9 adoptions approved in 2011/12, 20 children placed with adopters, 17 Adoption Orders were made and 8 children had waited longer than the required 12 months. These figures included hard to place children due to their age and those with additional needs.
- Prospective adopters were given indication of a child's needs as it was not really known how a child would react in a family environment.
- Awareness of the needs and potential needs could be talked through with the adopter's social worker.
- The aim was for permanency for a child, some children may have long term needs and many settle and catch up.
- Permanency planning in some areas could be made quicker for those adoptions that were not contested.
- There needed to be two different mechanisms adoption for those cases that were contested and those that were not.
- Residence Orders were just as permanent as Adoption Orders & Special Guardianship Orders which, the Courts have power to grant.
- Research showed that adoption outcomes were better for a child.
- There needed to be strong permanency planning

People who enquire about Adoption are sent an Information pack which includes a reply slip. On return of the reply slip indicating that they wish to

proceed with their interest in becoming adopters, a home visit is arranged where a social worker from Adoption & Permanence team will discuss the circumstances and interests of the applicant and give some further information about the process and the children who are awaiting adopters. The next stage in the process is attending a Preparation Group which is days staggered over 4 weeks (1 day per week). Applicants then commence the Home Study assessment where a social worker prepares a Prospective Adopter Report which will be presented to Adoption Panel for recommendation to the Agency Decision Maker (Deputy Director, Children & Families).

This process is under review and will be streamlined in line with Action Plan for Adoption and regulatory changes being brought forward by government.

Timescale

There were national minimum standards in relation to timescales for Adoption. These timescales include: Children whose plan is adoption should be placed with adopters within 14 months of becoming looked after; children should have their plan for adoption ratified by the Agency Decision Maker within 2 months of a Looked After Child Review recommending that adoption is in their best interests and that once a court has made a Placement Order children should be placed within 7 months,

One of the recommendations suggested by the Government's adoption review working group stated that it would be easy to achieve a 55 week timescale for the average adoption case. There were a number of reasons why this might not be achievable.

Currently care proceedings in Hillingdon are taking an average of 55 weeks with approval of adopters taking 8 months on average from their application to being presented to panel.

The Committee was informed that the proposed reduced timescale of 6 months for adoption would put pressure on Local Authorities to meet the deadlines. The timescales needed to reflect the needs of children and whether further research and counselling was required. All parties, including adopters expressed an anxiety that time is needed to reflect and think through the changes required in preparing to adopt a child, particularly one with additional needs. Longer timescales are sometimes necessary to allow issues to be resolved with prospective adopters.

There were other areas where additional time was required. The placement of sibling groups to provide permanency, additional staff time needed in relation to the preparation work required for a child with complex needs and there may be therapeutic work required before a placement is made.

It was vital that there was early intervention to support adoptive families to ensure that bonds and attachments are formed and that the emerging needs of children who have suffered abuse and trauma are addressed.

Government Review

In relation to Adoption Orders (AO)⁵, Special Guardianship Orders (SGO) and Residence Orders (RO)⁶ the total number of children leaving care to permanence had risen from 3500 in 2006 to 4500 in 2011.

The main focus of the Government review being undertaken on adoption was to speed up adoption for children, however the Committee noted that since 2006 SGOs have taken a proportion of permanence outcomes which taken together has resulted in the number of children achieving permanence rising.

This would depend on the successful recruitment of prospective adopters. The Committee was informed that Hillingdon was heading in the right direction on achieving the statutory timescales and acting on meeting some of the objectives in light of the national debate.

Permanency and placements needed to be twin tracked to ensure that there was no delay for the placement of a child.

RECOMMENDATION 1 - That the local arrangements for concurrent fostering and adoption approvals are strengthened taking advantage of statutory changes as soon as they are available.

Recruitment of Adopters

The recruitment process was sometimes slowed down by the exclusion of some adopters, concerns over the stability of placements, the pre-course work which was needed to be carried out to include fully the needs of children and criminal convictions which came to light for prospective adopters.

The Committee was given a brief outline on the procedure for adopter and were informed that the first point of contact for prospective adopters was through the contact centre. After the initial enquiry a permanency professional welcomed the family and provided the necessary information on the procedure. Training was provided, which included a range of sessions from seminars to role play, all to prepare adopters.

⁵ An adoption order is an order made by the court on an application under section 50 or 51 giving parental responsibility for a child to the adopters or adopter.

⁶ A Residence Order (RO) settles the arrangements for where a child, or young person must live and gives that person, or persons, parental responsibility (PR).

There are no additional criterion used as barriers for prospective adopters and each family was assessed on merit and their ability to offer a secure and loving home permanently for a child who has been looked after. In the future the two stage recruitment process will include e-learning which will be used locally as soon as it becomes available.

The shortened assessment is being piloted already within Hillingdon's Adoption Team.

RECOMMENDATION 2 – The criteria for recruiting adopters should reflect statutory requirements and that Hillingdon applicants should be welcomed and approved on the basis only of their suitability to offer a permanent home to a child. Local processes to improve the efficiency of the approval process will continue to be strengthened to take advantage of changes in regulatory framework as soon as they are available and any improvements possible ahead of statutory change will be made.

The recruitment campaign for prospective adopters will be based on the Council's recent successful campaign to improve the recruitment of foster carers. Some of the areas the campaign will focus on will be finding adopters for sibling groups, children with additional needs and children of dual heritage

The Committee was informed of the development of a recruitment website for adopters which will provide good quality information for would be adopters and would help promote and encourage them to offer themselves to become adopters.

RECOMMENDATION 3 - The recruitment and attraction campaign for prospective adopters is improved by developing a range of approaches targeted at finding adopters who will meet the needs of harder to place children. This will include developing a recruitment website which is attractive to prospective adopters and gives good quality information to encourage them to offer a loving home to children who are waiting.

Adopters Charter

Reference was made to the Government's Action Plan for Adoption which requested that an Adoption Charter be drawn up which would bring greater clarity to the commitments of all parties involved in the adoption process. The Committee was informed that plans are in place for Hillingdon to implement the Adopters Charter setting out standards and expectations for and of prospective adopters.

Work with other professionals

The Committee was informed that a meeting with local Court officers had been set up to discuss the process and how the timescales for permanency could be met.

At present Counsel and Social Services Managers were always in attendance at hearings. A lot of debate and work between parties took place outside of the Court hearing. The court process requires work with a range of professionals including social care, legal representatives, and Court Officials, Children and Family Court Advisory and Support Services and Children's Guardians.

Resources

Time and resources were needed to support adopters at the first point of placement to ensure the management of the placement of the attachment of a child to the family.

With fostering, support was always available, but with adoption once an adoption order had been granted support is provided within the Adoption Support Plan. It is difficult to commit other agencies to offering support in the longer term.

The Committee was informed that Adoption Panels mainly focused on a child's needs, which was the main factor in this process.

Housing was one of the considerations of adoption that applied in some areas. It would be difficult to deliver a housing need for prospective adopters but this could be raised as a challenge within the Housing Strategy.

Housing was an important issue that had been highlighted, which may enable sibling groups to be accommodated in suitable social housing, but this would be at a cost. In the Statutory Guidance on Adoption there was guidance in relation to housing but this would not necessarily be an obstacle for prospective adopters.

The Committee was informed that a tenancy review was to be undertaken and housing to accommodate a child to be adopted could be looked at as a factor for priority in Housing when looking at the overall tenancy strategy.

An SGO would be sought where there was already a significant relationship (defined in regulations) with a child and there was an attachment and care was being provided in a safe and proper way. In this way it is different to adoption where effectively children and adults who have never met are brought together as a new family.

There was a statutory obligation to consider children remaining with birth family. The threshold for SGO's was no lower than for AO's.

Adoption Panel

The Committee was informed that there was a central list of Adoption Panel Members to ensure there was no delay in considering permanency. The remit of the Panel was to consider:

- Permanency through either Adoption, Long Term Fostering or Special Guardianship Orders.
- Contact for a child post placement.
- Placement orders, authority to place a child for adoption were also considered by the panel currently but It is unclear whether this would still be the case under the Government review.
- Prospective Adopters, number of children, age range, and sex of child and post placement resources where necessary to provide post adoption support.

The Committee was made aware that the proposed regulatory changes would result in the processes for the Adoption Panel having to be updated to reflect the changes. However, officers were unaware of these proposed changes at this stage.

RECOMMENDATION 4 - That the proposed changes in Panel processes are implemented once regulatory changes are in place.

Scorecard

Reference was made to the Department for Education adoption scorecards which had been introduced as part of a new approach to address delays in the adoption system. As part of this, the Council will have to set performance thresholds for the first and second indicators in the scorecard. They will make clear minimum expectations for timeliness in the adoption system.

The adoption scorecard shows, against three key indicators, how swiftly children in need of adoption are placed for adoption, in each local authority area. These scorecards allow local authorities and other adoption agencies to monitor their own performance and compare it with that of others. In the future this will also include data on how swiftly local authorities and adoption agencies deal with prospective adopters.

The Committee agreed with the reasoning behind the scorecard but felt that Hillingdon should broaden it to enable even greater monitoring of the progress of adoption.

RECOMMENDATION 5 - That a Hillingdon Scorecard for Adoption is developed and is used to report to the Adoption Panel, Corporate Parenting Board and as a management tool to monitor the progress of

these proposals. The Hillingdon scorecard would be amended to meet any new statutory or regulatory changes.

Experiences of Adopters

The Committee received evidence from three witnesses who provided information on their own individual experiences of the adoption process. This information included the following:

- From the first enquiry about adoption to the placement of the child, had taken a year.
- Home assessment was carried out by the same Social Worker throughout.
- Once approved as adopters it was a year before a child was placed.
- Two Hillingdon children were placed who had previously been in care for 2 years.
- It was difficult to say if a longer lead in for the placement would have helped.
- Both children needed a lot of therapy with the older child now placed in a special school and doing well.
- Both children still have emotional needs and would need further therapy in the future.
- Support had been received from Child and Adolescent Mental Health Services (CAMHS) for 3 years but had now ceased.
- A Younger child was in a mainstream school, but was not coping very well.
- Social Services were very supportive of the family.
- Other professionals were not providing any request for support.
- Funding was a big issue and this was felt why support was not being provided by other professionals and statutory agencies.
- The children do not have any direct contact with the birth family.
- The assessment was smooth and the Social Worker was very good.
- Matching had taken a long time for various reasons.
- The children placed had been with their birth family for 5 years and in Foster Care for 18 months.
- A lot of support had been provided by the Hillingdon Play Therapist.
- All other professionals, other than Social Services, were failing to provide the support the family needed.
- Access to school placements when adopting was an issue as a place could not be guaranteed until a child was placed.
- The Foster Carer was not keen to provide information of the issues, as it was felt they would be judged as not being able to cope.
- There were a lot less issues where a child had not been relinquished early from a birth family.

- Started process in 2010, had found obstacles as a same sex couple with other Agencies. Hillingdon treated us as human beings.
- Hillingdon process went smoothly.
- Attended a 3 day training course in December 2010.
- Placement, panel reports were provided and play therapy was received.
- Social Services provided as much case history as they had.

Other findings of the Committee

Recruiting a pool of adopters, ensuring that no unnecessary obstacles or barriers are put in the way is an essential element of ensuring that delays are minimised. It was also noted that due consideration is given to factors which safeguard children and ensuring that they are well matched is also an important element.

Being able to have a reciprocal arrangement for the exchange of approved adopters so that children with complex needs or safeguarding considerations which prevent local placement minimises delay in finding suitable homes for more children who need them.

RECOMMENDATION 6 -

- a) That Hillingdon approved adopters should be routinely offered for exchange where there are no matched local children within 2 months of approval.**
- b) Funds gained from Interagency fees should be used to purchase adopters whose offer matches for any child waiting who is not matched with Hillingdon adopters. This should happen within one month of Hillingdon's Agency Decision Maker approving adoption as their plan.**
- c) That where children are not matched with Adopters within 3 months, their names will be placed on the Adoption register.**

Norgrove Family Justice Review

During the review reference was made to the Family Justice Review panel, chaired by David Norgrove which concluded that the family justice system needed significant reform to tackle delays and ensure that children and families get the service they deserve.

The Norgrove Family Justice Review⁷ has made challenging proposals to reduce delay in Care Proceedings which can contribute to the delay in

⁷ <https://www.education.gov.uk/publications/standard/publicationDetail/Page1/FJR-2011>

children leaving care to permanent family homes. The Committee agreed that processes should be reviewed to ensure care plans are robust to minimise expert witnesses in Court proceedings.

RECOMMENDATION 7 - Taking account of the Norgrove Family Justice Review, processes are reviewed to ensure that robust care plans minimising the need for expert witnesses and the assessment of Connected Persons delaying Care Proceedings, are devised.

Other Findings of the Review

A new workflow for permanence is being devised. This will include a process for the Agency Decision Maker to agree children's individual plans for adoption. Changes in the regulations now mean that these cases cannot be considered by Panel.

Emphasis will be placed on reducing the need for external "expert witnesses" by enhancing the Council's own parenting assessments and by skilling social workers to provide assessments for courts which reduce the reliance on experts.

This will include further training for social workers in court skills and collaborative work with legal services to offer more robust presentations to court in support of the local authority's plans for children.

RECOMMENDATION 8 - That the local arrangements for tracking the Permanence planning of all Looked After Children be strengthened and a regular management review of children's progress is implemented.

RECOMMENDATION 9 - That family finding for children waiting is focused on attracting offers for children who are harder to match with waiting carers by the use of short films of them, the development of Adoption Activity days or any other useful methods.

Systems are being developed to track a child's "journey through care" with a view to focussing earlier on parallel planning to reduce delay in planning for adoption where that is appropriate.

RECOMMENDATION 10 - That arrangements to clarify the role of identity in matching children with prospective adopters are put in place with training provided for all staff involved in this work to ensure that children are matched without unnecessary delay wherever possible.

The essential criteria for approving adopters and Special Guardians are similar and should not be compromised for family and friends. This will mean

that the viability assessment of Special Guardians should be conducted as early and robustly as possible in order to minimise delays for children. This can be an important factor in producing delays in the court arena.

RECOMMENDATION 11 - The viability assessment of prospective Special Guardians be completed by the child’s social worker before the Final Hearing of Care Proceedings unless directed otherwise by a court. The criteria for Special Guardians should be no less than that for Adopters.

The Action Plan for Adoption aims to reduce the time it takes for a child to be placed for adoption. There is an emphasis on reducing the length of care Proceedings to achieve this. Work is being undertaken to ensure that family members who put themselves forward are assessed earlier to avoid delays in proceedings. Proposals are also being developed which will ensure that the assessment of prospective Special Guardians undergoes a scrutiny process.

Proposals are being developed for work with health and Education partners, as well as Voluntary sector partners to improve access to appropriate support for adopters. This may include the “adoption support passport” mentioned in the Government review of adoption. Announcements are expected later in the year which will clarify any regulatory changes in this regard.

RECOMMENDATION 12 - That a protocol is developed with local health & education partners to improve their offer to adopters offering priority access to support for adopted children in line with recommendations from the Action Plan for Adoption.

As part of the permanence tracking and the new workflow for care planning, parallel plans will be put in place for every looked after child from their first review onwards.

RECOMMENDATION 13 - That parallel permanency planning be undertaken for a Child to ensure that there was no delay in finding a permanent home.

CLOSING WORD/ ACKNOWLEDGMENTS

Our review has given an opportunity to review Adoption & Permanency for Looked After Children in line with the Government Review that was undertaken in 2011. Guidance has not yet been provided but it is likely that further information on the recommendations contained in the review will be produced later in the year.

The Committee heard from adopters and those professionals that are involved in the process of adoption. The adopters that attended as witnesses raised concerns about the post adoption support from other professionals than the local authority.

Finally, the recommendations that have been put forward by the review will be pertinent in moving the service forward in line with the recommendations contained in the Government review.

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The Adopters' Charter

Cabinet Member(s)	Councillor David Simmonds
Cabinet Portfolio(s)	Deputy Leader and Education & Children's Services
Officer Contact(s)	Merlin Joseph, Deputy Director, Children & Families
Papers with report	The Adopters Charter DfE"

1. HEADLINE INFORMATION

Summary	The Adopters' Charter is designed to bring clarity and set standards for the contract between the Council and adopters
Contribution to our plans and strategies	Putting residents first, keeping children safe and supporting children to leave care to permanence without delay.
Financial Cost	There are no financial implications from signing the charter.
Relevant Policy Overview Committee	Education & Children Policy and Overview Committee
Ward(s) affected	All wards

2. RECOMMENDATION

That the Cabinet:

- 1) Sign up to the Adopters' Charter which commits London Borough of Hillingdon's adoption agency to the service standards set out in the document.
- 2) Agrees that the Charter shall be signed by a delegated officer in the case of every adoption arranged by the London Borough of Hillingdon adoption agency

Reasons for recommendation

The adoption charter brings greater clarity to the commitments of all parties in adoption. As such it encourages citizens to adopt children allowing them to leave care and live permanently as part of a loving stable family.

Alternative options considered / risk management

The only possible alternative is not to sign which does not have any advantages over signing.

Policy Overview Committee comments

Elsewhere on this agenda, the Education and Children's POC have recently conducted a review of adoption and permanence, which looked at improving service standards for adopters. This charter offers a tangible route in taking forward some of the Committee's recommendations.

3. INFORMATION

Supporting Information

As part of its programme to reform the adoption process, Central Government has published an Adopters' Charter which sets out what adopters and prospective adopters can expect from adoption agencies.

In summary the Charter stipulates that adoption agencies must ensure that:

- Children are placed, with siblings wherever possible, within a timescale that is best for them and without unnecessary delay.
- They treat prospective adopters with openness, fairness and respect, and make prospective adopters' first points of contact informative and welcoming.

The Adopters' Charter says the following:

Children come first

- Adoption is first and foremost a service for children who cannot live with their birth family. Children should be helped to understand what adoption means and supported throughout the adoption journey and beyond.
- Adoption is a life-changing decision that affects the child, and his or her birth and adoptive families. It must be made with the child's best interests, wishes, feelings and needs at its heart and on the basis of sound evidence and high quality assessments.

Adoption agencies must:

- Ensure that children are placed, with siblings wherever possible, within a timescale that is best for them and without unnecessary delay.
- Treat prospective adopters and adopters with openness, fairness and respect.
- Make prospective adopters' first points of contact informative and welcoming.
- Approach adopter recruitment in the spirit of inclusiveness with a view to identifying potential and opportunity – no-one should be automatically excluded.
- Recruit prospective adopters who can meet all or most of the needs of children waiting for, or likely to need, adoption and signpost prospective adopters to other agencies if there is insufficient local demand.
- Explain to prospective adopters the needs and profiles of the children waiting to be adopted.
- Ensure preparation and training, the home study assessment, and approval process are explained and proceed efficiently.
- Regularly review progress on matching with prospective adopters, and inform them about the Adoption Register and refer them to this within required timescales.

- Provide adopters and prospective adopters with information, counselling and support, as and when needed, throughout the adoption journey and beyond.
- Provide prospective adopters with information about the Independent Review Mechanism.
- Work in partnership, and with other agencies and the Courts, to ensure that all decisions are timely and joined-up.

Adoptive parents must:

- Be aware that adoption often brings challenges as well as joy, be realistic about the needs of children awaiting adoption, and accept that with support they may be able to consider adopting a child with a different profile to the child they originally envisaged adopting.
- Make the most of opportunities to develop their parenting skills, and seek support when needed at the earliest stage.
- Do all they can to enable their adopted child to feel loved and secure, and to reach their potential.

Both parties sign the charter where it is agreed that children will be placed with specific adopters.

Financial Implications

There are no financial implications from signing the charter.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

By signing up to this charter, local residents are encouraged to adopt children. They are given clear understanding and commitments.

Consultation Carried Out or Required

Consultation took place with adopters as part of the Policy Overview Committee review of adoption and permanence. The adopters consulted were all in favour of greater clarity and agreement.

5. CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and confirms that there are no direct financial implications.

Legal

The Cabinet has before it a recommendation seeking the following authority:

- To ratify the Adopters Charter

There are no significant legal implications arising out of this report save to note that under the Council's Constitution, the Cabinet has the appropriate powers to agree the recommendations proposed at the outset of this report.

The statutory authority for adopting the Charter will be by virtue of Section 1 of the Localism Act 2011 which makes provision for 'a general power of competence' for local authorities in England. The 'power' gives local authorities the same power to do anything an individual can do unless specifically prohibited by law. This includes the power to act in the interest of their communities. The Charter seeks to put Hillingdon's residents first, encourage residents to apply to adopt children, keep children safe and allow some children to leave care to loving stable homes.

6. BACKGROUND PAPERS

NIL

The Adopters' Charter

The Adopters' Charter

Ministerial Foreword



As Children's Minister, I have a responsibility to make sure we do a lot better for the thousands of children who enter care. My first priority is to make sure we support vulnerable families to stay together. But where the safety or wellbeing of a child is threatened, the next step must be to bring that child into care urgently. Most children in care will return to their families when it is safe to do so. Others will need a period in foster care or in a children's home. But for some there will be no realistic prospect of growing up with their birth parents or other family members. In these circumstances, adoption can be a lifeline, and offer the hope of a better future and a second chance at a loving, stable family – something that every child deserves.

That's why this Government has given adoption renewed impetus as a route to a permanent family home for children who have often experienced sustained neglect and abuse. I want to continue to raise the profile of adoption and create a more effective and user-friendly adoption system – a system which is truly fit for purpose. I see the work of Martin Narey, in his role as Ministerial Adviser on Adoption, as key to achieving this aim.

I am determined to see more children considered for adoption – those who may have been overlooked in the past, such as older and disabled children, and children in sibling groups – and, where adoption is right for a child, I want it to happen without delay. I want more people from all walks of life to come forward to adopt these children. When they do, I want them welcomed with open arms and to receive all the help and support they need from the initial point of contact right through the adoption process and, very importantly, as and when needed throughout the adoption journey and beyond.

Above all, I want adopters to feel valued and respected for the chance they provide to transform a child's life. Too often we fail to recognise that adoption is built on the life-long commitment and determination of adoptive parents. This Charter is an important step towards doing just that. I hope that agencies will endorse, implement and build on its principles and that, at the same time, it will give adopters the confidence to question agency planning and decision making. There is no doubt in my mind that, if put into practice, the Charter will make things better for children and their families – and that is my ultimate ambition.

A handwritten signature in black ink, appearing to read 'Tim Loughton', with a long horizontal line underneath.

The Adopters' Charter

Children come first

- Adoption is first and foremost a service for children who cannot live with their birth family. Children should be helped to understand what adoption means and supported throughout the adoption journey and beyond.
- Adoption is a life-changing decision that affects the child, and his or her birth and adoptive families. It must be made with the child's best interests, wishes, feelings and needs at its heart and on the basis of sound evidence and high quality assessments.

Adoption agencies must:

- Ensure that children are placed, with siblings wherever possible, within a timescale that is best for them and without unnecessary delay.
- Treat prospective adopters and adopters with openness, fairness and respect.
- Make prospective adopters' first points of contact informative and welcoming.
- Approach adopter recruitment in the spirit of inclusiveness with a view to identifying potential and opportunity – no-one should be automatically excluded.
- Recruit prospective adopters who can meet all or most of the needs of children waiting for, or likely to need, adoption and signpost prospective adopters to other agencies if there is insufficient local demand.
- Explain to prospective adopters the needs and profiles of the children waiting to be adopted.
- Ensure preparation and training, the home study assessment, and approval process are explained and proceed efficiently.
- Regularly review progress on matching with prospective adopters, and inform them about the Adoption Register and refer them to this within required timescales.
- Provide adopters and prospective adopters with information, counselling and support, as and when needed, throughout the adoption journey and beyond.
- Provide prospective adopters with information about the Independent Review Mechanism.
- Work in partnership, and with other agencies and the Courts, to ensure that all decisions are timely and joined-up.

Adoptive parents must:

- Be aware that adoption often brings challenges as well as joy, be realistic about the needs of children awaiting adoption, and accept that with support they may be able to consider adopting a child with a different profile to the child they originally envisaged adopting.
- Make the most of opportunities to develop their parenting skills, and seek support when needed at the earliest stage.
- Do all they can to enable their adopted child to feel loved and secure, and to reach their potential.

In signing this Charter the adoption agency and adoptive parent agrees to reflect the spirit and intentions of the Charter in their actions.

- **The adoption agency**

[Contact details for person responsible for implementing the aims of the Charter]

- **Adoptive parent/s**

The following section is for adoption agencies and adoptive parents to say how they will implement the commitments in the Charter and any additional commitment/s particularly important to their own local context.

A large, empty rectangular box with a thin black border, intended for adoption agencies and adoptive parents to describe their implementation of the Charter's commitments. The box is currently blank.

The following organisations have worked to develop the Charter and have pledged to support the Adopters' Charter and help make it a reality in all areas

Department for
Education

BAAF
ADOPTION
& FOSTERING
Every child deserves a family

40 adoption **uk**
years of outstanding adoption support
1971 2011

ADCS
Leading Children's Services

cvaa  uk
Consortium of Voluntary Adoption Agencies

STATEMENT OF GAMBLING PRINCIPLES REVIEW

Cabinet Member	Cllr Jonathan Bianco
Cabinet Portfolio	Finance, Property & Business Services
Officer Contact	Sharon Garner – Planning, Environment, Education and Community Services
Papers with report	Appendix 1 - Draft Review of Statement of Gambling Principles 2013 – 2016 (CIRCULATED SEPERATELY)

HEADLINE INFORMATION

Purpose of report	To seek Cabinet's approval of the draft Statement of Gambling Principles for consultation.
Contribution to our plans and strategies	Sustainable Community Strategy
Financial Cost	There are no additional costs arising from the proposed changes to the Statement of Gambling Principles.
Relevant Policy Overview Committee	Residents' and Environmental Services
Ward(s) affected	All

RECOMMENDATION

As a Policy Framework Document, That Cabinet agree the draft Statement of Gambling Principles for consultation and receives consultation feedback at its December meeting before being recommended to Council for adoption.

INFORMATION

Reasons for recommendation

Under licensing legislation, Cabinet is required to approve a draft statement of gambling principles before is circulated for consultation purposes.

Alternative options considered / risk management

The Gambling Act 2005 requires the Council, as the Licensing Authority, to publish a statement of gambling principles, every 3 years.

The current policy expires in January 2013, and failure to have a new policy in place may affect Gambling Act 2005 decisions made by the Licensing Committee and/or its sub-committees.

Comments of Policy Overview Committee(s)

The Residents' and Environmental Services Committee will be consulted in October and comments provided to Cabinet in December 2012.

Supporting Information

In May 2012, a working party was convened to carry out the initial second review of the Council's Statement of Gambling Licensing Policy. The working party was made up of the following officers:

- Stephanie Waterford, Licensing Service Manager
- Sharon Garner, Licensing Officer
- Sarah White, Licensing Lawyer
- Paul Hewitt, Local Safeguarding Children Board

The current gambling licensing policy has worked well since its implementation in 2007 and has not been subject to any challenge. There have been no significant amendments to the Gambling Act 2005. It was therefore decided by the working party not to change the content or format of the existing policy to any great degree until further consultation is carried out.

The working party was re-convened after some discussion with relevant stakeholders and policy was amended accordingly.

In summary, the proposed changes to the policy include:

- Preface – Deleted as the working party felt that this was superfluous to the needs of the policy.
- Para 1.5 – 1.9 Deleted as the working party felt that they were superfluous to the needs of the policy.
- Para 1.13 – Deleted as this is not necessary to this review of the policy
- Para 1.14 – Amended - Full list of consultees provided
- Para 1.17 – Deleted as the working party felt that this was superfluous to the needs of the policy.
- Para 4.19 and 4.20 – Inserted to explain concisely how each case will be dealt with and how applicants should prepare their application.
- Para 4.30 – Inserted to address the resolution to prohibit casinos in the Borough
- Para 4.70 and 4.73 – Revised and expanded to explain the process of reviewing a premises licence.
- Para 7.13 – Amended to explain the expectation for small society lotteries to renew their registrations each year
- Appendix B – Deleted as the working party felt that it was not necessary to include a map of Hillingdon
- Appendix D – Amended - Delegation of powers to revoke an automatic entitlement for gaming machine notifications

Approval process and time-line

- Draft policy to Cabinet for comments before consultation 27/09/12
- Draft policy to RESPOC for consultation 18/10/12
- Draft policy to Cabinet for approval 20/12/12

- Draft policy to full Council 10/01/13
- Policy comes into force until 2016

Financial Implications

The costs to the Council of implementing the Statement of Gambling Principles are met from gambling licence fees and contained within the existing revenue budgets of the Planning Environment Education and Community Services group.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The Gambling Act 2005 requires the Council, as the Licensing Authority, to have a Statement of Gambling Principles. This legislation requires the Licensing Authority to promote the three prime licensing objectives.

- Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime;
- Ensuring that gambling is conducted in a fair and open way and;
- Protecting children and other vulnerable persons from being harmed or exploited by gambling.

The Statement of Gambling Principles will therefore have an impact on local residents, service users, local businesses and communities.

Consultation Required

Subject to the agreement of this draft, full consultation on the minor amendments will be carried out between 28th September 2012 and 9th November 2012.

Consultees will be:

- Elected Members
- Gambling trade representatives
- Responsible Authorities
- Neighbouring local authorities
- Local residents associations and local community groups
- Licensing Solicitors
- Licensed premises

CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the financial implications set out above; noting that all costs associated with this review will be met from existing revenue budgets.

Legal

The London Borough of Hillingdon is required to reconsider and produce a revised Statement of Principles under Section 349 of the Gambling Act 2005 which states:

- (1) A licensing authority shall before each successive period of three years:
 - (a) Prepare a statement of the principles that they propose to apply in exercising their functions under this Act during that period and,
 - (b) Publish the statement

The Statement of Principles has to be determined in consultation with the police, those representing the interests of persons carrying on local gambling businesses, those representing the interests of residents likely to be affected, the Gambling Commission and others that are suggested in the guidance. The process of consultation and the content of the proposed policy outlined in this report complies with the requirements of the Gambling Act 2005.

It is vital that the approval process and time-line detailed above is adhered to in order to ensure the timely approval of a new gambling policy.

BACKGROUND PAPERS

NIL

Agenda Item 8

HILLINGDON LOCAL PLAN: PART ONE - STRATEGIC POLICIES (FORMERLY CORE STRATEGY)

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation & Recycling
Officer Contact	Jales Tippell – Planning, Environment, Education and Community Services
Papers with report	Appendix 1 - Text of Hillingdon Local Plan: Part One – Strategic Policies (revised Core Strategy) Appendix 2 - Proposed Policies for Hillingdon Local Plan: Part Two (DOCUMENTS CIRCULATED SEPERATELY)

1. HEADLINE INFORMATION

Purpose of report	This report: (i) informs Cabinet of the outcome of the Examination in Public held earlier this year on Hillingdon’s Submission Draft Core Strategy; (ii) seeks approval to adopt the revised text shown in Appendix One as the “Hillingdon Local Plan: Part One – Strategic Policies”; and (iii) seeks approval to adopt the 2007 Saved Unitary Development Plan policies as the “Hillingdon Local Plan: Part Two” with the exception of the policies to be deleted shown in Appendix Two, pending the preparation and adoption of site specific allocations, development management policies and a policies map.
Contribution to our plans and strategies	The Hillingdon Local Plan: Part One – Strategic Policies (previously referred to as the Core Strategy) aligns closely with the Sustainable Community Strategy and contributes to delivering key plans and strategies, in particular the Transport Strategy, Economic Development Strategy and Housing Strategy.
Financial Cost	The cost of adopting the Hillingdon Local Plan: Part One – Strategic Policies and of preparing and consulting on the Hillingdon Local Plan: Part Two can be met from existing revenue budgets for 2012/13 and 2013/14.
Relevant Policy Overview Committee	Residents’ and Environmental Services Policy Overview Committee.
Ward(s) affected	All

2. RECOMMENDATION

That Cabinet:-

- 1. Notes the outcome of the Examination in Public held earlier this year on Hillingdon's Submission Draft Core Strategy.**
- 2. Recommends to the next full Council meeting that it adopts the revised text shown at Appendix 1 as the "Hillingdon Local Plan: Part One – Strategic Policies".**
- 3. Recommends to the next full Council meeting that it adopts the 2007 Saved Unitary Development Plan policies as the "Hillingdon Local Plan: Part Two" with the exception of the policies to be deleted shown at Appendix 2, pending the preparation and adoption of site specific allocations, development management policies and a policies map.**
- 4. Grants delegated authority to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services to agree, in conjunction with the Cabinet Member for Planning, Transportation and Recycling to make any further minor editing and textual changes to the Hillingdon Local Plan: Part One – Strategic Policies and Hillingdon Local Plan: Part Two, before they are adopted at full Council.**

Reasons for recommendation

Following the Cabinet meeting in July 2011, Council agreed at its meeting in September 2011 that the Local Development Framework Pre-Submission Draft Core Strategy and its associated documents be submitted to the Secretary of State for formal examination.

The hearings for the Examination in Public were held between 13th – 15th March and on 30th May 2012. Following these hearings, the Inspector published his Report on the Examination in Public on 26th July.

These recommendations are sought to inform Cabinet of the outcome of the Examination in Public and to enable the council to make meaningful progress on the Hillingdon Local Plan (formerly the Local Development Framework) in order to meet targets previously approved in the council's Local Development Scheme.

It should be noted that the Hillingdon Local Plan will in due course replace the Unitary Development Plan Saved Policies, 2007. The Part 1 Strategic Policies in the Hillingdon Local Plan will provide an up-to-date strategic land use planning policy framework through to 2026 with which to determine planning applications.

Part 2 of the Local Plan will contain the detailed local policies on design and land use required to determine planning applications and appeals. It will comprise sets of borough wide development management policies and site development proposals together with a new proposals map (now known as a "policies map"). Whilst it is in preparation, Members need to decide upon those existing adopted policies from the Unitary Development Plan which they wish to continue using for determining planning applications in the light of the adoption of the 2011 London Plan, the introduction by the Government of the National Planning Policy Framework (NPPF) in March 2012 and the findings of the Inspector's Report.

Alternative options considered / risk management

The Cabinet may decline to recommend adoption of the Hillingdon Local Plan: Part One – Strategic Policies. Alternatively Cabinet may not approve the major changes proposed by the

Inspector or the minor changes brought forward during the Examination in Public and which he has subsequently endorsed in order that the Plan can be considered sound.

It is considered that these alternative options would prejudice progress on the preparation of the Hillingdon Local Plan as a whole, resulting in targets in the Local Development Scheme being missed, the requirements of the Government's National Planning Policy Framework for introducing an updated local planning policy framework not being met and, failing to provide the council with an up-to-date statutory development plan in order to deal with future development proposals.

Comments of Policy Overview Committee(s)

The Residents' and Environmental Services Policy Overview Committee have been involved in the last few years in the wider development of these core planning policies.

3. INFORMATION

Supporting Information

Submission Draft Core Strategy – Summary of Contents and Key Provisions

1. Following the Cabinet meeting in July 2011, Council agreed at its meeting in September 2011 that the Local Development Framework Pre-Submission Draft Core Strategy and its associated documents be submitted to the Secretary of State for formal examination. The draft Core Strategy was submitted to the Secretary of State for formal examination on 31 October 2011. The format and contents were largely prescribed by the 2004 and 2008 Planning Acts and previous national planning policy guidance (Planning Policy Statement 12 or PPS12). In summary it comprises nine chapters as follows:-

- An Introduction
- A Summary of the seven point Vision for Hillingdon
- A Portrait of Hillingdon – Hillingdon's Characteristics; Key Facts; Main Challenges; and Major Infrastructure Projects.
- The Vision expanded, including Strategic Objectives to deliver the Vision; the Spatial Strategy; and Key Diagram
- Chapters 5 to 9 comprise 5 separate chapters organised into distinct spatial topics with Core Policies dealing with The Economy; New Homes; Historic and Built Environment; Environmental Management; and Transport and Infrastructure.

2. The headline provisions can be described and quantified as follows:-

- Housing and employment growth, comprising 5,475 new dwellings and 9,000 new jobs up to 2026.
- Protection of designated employment land together with the managed release of 17.58 hectares of employment land for other uses.
- Economic regeneration and employment growth concentrated in the Hayes / West Drayton corridor, anchored by Crossrail.
- Maximising the economic benefits of Heathrow (with no third runway) and mitigating the negative environmental impacts.
- The expansion of Uxbridge town centre to accommodate 18, 855 square metres of retail floorspace.
- Enhanced District Centres with a diversified, community focused role.

- Protection and enhanced accessibility to open spaces, Green Belt and Metropolitan Open Land.
- Preservation of the borough's built heritage and improvement to the built environment.
- Improved north – south public transport routes and enhanced transport interchanges, together with the promotion of walking and cycling.
- Local response to Climate Change achieved through Environmental Management, including biodiversity, air quality, flooding and protection of mineral deposits.

Examination in Public

3. Following submission of the Core Strategy a preliminary hearing for the Council and Representors was subsequently held with the Inspector on 11th January and first group of seven hearings took place at Uxbridge Civic Centre between 13th-15th March. Each hearing was attended by between 15-35 people. Representors present included local community group representatives, consultants, a local Member of Parliament, Councillors and interested local residents.

4. The Planning Inspector, Douglas Machin, set an intensive programme which included two evening hearings and decided on a series of "key matters" for discussion. The issues which came up in questioning from representors included:

- whether the Heathrow T5 Green Belt designation should now be deleted from the Core Strategy;
- whether the Core Strategy concentrates too much on development issues south of the A40 and ignores the north;
- should there be a more flexible overall approach to new retail provision and should the employment land policy be phrased more flexibly – i.e. to allow a greater release of employment sites in future;
- should the Strategy be updated to reflect the position with the HS2 proposal;
- whether there should generally be more detail on site availability in the borough for future retail, housing, hotels, school and other types of development as well as for meeting specialist needs such as for affordable housing, student accommodation and accommodation for Gypsies and Travellers, in order to assess the deliverability of the Core Strategy;
- whether the emphasis on future development in the south of the borough would lead to more concerns on environmental issues such as excessive traffic generation or low air quality;
- whether the Core Strategy sufficiently reflects other Council strategies e.g. on air quality, education or biodiversity;
- does the Strategy give sufficient detail on planned transport improvements or address issues of poor public transport provision in some parts of the borough – e.g. the Heathrow villages.

5. Following the end of the first set of hearings, the Inspector also carried out a set of site visits in the borough on 20th March. Various Representors asked him to view specific sites in connection with the Core Strategy policies. The sites he visited included Tavistock Road, Lake Farm School, the Nestles Factory in Hayes, Millington Road, Heathrow Terminal 5, and the South Ruislip Arla Foods and Sainsbury's store sites.

6. An original proposal to hold a further set of hearings concentrating on retail policies, programmed for 23rd April, had to be deferred following the publication of the Government's Planning Policy for Traveller Sites on 26th March and the final National Planning Policy

Framework on 27th March. The Inspector asked that the Council and Representatives consider whether the policies and proposals in the Core Strategy were also consistent with these Government policies.

7. A further set of hearings was then held on 30th May to consider:
 - the retail policies in the Core Strategy
 - its consistency with the Government's Planning Policy for Traveller Sites and final National Planning Policy Framework
 - any other outstanding matters

8. The Council was asked to prepare various sets of proposed changes to the Core Strategy throughout the Examination process in order to ensure its continuing soundness in the light of discussions at the hearings and to meet with the requirements of the National Planning Policy Framework following its publication by the Government. At the end of the Examination hearings the Inspector requested that all the proposed changes be incorporated within a single combined schedule and that this be published on the Council's website. Officers undertook this work in June.

9. At the end of the hearings the Inspector announced that he would provide the Council with a draft report on his findings by the end of July. This was received on 13th July and officers checked it for factual accuracy prior to the Inspector finalising and issuing the report to the Council on 26th July. The Inspector's Report was published on the Council's website on 4th August and all Representatives and stakeholders were notified at that time. Copies have been made available at all borough libraries for reference and can also be viewed at the Planning Reception office in Uxbridge Civic Centre.

Findings of the Inspector's Report

10. The Inspector's Report includes the following key points:
 1. The Inspector has noted that the Council has been in an unusual position in that during the Examination the Government published its National Planning Policy Framework (NPPF). This replaced much of the previous national framework of planning policy statements and also revised the form and content of local plans. The previous requirement to produce a suite of documents within a Local Development Framework was replaced. Councils are now required to produce a single local plan for their area.
 2. In Hillingdon's case the Inspector has found the Core Strategy to have been prepared to a standard which meets the requirements of the NPPF. He does not support holding up its adoption as planning policy pending the preparation of the other remaining parts of the Plan. These comprise sets of site specific allocations and development management policies together with a policies map (formerly known as a proposals map).
 3. The Inspector has agreed that the Council should adopt the Core Strategy, incorporating the changes specified in his report, and that it should be published as the Hillingdon Local Plan: Part One – Strategic Policies.
 4. The Inspector has further stressed the urgency for the Council to move as quickly as possible to bring forward the remaining Part Two components of the Local Plan, so as to meet with the Government's requirements on local plan policy preparation set out in the NPPF.
 5. The Inspector has supported the overall strategic approach taken in the Part One policies towards development in the borough over the next 15 years e.g. regarding the distribution of future housing development. He has emphasised the need for regular monitoring and review of its retail and employment land provision, the latter being very much in a state of flux at present due to the current economic recession.

6. Following discussions at the Examination the Inspector has supported the Council in reviewing its current public involvement methods detailed in its Statement of Community Involvement regarding the preparation of local plan documents.
7. As regards the preparation of Part Two of the Local Plan, the Inspector has noted in particular, that detailed site allocations for housing should take into account local infrastructure provision and public transport accessibility. A detailed site analysis will be required for gypsy and traveller site provision; a borough wide townscape character assessment will be necessary; and there should be an analysis of major developed sites in the Green Belt.

11. The Inspector has found the Core Strategy to provide appropriate and sound policies to guide development in the borough over the next 15 years. He has made his decision based on it being amended to include the changes in the schedule published in June and he also emphasised that it should include two new policies which he regards as major changes. These involve firstly a policy stating a presumption in favour of sustainable development, in order to comply with the requirements of the National Planning Policy Framework. Secondly the Inspector has concluded that a policy (policy T5) should be included that requires developer contributions in future to Crossrail, so as to ensure conformity with the London Plan. These new policies and the associated text have been incorporated after para 4.34 and para 9.33 of the Hillingdon Local Plan: Part One – Strategic Policies (see the text highlighted in red in Appendix 1). Whilst the Inspector views these as major changes, and would therefore normally require further consultation prior to adoption, he has stressed that there has been adequate opportunity to comment on those changes already during the submission and examination process and therefore it is unnecessary for the Council to advertise them before it proceeds to adopt the Plan.

High Speed 2

12. Whilst the Part One Strategic Policies have been in preparation further steps have been taken by the Government regarding the proposed national High Speed 2 (HS2) project. During the Examination the Inspector recognised that the wording in the submitted Plan relating to HS2 required updating. Officers included a revised section in the consolidated schedule of proposed changes submitted in June. All of these changes were accepted by the Inspector in his report as necessary if the plan was to be subsequently adopted by the Council.

13. In view of the likely impacts of the HS2 proposals, officers propose that this section of the Local Plan Part 1 should be further amended for clarification purposes. The proposed amendments, which are shown in red after paragraph 3.9 in Appendix 1, reflect the views of the Inspector in his Report and do not necessitate any re-consultation on the Plan.

Adoption of Hillingdon's Local Plan: Part One – Strategic Policies

14. Given the above, officers have incorporated the following amendments into the Hillingdon Local Plan: Part One – Strategic Policies, as set out in Appendix 1:

- a) the amendments that were agreed by the Inspector during the course of the Examination in Public (referred to in paragraph 8 above),
- b) the two policies that were included in his Report (referred to in paragraph 11 above)
- c) the further amendments regarding HS2 (referred to in paragraph 13 above).

15. This report seeks Cabinet's agreement to recommend to the next full Council that the Hillingdon Local Plan: Part One – Strategic Policies as set out in Appendix 1 be formally adopted as planning policy.

Hillingdon Local Plan: Part Two – Detailed Policies

16. In light of the proposed adoption of the Hillingdon Local Plan: Part One – Strategic Policies and the publication of the NPPF in March, the Unitary Development Plan (UDP) policies formally saved by the Council in 2007 now require further immediate review, to prevent duplication and to ensure consistency of policies. Officers' recommendations on which of the 2007 saved UDP policies can now be deleted as they are now replaced by the Part One policies or the NPPF are set out in Appendix 2. This report seeks Cabinet's agreement to recommend to the next full Council that the remaining 2007 saved UDP policies be retained and adopted as the Hillingdon Local Plan: Part Two, pending the preparation and adoption of detailed site specific allocations, development management policies and a policies map.

Next Steps

17. Officers have completed preparatory work on the site specific proposals and development management policies required for Part Two of the Local Plan. Both the NPPF and the Inspector's Report have highlighted the need to bring forward Part Two as quickly as possible. As noted above, the Inspector has highlighted several items of work which will be required to do this:

- detailed site allocations will need further analysis to ensure that housing proposals fully take into account local infrastructure provision and public transport accessibility;
- detailed site analysis will be required for gypsy and traveller site provision;
- a borough wide townscape character assessment will be necessary, which should also involve an analysis of suitable areas for tall building development; and
- there should be an analysis of major developed sites in the Green Belt.

18. Officers will be carrying out work in-house and commissioning further studies during the autumn to prepare Part Two. This is expected to include:

- liaising with adjoining boroughs and district councils regarding provision for gypsies, travellers and travelling showpeople;
- commissioning a study to assess townscape character areas across the borough and identify those areas suitable for future tall building development;
- commissioning a study to assess the current potential for managed release of employment land over the next decade and beyond; and
- reviewing the need for a further assessment of retail capacity in the borough and commissioning research if required.

19. As work progresses on preparation of the development management policies and site allocations, officers expect they will also request that Members reconvene the Planning Working Group to guide the final drafting of policies and site proposals prior to initial public consultation on the Hillingdon Local Plan: Part Two.

Financial Implications

There are no direct financial implications from adoption of the "Hillingdon Local Plan Part One". The cost of the Planning Inspector and the process of the Examination in Public (EIP) for Part 1 have been incurred and were budgeted for in the Council contingency.

The cost of the work programme outlined above for the Hillingdon Local Plan Part 2, will be contained within the Local Development Framework Team budget, for both the internal staffing resources utilised and the externally commissioned studies and research work which are estimated to be in the region of £50 – 60k. An allowance in the Council contingency has been made for the cost of further EIP's for adoption of additional development plan documents, which will now be covered by the proposed Hillingdon Local Plan Part 2.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The Hillingdon Local Plan: Part One – Strategic Policies will provide the overarching development framework for the development of the borough up to 2026. It will be the key delivery mechanism of the Sustainable Community Strategy and will provide the context for the preparation of further parts of the Local Plan, including the detailed site specific allocations, development management policies and a policies map. The Hillingdon Local Plan: Part One – Strategic Policies will therefore have a significant impact, both short-term and long-term, upon residents, businesses, service users and all members of Hillingdon's communities.

Consultation Carried Out or Required

The preparation of the Hillingdon Local Plan: Part One – Strategic Policies has involved the close and active involvement of Hillingdon Partners through the mechanism of an LDF Working Group. This Group held 5 meetings from September 2009 to January 2010 and was instrumental in defining the Vision, Challenges, Strategic Objectives, Key Diagram and emerging Core Policies of the Core Strategy.

Internal ongoing involvement of key officers has taken place during the preparation of the Hillingdon Local Plan: Part One – Strategic Policies, including the council's Operational Management Group.

External consultation was carried out at the various stages in its preparation as required by the Council's Statement of Community Involvement, 2006. If the full Council agree to adopt the Plan it will then be formally published. Members should note that there will be a six-week period during which any final objection on legal grounds can be made to the High Court (i.e. as required by section 113 of the Planning & Compulsory Purchase Act, 2004).

CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the financial implications set out above, noting that costs associated with implementation of the Hillingdon Local Plan are expected to be contained within existing contingency budgets.

In the longer-term economic development within the borough will have a significant impact upon the financial standing of the Council, in particular through increased tax receipts arising from a larger Council Tax base and the retention of growth in business rates.

Legal

On 6 April 2012 the Town and Country Planning (Local Planning) (England) Regulations 2012 came into force and they updated how local councils should prepare and consult on their local

plans. Not only did the regulations consolidate previous changes but they also simplified the language to be used in plan making, for example 'local plan' has replaced the term 'core strategy'.

Following the Examination in Public, the Inspector submitted a number of recommendations to the Council (some major and some minor changes) that, if implemented, will assist the Inspector in recommending adoption of the local plan pursuant to section 20 (7) of the Planning and Compulsory Purchase Act 2004. Although this section clarifies that local planning authorities are not obliged to implement the Inspector's recommendations, failure to do so may leave the Inspector with little option but to recommend non-adoption, giving reasons for doing so. It is therefore recommended that such amendments are included and adopted as detailed in the report above.

One of the suggested amendments relates to High Speed Rail 2. Although the updated wording is arguably a main modification to the local plan content, such an amendment does not create a substantial change to the local plan overall and therefore does not trigger the requirement for re-consultation. This view was also adopted by the Inspector at the Examination in Public.

Regulation 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012 details how such recommendations must be made available for inspection and published and officers have ensured that these requirements are adhered to.

It is worthy of note that under the provisions of section 113 of the Planning and Compulsory Purchase Act 2004, a person may challenge the validity of the local plan or document by an application to the High Court on the ground that–

- (a) the document is not within the appropriate power; or
- (b) a procedural requirement has not been complied with.

Such an application must be made within a period of six weeks from the date of adoption of the plan or document.

Property and Construction

The Hillingdon Local Plan: Part 1 - Strategic Policies does not contain any specific policy or site proposals relating to council land or property. Strategic Policies apply generally to all land and property in the borough regardless of ownership. The strategy, including the Infrastructure Plan, has been prepared within the context of the council's asset management plan. In general terms the Plan aims to safeguard property assets in public service or community use. It also helps to identify opportunities where services need to expand, for example to respond to demographic changes. However in circumstances where community services need to be rationalised, the effect of planning policy may tend towards the retention of community facilities, which may at times restrict sales of surplus Council assets for residential development.

BACKGROUND PAPERS

Cabinet report in July 2011: Hillingdon Local Development Framework Pre-submission Draft Core Strategy

Full Council report in September 2011: Hillingdon Local Development Framework Pre-Submission Draft Core Strategy

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LOCALISM ACT 2011: COMMUNITY RIGHT TO BID (ASSETS OF COMMUNITY VALUE)

Cabinet Member(s)	Councillor Ray Puddifoot Councillor Douglas Mills Councillor Jonathan Bianco
Cabinet Portfolio(s)	Leader of the Council Improvement, Partnerships and Community Safety Finance, Property and Business Services
Officer Contact(s)	Boe Williams-Obasi, Planning, Environment, Education and Community Services Kevin Byrne, Central Services
Papers with report	None

1. HEADLINE INFORMATION

Summary	This report describes the new Community Right To Bid brought in by the Localism Act 2011. It sets out the implications for Hillingdon and recommends a process for considering nominations from voluntary and community groups to add land and buildings in public or private ownership to a list of 'assets of community value' maintained and published by the Council.
Contribution to our plans and strategies	Our built environment.
Financial Cost	The costs of compliance with the community right to bid will depend on the level of demand for use of the power by local community groups and organisations.
Relevant Policy Overview Committee	Corporate Services and Partnerships
Ward(s) affected	All

2. RECOMMENDATIONS

That the Cabinet:

- 1. Notes the expected commencement of the Community Right to Bid from October 2012 and the potential implications for Council property as outlined in this report;**
- 2. Agrees to adopt the outline process for maintaining lists of assets of community value as detailed in this report;**
- 3. Delegates responsibility for further development of the process for listing assets of community value in Hillingdon to the Deputy Chief Executive and Corporate Director, Planning, Environment, Education and Community Services in discussion with the Leader of the Council and the Cabinet Member for Finance, Property and Business Services.**

Reasons for recommendation

The Council will be obliged to consider any nominations that may be received under the community right to bid once the provisions commence from October 2012. The provisions impose a delay on the sale of land and buildings in private and public ownership, including Council properties, so it is necessary to have a process in place to respond correctly to any nominations that may be received.

Alternative options considered / risk management

The Council could decide not to adopt a process to receive nominations. This would, however leave the Council open to legal challenge.

Policy Overview Committee comments

None.

3. INFORMATION

Supporting Information

1. The Localism Act 2011 introduced the 'community right to bid', alongside other community rights¹. The right places a new duty on local authorities to maintain and publish a list of assets - land and buildings - in its area that are considered to have 'community value', as well as a list of unsuccessful nominations. The community right to bid for assets of community value is expected to come into force from October 2012.
2. The intention behind the policy is to give communities new powers to help them save local facilities threatened with closure. The provisions allow community organisations a chance to bid to take over assets and facilities which they regard as important to the community. Government consultation in 2011 suggested that facilities could include village shops, pubs, community centres, children's centres or library buildings.

¹ [Localism Act 2011](#) Part 5 Chapter 3 Sections 87-108;
[The Assets of Community Value \(England\) Regulations 2012](#)

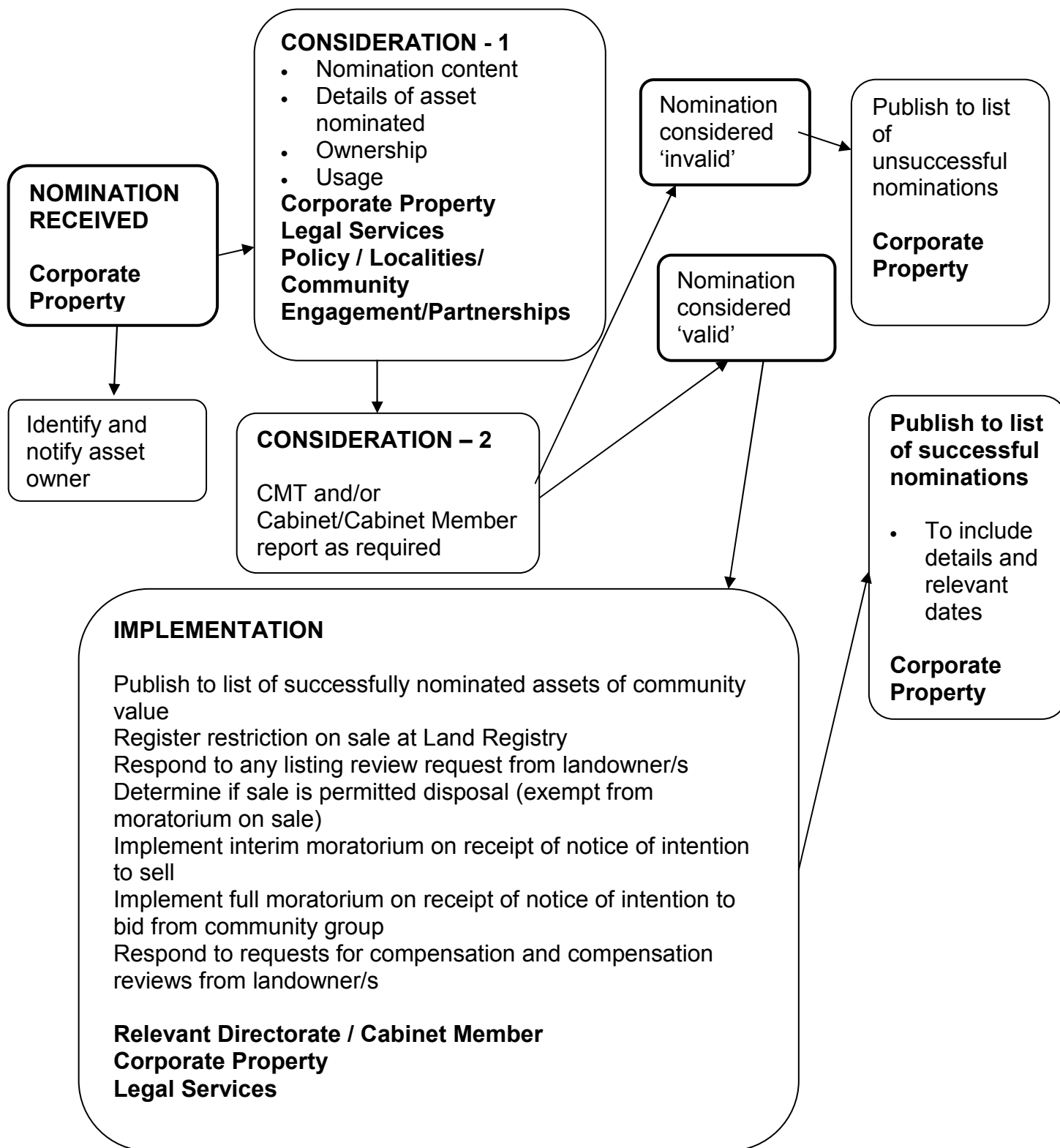
3. In practice, any land or building may be nominated as an asset of community value. Property must be nominated by a community or voluntary group with a local connection, either by being directly connected with Hillingdon or with a neighbouring area. Community groups may be unincorporated with at least 21 members, charities, limited not for profit companies, industrial or provident societies, or community interest companies.
4. Assets may be privately or publicly-owned (including Council properties). Residential properties and operational land such as that adjacent to rail lines are exempt from listing.
5. 'Community value' is defined as a building or land, the actual current use of which furthers the social wellbeing or social interests of the local community. The use must not be ancillary and if the use relates to the recent past it must be reasonable to think that this could happen again within five years.
6. While considering the listing of a nominated asset within eight weeks of receiving a nomination, the local authority must inform the landowner, freeholder or leaseholder and any occupants about the nomination. If the asset is listed, a restriction is entered on the Land Register by the local authority to delay any sale of the asset.
7. Any proposed sale of a listed asset of community value will trigger an 'interim moratorium' of six weeks, in which a community interest group may ask to be treated as a potential bidder. If a group expresses interest in buying the asset, the owner is not allowed to sell it for up to 6 months.
8. Owners will be able to claim compensation from the local authority for any loss incurred as a result of their property being listed. There will be a right to appeal to a Tribunal on compensation decisions.
9. As with the Community Right to Challenge, considered by Cabinet in June 2012, the government has contracted with Locality, a community enterprise organisation, to provide advice and support to groups seeking to understand and make use of community rights including the community right to bid.²

Issues

10. The community right to bid provisions will give community groups an opportunity to prepare a bid to purchase land or buildings which they regard as valuable to the community. There is no additional funding for groups to use to buy any asset, whether in private or public ownership.
11. The legislation creates a detailed set of rules and criteria involving property law to which local authorities are required to adhere. Initial consideration by the local authority of any nomination which may be received will require careful scrutiny of the following matters:
 - a. Whether the nomination includes all the necessary information
 - b. the composition and standing of the nominating group
 - c. the nature and extent of the group's local connection
 - d. whether the nominated asset is land or buildings which may be listed

² <http://locality.org.uk/movement/policy/community-rights/>

- e. whether the nominated asset is or has recently been used to further social wellbeing or social interests locally
 - f. who owns the land or buildings, whether freehold or leasehold, and whether there are any occupants of part of any buildings.
12. Once this information has been collated and the nomination deemed legitimate, the local authority will need to decide whether or not to list the land or buildings as an asset of community value. Lists of both successful and unsuccessful nominations must be maintained and published. If the asset is determined to be properly nominated and agreed to be listed by the local authority as an asset of community value, the local authority will need to ensure the following elements are included in a process:
- a. A list of assets of community value to be maintained with full details and published
 - b. a list of unsuccessful nominations also to be published
 - c. a procedure for registering restrictions on land at the Land Registry
 - d. a procedure for responding to listing review requests from landowners
 - e. a procedure for implementing interim and full moratoriums on sales of listed assets, and for determining whether the sale is exempt from the provisions and can proceed
 - f. a procedure for considering claims for compensation from owners of listed assets who incur loss or expense as a result of listing, and any subsequent tribunal appeal.
13. An outline process is shown in the diagram below.



Financial Implications

14. At this stage it is not possible to estimate how many nominations, if any, may be received from voluntary or community groups. Because the quantum is unknown it is difficult to give precise details. Receipt of nominations will involve officer time. Successful listing of an asset will incur Land Registry charges and may involve handling requests for compensation from landowners in respect of loss or expense incurred as a result of the listing of their property.

15. The Council itself might incur costs as a result of any nomination to list a Council property. Successful listing of a Council property would result in potential delay to any proposed sale.

4. CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance notes that it is not yet possible to comment on specific financial implications arising from the introduction of Community Right to Bid from October 2012, however it is expected that any officer time and other administrative costs will be contained within existing revenue budgets.

In the event that Council properties held for sale are listed as assets of community value, any financial implications will be reported and managed through existing monthly capital monitoring processes.

Legal

Part 5, Chapter 3 of the Localism Act 2011 deals with assets of community value. The Act sets out a statutory framework, with details to be filled in by Regulations issued by the Government.

Draft Regulations have been issued which have been given the title, 'The Assets Community Value [England] Regulations 2012' but they are not in force yet and no definitive date has been given as to when this will happen.

The draft Regulations are very prescriptive in nature and when they are enacted, detailed legal advice will be required so as to ensure that they are correctly interpreted and followed by the Council in further developing the process for listing assets of community value in Hillingdon.

Corporate Property and Construction

Corporate Property has been jointly responsible for production of this report and will lead on reviewing any proposals for listing of assets that may be received under the new procedures.

6. BACKGROUND PAPERS

NIL

TOWARDS A COMMUNITY INFRASTRUCTURE LEVY FOR HILLINGDON

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation and Recycling
Officer Contact	James Gleave: Planning, Environment, Education and Community Services.
Papers with report	<p>Appendix 1: Schedule of Responses to the Preliminary Draft Charging Schedule</p> <p>Appendix 2: Schedule of Responses to the Draft Supplementary Planning Document: Planning Obligations</p> <p>Appendix 3: Hillingdon's Community Infrastructure Levy Draft Charging Schedule (September 2012)</p> <p>Appendix 4: Hillingdon's Supplementary Planning Document: Planning Obligations (September 2012)</p> <p>(DOCUMENTS CIRCULATED SEPERATELY)</p>

HEADLINE INFORMATION

Purpose of report	This report provides information to the Cabinet on the outcome of the consultation for Hillingdon's Preliminary Draft Community Infrastructure Levy (CIL) and the Draft Planning Obligations Supplementary Planning Document (SPD). Approval is sought to undertake further consultation on the draft CIL Charging Schedule and to proceed with the adoption of the Planning Obligations SPD.
Contribution to our plans and strategies	Sustainable Community Strategy, Our Built Environment
Financial Cost	<p>Income from the CIL would be used to fund general infrastructure provision associated with incremental growth in the borough. Different uses will be subject to different CIL charges. Hillingdon would charge a 5% administration fee on all CIL contributions.</p> <p>The Planning Obligations SPD would be used as a basis to collect contributions for affordable housing, employment and training and other site specific infrastructure provision, that are not covered by the CIL.</p>
Relevant Policy Overview Committee	Residents' and Environmental Services Policy Overview Committee
Ward(s) affected	All

RECOMMENDATION

That Cabinet:

- 1. Notes the consultation responses received on the Preliminary Draft Charging Schedule as detailed in Appendix 1.**
- 2. Notes the consultation responses received on the Draft Supplementary Planning Document: Planning Obligations, as detailed in Appendix 2**
- 3. Approves the proposed amendments to the Preliminary Draft Charging Schedule as set out in Appendix 3, and authorises officers to undertake further public consultation of 4 weeks on the document.**
- 4. Agrees that following the further public consultation of 4 weeks on the Draft Charging Schedule, that delegated authority be granted to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, in conjunction with the Cabinet Member for Planning, Transportation and Recycling to agree the Submission of the Draft Charging Schedule for Examination to the Secretary of State.**
- 5. Approves the proposed amendments to the Supplementary Planning Document: Planning Obligations, as set out in Appendix 4, and agrees to hold the document in abeyance, so it can be adopted at the same time as the CIL Charging Schedule.**
- 6. Grants delegated authority to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services to agree, in conjunction with the Cabinet Member for Planning, Transportation and Recycling, to make any minor editing and textual changes to both documents.**

Reasons for Recommendation

In March 2012, Cabinet instructed officers to consult on proposals to introduce a Community Infrastructure Levy (CIL) in Hillingdon. On 30th May 2012 the consultation period commenced on the Preliminary Draft Charging Schedule, which set out the rates at which it is proposed to charge CIL in borough. Two associated evidence base documents were also issued for consultation; The Community Infrastructure Viability Study and London Borough of Hillingdon Strategic Infrastructure Plan (SIP).

The six week consultation period for the Preliminary Draft Charging Schedule, the associated documents and the Draft Planning Obligations SPD closed on 11th July 2012. This report informs Cabinet of the outcome of the consultation process and seeks approval from Cabinet for officers to make appropriate amendments to the Preliminary Draft Charging Schedule; to issue the CIL documentation for a further round of consultation and subject to delegated approval from the Cabinet Member for Planning, Transportation, to submit the document to the Secretary of State for Examination in Public. For clarity and in accordance with The Community Infrastructure Levy Regulations 2010 (the CIL Regulations), the Preliminary Draft Charging Schedule will be referred to as the Draft Charging Schedule in the second round of consultation.

The preparation of the revised Planning Obligations SPD is covered by different Regulations to the CIL and it requires no further consultation. Officers therefore seek approval to hold this document in abeyance until the examination of the CIL is completed. At this time, Cabinet approval will be sought to adopt the CIL Charging Schedule and the Planning Obligations SPD together.

Alternative Options Considered

The Cabinet may decline to approve the Draft Charging Schedule for public consultation. Alternatively Cabinet may request officers to make significant changes to the documents for subsequent approval prior to public consultation.

It is considered that these alternative options would prejudice progress on the preparation of the Charging Schedule. Given the Government's proposals to introduce the CIL and to reduce the scope of Planning Obligations, it is important that Hillingdon progresses its own CIL as a source of funding for future infrastructure provision and to support growth in the borough.

Comments of Policy Overview Committee(s)

None at this stage.

Supporting information

Background

1. The background to this work relates to:
 - the Government's wider proposals for the introduction of CIL; and
 - the outcome of the consultation on the Preliminary Draft Charging Schedule and the Draft Planning Obligations SPD approved by Cabinet in March.

Consultation on Hillingdon's CIL and Draft Planning Obligations SPD

2. Table A highlights the different requirements for the Preliminary Draft Charging Schedule and the Planning Obligations SPD, which formed the starting point for the consultation process.

Table A: Consultation requirements for the Preliminary Draft Charging Schedule and the Planning Obligations SPD

The Preliminary Draft Charging Schedule defined in The CIL Regulations	The Planning Obligations SPD defined in The Local Planning Regulations
<p>The period of consultation for the Preliminary Draft Charging Schedule is not made explicitly clear in the CIL Regulations although it is generally accepted that the documents should be made available for a minimum of 4 weeks. The CIL Regulations indicate that The Mayor of London and adjoining boroughs should be consulted.</p>	<p>The document should be made available for comment for a period not less than 4 weeks, with details of how to respond to the consultation process.</p> <p>The draft SPG must be made available at the offices of the local planning authority and at other places within its area that it considers to be appropriate. It should also be published on the local planning authority's website.</p>
<p>The charging authority must also invite representations on the Preliminary Draft from:</p> <p>(a) persons who are resident or carrying on business in its area; and</p> <p>(b) such of the following as the charging authority consider appropriate—</p> <p>(i) voluntary bodies some or all of whose activities benefit the charging authority's area, and</p> <p>(ii) bodies which represent the interests of persons carrying on business in the charging authority's area.</p> <p>The charging authority must make such arrangements as it considers appropriate for inviting representations from these organisations.</p>	<p>Before a local planning authority adopts the Supplementary Planning Document it must prepare a statement setting out</p> <p>(i) the persons consulted;</p> <p>(ii) a summary of the main issues raised during the consultation process; and</p> <p>(iii) how those issues have been addressed in the supplementary planning document.</p>

3. Officers sought to fully comply with or exceed the consultation requirements outlined in Table A. Firstly, all of the following documents were made available for a period of six weeks (as opposed to the statutory four weeks) on a dedicated webpage of the Council's website:

- The Preliminary Draft Charging Schedule prepared by URS/CBRE;
- The London Borough of Hillingdon Community Infrastructure Viability Study prepared by CBRE;
- The London Borough of Hillingdon Strategic Infrastructure Plan prepared by Officers and updated by URS; and
- The Draft Planning Obligations SPD prepared by officers

4. The webpage also contained a consultation response form, details of how to respond and where to find further information on the CIL and planning obligations process. A specific email address (CIL@hillington.gov.uk) was set up for consultees to submit responses.

5. The consultation documents were made available for public inspection at the Civic Centre and all libraries across the borough from 30th May to 11th July 2012. In addition, two drop-in sessions were held at Botwell Library on 7th June 2012 and at the Civic Centre on 14th June 2012 to provide members of the public with an opportunity to ask questions about the introduction of CIL. A separate drop in session for members was held on 18th June 2012 at the Civic Centre.

6. The following organisations and individuals were specifically informed by letter that the consultation was taking place:

- The Mayor of London;
- Local Planning Authorities in adjoining London Boroughs and Districts;
- Local Planning Authorities in adjoining County Councils;
- Local MPs;
- A range of statutory consultees including: utility providers, emergency services, transport and infrastructure providers, healthcare organisations, and government departments including the Planning Inspectorate;
- Residents Associations in the borough;
- Local Chambers of Commerce;
- Planning Consultants who have previously commented on Hillingdon's emerging Core Strategy (now The Local Plan Part 1); and
- 20% of all businesses registered on Hillingdon's Business Guide (approximately 270 organisations).

7. A presentation on the introduction of the CIL was given at the Resident's Planning Forum on 12 June 2012. This forum provided an opportunity for residents to ask questions on the introduction of the CIL and for officers to explain how it would benefit the borough as a whole.

Key issues raised in response to the consultation on the Preliminary Draft Charging Schedule

8. A summary schedule of all representations received in response to the Preliminary Draft Charging Schedule and officer responses to the points made is attached as Appendix 1 to this report. In total 19 individuals/organisations responded to this consultation. The key issues raised in the process are outlined in Table B below.

Table B: Key issues raised in response to the Preliminary Draft Charging Schedule

Issue raised	Officer response
<p>The proposed threshold for CIL charges on retail development of 1,000 square metres is not permitted under the provisions of the CIL Regulations. Whilst it is possible to have different rates for different use classes, the regulations do not allow for differentiation within use classes. Specifically, Poole Borough Council has chosen to withdraw its charging threshold for retail development after evidence presented at examination by Sainsbury's.</p>	<p>There is nothing in the CIL Regulations to state that different CIL rates cannot be set within different use classes. The viability evidence supports the proposed charging threshold, showing that when assessed at a borough wide level, retail development over 1,000 sqm can support a CIL rate of £215 per square metre. The evidence also supports the Council's decision not to charge CIL on retail development in town centres. As such it is not proposed to change this aspect of the Charging Schedule.</p>
<p>The proposed charging rates (particularly those for retail, residential and in some cases office development) are too high and will threaten the viability of development, either in part of the borough or across the borough as a whole. The CIL does not strike an appropriate balance between the desirability of funding infrastructure and the potential effects on the economic viability of development.</p>	<p>There may be some site specific instances where CIL affects the viability of development or the delivery of some planning obligations. However, when assessed at a borough-wide level, the supporting evidence indicates that the charging rates strike an appropriate balance between the desirability of funding infrastructure and the potential effects on the economic viability of development.</p>
<p>The proposed rates are high in comparison with those set for other boroughs.</p>	<p>The proposed charging rates have been set according to the specific circumstances in Hillingdon.</p>
<p>The 'existing use value' approach used in the viability assessment takes account of transactions in the recent past and it is unlikely that these make an allowance for future policy changes such as the introduction of CIL. The shortcomings of this approach are outlined in paragraphs 7-9 in the Inspector's Report on the Mayoral CIL and it is important the viability study assesses viability after the impact of Mayoral CIL. Overall, the Mayoral CIL should be treated as a development cost.</p>	<p>The Mayor's comments on this matter are noted. The viability assessment has used an 'existing use value' approach which takes account of recent transactions. The Mayoral CIL has been included in the assessment of viability and it is considered that there is no conflict with paragraphs 7-9 in the Mayoral CIL Inspector's Report. However it is accepted that there could be more clarity in the Viability Report on how this has been taken into account.</p>
<p>The Council should introduce exceptional circumstances relief for certain types of development</p>	<p>The use of relief from CIL payments for certain types of development is not supported. Rather, the approach has been to identify rates that do not affect the viability of development, when assessed at a borough wide level.</p>
<p>The consultation documents were prepared before the introduction of the National Planning Policy Framework (NPPF).</p>	<p>The documentation will be updated to reflect the introduction of the NPPF.</p>

References to old style PPGs/PPS' should be replaced with the relevant section of the NPPF.

Further clarification is required on how the Mayoral CIL has been taken into account in the assessment of viability.

Whilst the proposed CIL rates and the assessment of viability have taken the Mayoral CIL into account it is agreed that further information could be provided on how this issue has been assessed.

9. Overall, responses to the consultation have not resulted in the need for any significant changes to the Preliminary Draft Charging Schedule. Perhaps the most significant point that was raised relates to the proposed charging threshold for retail development. This has been subject to much discussion in the planning press and is currently being assessed through the examination of charging schedules in a number of other local authority areas. As stated in the table above, officers believe that Hillingdon's Viability Study prepared by CBRE supports the proposed charging threshold, showing that when assessed at a borough wide level, retail development over 1,000 sqm can support a CIL rate of £215 per square metre. The evidence also supports the Council's decision not to charge CIL on retail development in town centres. As such it is not proposed to change this aspect of the Charging Schedule. However this approach to CIL charges for retail development will be reviewed again after the next phase of consultation.

10. A revised version of the Draft Charging Schedule is attached as Appendix 3 to this report. Minor changes to clarify particular points made during the consultation process are shown as either additional red text or as red strikethrough.

Key issues raised in response to the consultation on the Draft Planning Obligations SPD

11. A summary schedule of all representations received in response to the Draft Planning Obligation SPD and officer responses to the points made is attached as Appendix 2 to this report. In total 9 individuals/organisations responded to this consultation. The key issues raised in the process are outlined in Table C below.

Table C: Key issues raised in response to the Draft Planning Obligations SPD

Issue Raised	Officer Response
The SPD should include references to specific areas in the borough (such as Colne Valley Regional Park or the Grand Union Canal).	The SPD is not a site specific document and does not generally include site specific references or provisions.
References to Planning Policy Guidance should be replaced with corresponding references to the National Planning Policy Framework (NPPF).	The SPD will be updated to reflect current National Planning Guidance.
Affordable rented accommodation should be recognised in the SPD as a form of affordable housing.	Reference to affordable rented tenure is already made.

A number of issues were raised around the assessment of viability. The viability of site specific affordable housing provision is currently assessed using a financial model known as the GLA Toolkit. Some argued there should be scope to use alternative models.

The GLA toolkit is the approved model for assessing the provision of affordable housing. The use of alternative models should be discussed with the Council as appropriate

There is potential for 'double charging' of CIL and Planning Obligations, particularly in relation to transport contributions.

The purpose of S106 will be to provide for site specific transport mitigation, rather than borough-wide transport needs. The bullet points associated with paragraph 5.7 in the draft SPD will be updated to reflect this.

Some of the provisions in the Planning Obligations SPD, such as the late payment and administration fees are excessively high

The provisions for late payment and administration fees have been carried forward from the current Planning Obligations SPD. These provisions have worked well and there are no specific reasons to change them.

12. The responses to the consultation have not resulted in the need for any significant changes to the Draft Planning Obligation SPD. A revised version of the Planning Obligation SPD is attached as Appendix 4 to this report. Minor changes to clarify particular points made during the consultation process are shown as either additional red text or as red strikethrough.

Next Steps

13. Subject to Cabinet approval and in accordance with the CIL Regulations the amended Draft Charging Schedule and supporting evidence base documents will be issued for a further consultation of 4 weeks. A separate Consultation Statement based on the schedule of responses contained at Appendices 1 and 2 will be prepared and made available as part of the consultation process. This statement will detail all of the representations made in relation to the Preliminary Draft Charging Schedule and the Planning Obligations SPD.

14. Following the completion of the four week consultation period and in accordance with the recommendations of this report, Cabinet Member approval will be sought to submit the Charging Schedule for Examination. Prior to Examination, it will be necessary to prepare a declaration that the CIL Regulations have been complied with and that appropriate evidence has been used to compile the Draft Charging Schedule. This declaration must be approved at a meeting of the authority, by majority of votes of members present. As such, Cabinet approval of the Draft Charging Schedule and declaration will be required prior to Submission.

15. The Examination is conducted by a suitably qualified independent person. Most local authorities progressing CILs have used or intend to use the Planning Inspectorate (PINs) to conduct the Examination.

16. In terms of timescale, PINs estimate a 20 week period from submission to the production of the final report. Assuming Submission takes place at the beginning of

2013, the final report should be available in May 2013. There will be a cost implications associated with the Examination, which are outlined in the 'financial implications' section of this report.

17. No further consultation is necessary for the Planning Obligations SPD. However because the processes relating to the introduction of CIL and the changes to the planning obligations procedures are so intrinsically linked, it is proposed hold the Planning Obligations SPD in abeyance until the receipt of the Inspector's Report on the draft CIL Charging Schedule. At that time, Cabinet approval will be sought to adopt both documents together. The adoption process for the SPD involves the preparation of an Adoption Statement, which must be publicised in the same way as the Draft Planning Obligations SPD outlined in Table A. In addition, it will be necessary to revoke the Council's existing Planning Obligations SPD. The revocation will be publicised on the Council's website and all those who made representations on the Draft Planning Obligations SPD will be notified.

Conclusion

18. In conclusion it is considered that:

- After April 2014 there will be limitations on the use of Planning Obligations to fund infrastructure provision. It is necessary to introduce CIL as an alternative source of income to ensure that infrastructure continues to be provided for the benefit of local residents.
- The consultation process for the Preliminary Draft Charging Schedule and the Draft Planning Obligations SPD has not raised significant areas of concern, although there are some matters on which officers will need to keep a watching brief.
- Minor revisions have been made to the CIL Charging Schedule and the Draft Planning Obligations SPD.
- Cabinet approval is requested to issue the Draft Charging Schedule for consultation and to grant delegated authority to the Cabinet Member for Planning, Transportation and Recycling to approve the Submission of the document for Examination to the Secretary of State.
- Cabinet approval is also sought to hold the revised Planning Obligations SPD in abeyance until the receipt of the Inspector's Report on the draft Charging Schedule for the CIL.

Financial Implications

The report outlines the public consultation that has been undertaken for proposed Hillingdon CIL and the key issues that were raised in response. As a result of this process no significant changes are proposed. A number of minor changes are proposed and are subject to a further consultation.

As previously reported earlier in the year the Community Infrastructure Levy (CIL) will provide a new income stream that will be used to fund general infrastructure associated with the incremental growth in the borough, and that different uses of development will be subject to different CIL charges. A closer examination of the proposed charging schedule in the previous Cabinet report demonstrated a potential increase in resource above what has been chargeable by Section 106 alone. However the actual total value

of the levy derivable from this proposed CIL is not knowable in advance as it is dependent on actual development that occurs.

The CIL is a cash payment, payable on commencement of the development; this differs from S106 which can be a payment in kind through the provision of infrastructure as well as a cash payment. The CIL scheme also allows for 5% retention of the levy for the resource of administration costs of collection.

The additional CIL receipts over and above the level of receipts from the S106 contributions will provide a beneficial financing resource for the Council's capital programme, combined with the greater flexibility of its application to a wider range of infrastructure schemes across the whole of the Borough.

The Planning Obligations SPD would be used as a basis to collect contributions for affordable housing, employment and training and other site specific infrastructure provision, that are not covered by the CIL.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

Consultation Carried Out or Required

As part of the preparation of this paper, internal discussions have been held with the Council's Housing Supply Team, Corporate Finance and Corporate Policy.

CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and confirms that recommendations included within this report have no immediate financial implications. Minor changes to the proposed Hillingdon Community Infrastructure Levy (CIL) are not expected to impact significantly on the financial implications of implementation.

As previously reported to Cabinet, introduction of a Community Infrastructure Levy (CIL) will represent a significant new income stream for the authority with associated wide ranging financial implications.

CIL is expected to provide a more sustainable mechanism for supporting capital investment in on-going Programmes of Works, reducing but not eliminating the reliance on achieving Capital Receipts to deliver these works.

Although CIL represents a funding stream for such investment, the impact of the levy on development activity within Hillingdon will need to be considered given both the Council's wider responsibility to encourage economic growth and the impact such growth would have on the Council's finances. Local Economic growth would lead to increased tax receipts through both a larger Council Tax base and the retention of growth in business rates. Additionally it would have the advantages of reducing expenditure by creating local employment opportunities taking local people of benefits and so reducing demand for services provided by the Council.

Current indications are that costs associated with the administration of CIL will be supported through the 5% administration fee noted in this report and will not require the identification of resources to fund such costs.

Legal Comments

The Planning Act 2008 established powers for charging authorities (in this case the Council) to create a Community Infrastructure Levy. The Community Infrastructure Levy Regulations 2010 set out the mechanisms allowing the Council to introduce a community infrastructure levy and came into effect in April 2010.

The 2010 Regulations allow a charging authority to levy a charge on the owners or developers of land that is developed so that they contribute to the costs of providing the infrastructure needed to support the development of the area. The regulations set a mechanism for setting and collecting the levy and place limitations on the use of planning obligations. The 2010 Regulations do not require a local planning authority to adopt a CIL for its area and a local planning authority may choose to continue to rely on planning obligations to provide necessary infrastructure. However post 6 April 2014 the Council's ability to rely on planning obligations will be limited as the 2010 Regulations scale back the use of planning obligations as explained in this report.

The Cabinet are responsible for proposing and developing policies which would include supplementary planning documents. With regards to the draft Supplementary Planning Document: Planning Obligations, this document will be used as a guide to any planning obligations that the Council will seek in order to mitigate against the effects of the development on local infrastructure.

Consultation on the proposed levy and on the supplementary planning document must be undertaken when proposals are still at a formative stage, must give sufficient reasons to permit the consultee to make a meaningful response, and must allow adequate time for consideration and response. In considering the consultation responses, decision makers must ensure there is a full consideration of all representations arising including those which do not accord with the officer recommendation. The decision maker must be satisfied that responses from the public are conscientiously taken into account.

Corporate Property and Construction

The proposals concerning the CIL and the Draft Planning Obligations Supplementary Planning Document have direct implications for the work of Corporate Property and Construction, particularly in relation to the development and disposal of property and the delivery of affordable homes. In view of this it is desirable that an appropriate balance is struck that enables both development to proceed and affordable homes to be delivered to meet the Council's objectives. Consequently, the recommendations are supported, in particular 3 and 5.

It is noted that there has been a borough wide assessment which has provided supporting evidence indicating that the CIL charging rates strike an appropriate balance between the desirability of funding infrastructure and the potential effects on the economic viability of development.

BACKGROUND PAPERS

Towards a Community Infrastructure Levy in Hillingdon: Cabinet Report: March 2012

DETERMINATION OF STATUTORY PROPOSALS TO ENLARGE THE PREMISES AT 14 PRIMARY SCHOOLS

Cabinet Member(s)	Councillor David Simmonds
Cabinet Portfolio(s)	Deputy Leader, Education & Children's Services
Officer Contact(s)	Venetia Rogers – Planning, Environment, Education and Community Services
Papers with report	Appendix 1: Consultation Responses Appendix 2: Complete Proposals] (CIRCULATED SEPERATELY)

1. HEADLINE INFORMATION

Summary	Following statutory consultation, statutory proposals were published by the Local Authority to enlarge the premises of 14 primary schools (Phase 2 School Expansion Programme). The next stage is the determination of these proposals by the Local Authority.
Contribution to our plans and strategies	Improving aspiration through education and learning (Community Strategy)
Financial Cost	The Primary Schools Capital Programme Phase 2 budget provision is £78,215k.
Relevant Policy Overview Committee	Education & Children's Services
Ward(s) affected	All

2. RECOMMENDATION

THAT CABINET CONDITIONALLY APPROVES THE STATUTORY PROPOSALS TO ENLARGE THE PREMISES AT:

1. HARLYN PRIMARY
2. GLEBE PRIMARY
3. FIELD END INFANT & FIELD END JUNIOR (LINKED PROPOSALS)
4. RUISLIP GARDENS PRIMARY
5. HERMITAGE PRIMARY
6. HIGHFIELD PRIMARY
7. HILLINGDON PRIMARY
8. RYEFIELD PRIMARY
9. RABBSFARM PRIMARY

- 10. PINKWELL PRIMARY**
- 11. HEATHROW PRIMARY**
- 12. CHERRY LANE PRIMARY**
- 13. WEST DRAYTON PRIMARY**

SUBJECT TO THE FOLLOWING CONDITION FOR EACH PROPOSAL BEING MET BY 31ST JULY 2013:

THAT THE NECESSARY PLANNING PERMISSIONS ARE GRANTED.

Reasons for recommendation

This is Phase 2 of the Primary Expansions Programme. Additional places are needed to meet demand arising from higher birth rates, changes to migration patterns and housing development. Enlargement of the premises of the schools is necessary in order that they can admit additional children.

Comments received have been considered. However, no new proposals have emerged that had not previously been considered and the expansion of the above schools is still considered to be the best solution to providing local school places in this phase of the programme.

Alternative options considered / risk management

Alternative options were considered as part of the feasibility study in arriving at the proposals. The main risk of not proceeding with the proposals is that sufficient places may not be available, as there will be impacts on the timing of the building delivery programme.

The alternative decision options, within the parameters set by legal requirements, are set out in paragraph 3.1.

Policy Overview Committee comments

None at this stage.

3. INFORMATION

3.1 Background

Prior to 2009, a modest number of additional primary school places were assessed as being required. However, in summer 2009, data on 2008 births became available, which showed a significant increase in birth rates. This has continued. In addition, migration into the borough has increased and housing development has also contributed to a significant increase in the number of primary aged children. Updated borough pupil forecasts are in preparation and will be available in early October. Any areas where further action is needed will be identified.

A first phase of expansions of seven existing schools was approved by Cabinet. However, additional places are needed and the expansion of more schools is part of the overall strategy for meeting future demand.

Existing schools have been assessed for expansion potential. As a result of this exercise 15 further schools were identified as being the most suitable for expansion. In order to significantly

enlarge the premises of maintained schools, a statutory process has to be followed. In spring 2012, statutory consultation took place. A report on the outcome of the consultation was prepared for the Cabinet Member for Education & Children Services and on 1st August 2012, the Cabinet Member took a decision to proceed to the next stage of the statutory process – the publication of statutory notices. The Cabinet Member decision included proposals for Wood End Park Primary School. However, as this school was due to convert to Academy status on 1st September 2012, it was not included in the statutory proposals, as the local authority cannot decide school organisation changes at Academies. A different process will need to be followed by the Park Federation now that Wood End Park Primary has converted to academy status.

The statutory notice for the remaining 14 schools was published on 15th August 2012, following which there was a 4 week Representation period for any further comments that ended on 12th September 2012. Following the end of the representation period, the Decision Maker (in this case the Cabinet) has 2 months to determine (decide) the proposals. If it fails to decide proposals within this time scale, the proposals must be forwarded to the Schools Adjudicator for decision.

The decision options available are:

- (a) To approve each proposal
- (b) To reject each proposal
- (c) To approve proposals subject to modification
- (d) To approve proposals subject to a condition being met (only certain types of conditions are permitted).

The proposals for Field End Infant and Field End Junior are linked and must be decided in a single decision.

Following the Cabinet decision, certain bodies (the relevant ones in this instance being the local Church of England diocese, the bishop of the local Roman Catholic diocese and the governing bodies of the schools) have the right of appeal (which must be made within 4 weeks of the notification of the decision).

3.2 Responses to Proposals

3.2.1 Statutory Consultation Period

Detailed information is set out at Appendix 1.

(a) General

There appeared to be a general understanding of the need for additional primary school places but understandably respondents had concerns regarding the impact of expansion on specific schools. These, and the suggested responses, are summarised in the table below. It is considered that most school-specific concerns can be addressed through careful scheme design and project management. It is acknowledged that, whilst some potential impacts such as increased traffic and parking, can be mitigated through careful design and other measures, some residual impact may remain. However, given the nature of the borough and the location of schools, it would not be possible to bring forward alternative proposals for the expansion of existing schools where such issues would not be likely to arise and the need to meet the local authority's statutory duties for the education of young children needs to take priority.

(b) Alternative Proposals

Community Schools

Within the responses were suggestions that three alternative community schools, Laurel Lane and Minet Infant and Minet Junior, should be expanded. The expansion of all of these schools was considered in developing the proposals. Laurel Lane was not included in the proposals because there were more popular schools serving the local area that could be expanded. The Minet schools were not included due to site constraints.

Faith School Provision

The largest single area of concern was from respondents who felt that the proposals should have included additional faith school provision. The majority of these respondents were concerned about the lack of Catholic school places in the programme. It is acknowledged that the proposals would mean that the proportion of places in faith schools would be lower, as proportion of the total places available, than it is at present. However, in arriving at the proposals, the potential and suitability of all schools (including faith schools) was considered in developing the proposals and the fact that no faith schools were included in the proposals was a reflection of the outcome of the assessments that were undertaken. In consideration of the responses received, follow-up meetings were held with the diocesan boards. It was agreed that some specific faith schools' suitability for expansion would be re-assessed.

Church of England Schools

Two schools, Dr Triplett's and Cowley St Laurence were re-assessed. In relation to Dr Triplett's, whilst the site is deemed large enough to accommodate an additional form of entry, there are significant issues as follows:

- It would be difficult to achieve a satisfactory configuration of accommodation, due to constraints of the existing building footprint.
- It is located within the Hayes Village Conservation Area.
- There are numerous trees on site, many of which, due to their location within the conservation area, are afforded protection and likely to pose a significant constraint to development.
- The school is situated on a narrow one-way road that becomes severely congested. Development of the school would be likely to be a significant issue for local residents.

The conclusion is that the existing proposal for an expansion in this planning area (a local Community school, Wood End Park) is a much more suitable option.

In relation to Cowley St Laurence, it has been assessed that the site is large enough to support expansion but there are constraints, such as the fact that the school is bounded by residential properties on all sides. For school places planning purposes, this school is in the Uxbridge area and it is assessed that the current proposal to expand Hermitage Primary school better meets local needs due to its central Uxbridge location.

Catholic Schools

Two schools, St Catherine's and St Swithun Wells, were re-assessed.

St Catherine's

This an over-subscribed school located in the West Drayton area. However, the two schools proposed for expansion – Cherry Lane and West Drayton - attract significantly more applications. St Catherine's site is below that recommended were it to expand by even one form of entry. It is also in a Conservation Area and bounded quite tightly to the north, east and west by residential properties.

The school's accommodation proposals for expansion have been reviewed in detail by external consultants. Their conclusion is that, in principle, it may be possible to expand by a form of entry. However, there are significant issues in relation to developing this site, which mean that it is less suitable for expansion than the two schools in this planning area that are included in the Council's proposals (i.e. West Drayton Primary and Cherry Lane Primary). These include:

- Logistical issues – almost every part of the school would need alternations and, a secondary structure needed for an additional floor. Therefore decanting (quite possibly of the whole school) would be needed. This would require temporary accommodation. However, given the constraints of the site, it is difficult to see where this could be located.
- The school is in a flood plain and, whilst low risk, under planning policy there is a requirement to undertake a sequential test by considering sites outside of the flood plain first (e.g. West Drayton and Cherry Lane).
- The draft cost plan provided by the school's consultants provides a realistic construction budget for the proposed project. However, at over £6m it is expensive for one additional form of entry and is more expensive than either of the existing proposals for the area.

In addition, there is a significant housing development in the area and one of the proposed schools (West Drayton) is much closer to this.

St Swithun Wells

This school is near Field End Infant and Field End Junior, which are included in the current proposals. The school's accommodation proposals for expansion have been reviewed in detail by external consultants. One issue would be the level of demolition of existing accommodation that would be needed in the context of an operating school. Subject it being possible to resolve this, the consultants concluded that there would appear to be potential for expansion by a form of entry.

However:

- As set out in the draft cost plan provided by the school's consultants, the anticipated cost (at over £5m), is expensive for one additional form of entry.
- The school site is far more constrained than the Field End schools' site.
- The St Swithun project is more expensive than the proposed project at Field End schools.
- Based on first preference applications for Reception places, Field End Infant is clearly the more popular school.

3.2.2 Representation Period

During the Representation period, six responses were received as follows:

- Ruislip Gardens – concern regarding the timing of the consultation period

- Ruislip Gardens - expressing concerns about the impact upon local residents (especially in relation to increased traffic/congestion on the estate), that local residents had not received sufficient information and the impact on the school of increased numbers
- Hermitage – concern regarding the closure of the after-school club
- School size & faith provision – concern that enlarged schools would lose their sense of security and community. Further comment that no faith schools are included
- Faith provision – letter from Chairman of Governors at St Catherine’s RC. The Governing Body set out previous contact with the local authority and set out the Governors’ view that it had not received a sufficient or adequate response to the proposals for the expansion of St Catherine’s. The letter stated that the Governing Body would be discussing with the Catholic Diocese a referral to the Schools Adjudicator. Further reasons given for this included the lower proportion of faith school places that would result and that the need for faith school places had not been considered.
- Cherry Lane – request for information regarding details of the proposals.

In relation to these concerns:

- The school organisation consultation period is separate from consultation relating to the planning application.
- Arrangements for the after-school club are a matter for the school and are not part of these proposals.
- Regarding the representations concerning faith school provision, these were raised in the Consultation period and are addressed in this report. A meeting had already been arranged with the Catholic Diocese for September. However, as set out in paragraph 3.1, the local diocese does have the legal right to lodge objections to statutory proposals.
- The other concerns expressed were also raised during the Consultation period and are addressed in Appendix 1.

3.3 Duty of the Decision Maker

The Local Authority is the Decision Maker in this case. The Decision Maker should consider whether the statutory notice complies with statutory requirements and whether consultation has been carried out prior to publication of the notice.

In addition, when considering each school organisation proposal, the Local Authority must follow statutory guidance in considering some key issues, which are:

- *A System Shaped by Parents, and Diversity*

The Local Authority has a duty to secure diversity in the provision of schools and to increase opportunities for parental choice when planning the provision of schools. Whilst a significant number of comments have been received regarding increasing faith school provision, especially in Catholic schools, the borough already has diversity of provision with local Catholic and Church of England primary schools and a Sikh primary school. A proposal for a new four form entry Sikh Free school in the borough has recently been approved by the Secretary of State.

- *Standards*

The Local Authority should be satisfied that proposals will contribute to raising local standards and improved attainment for children and young people. The Local Authority should pay particular attention to the effects on groups that tend to under perform. Fundamentally, these

goals can only be achieved if there are sufficient local school places for children to attend, and this is the reason for the proposals. Research has found no apparent link between school size and attainment so there is no obvious reason why schools' standards should be affected.

Every Child Matters

The Local Authority should consider how proposals will help every child and young person achieve their potential in accordance with the ECM principles. Again, fundamentally these goals can only be achieved if there are sufficient local school places for children to attend, and this is the reason for the proposals.

Equal Opportunities Issues

The Local Authority should consider whether there are discrimination issues that could arise from the proposed changes. There will be no issues, as the proposals will provide school places for each local community regardless of sex, race, religion or belief, or disability.

Need for Places

The Local Authority should consider whether there is a fundamental need for the expansion and should consider the evidence for this. The Local Authority is proposing these school expansions based on clear evidence of increasing demand. This evidence has been gathered from the Office for National Statistics (ONS); the Greater London Authority (GLA); the monitoring of local housing activity; and actual school applications.

The evidence overwhelmingly supports the fundamental need for more school places in the borough. This is not purely a local phenomenon, as other boroughs are experiencing similar pressures. Births have risen, as confirmed by ONS data, which means more children will require local school places in future. Migration into the borough has increased since 2008, again confirmed by ONS data. New housing developments are contributing to the growing local demand for schools. Temporary school expansions have already been necessary in several parts of the borough.

Where feasible, the more popular schools in each area have been proposed for expansion.

Further information on forecast demand for places is provided within the Complete Proposals (Appendix 2)

Travel and Accessibility

The Local Authority should be satisfied that accessibility planning has been properly taken into account, that journey times would not be extended, and that consideration has been given to sustainable travel. The proposed new school facilities will comply with disability regulations. The anticipated increase in demand will come from more local families, and the proposals will prevent excessive travel to other areas of the borough that may have school vacancies.

The Council has been working with, and will continue working with schools to consider sustainable travel patterns through tools such as School Travel Plans, which can help reduce car journeys and the consequent impacts on the highway network. A Transport Statement or Transport Assessment is also something that would be prepared to support the planning applications for each proposal.

- *Land and Capital*

The Local Authority should be satisfied that the land and capital required to implement the proposals are definitely available and this should include confirmation of funding. For Local Authority proposals, the confirmation of funding should come from an authorised person within the Local Authority.

Land is available. All of the school proposed for expansion are community schools and are council assets. Capital is available as the Local Authority has made clear in publishing its own proposals. Confirmation of the funding is given in the Finance sections of this report.

- *School Playing Fields*

The Local Authority should be satisfied that the proposals will meet the required standards for school premises, including the minimum areas for team games, as set out in the Education (School Premises) Regulations 1999. If the minimum requirements cannot be met, then the proposers are required to seek Secretary of State agreement in principle to relax the regulations.

The Local Authority has assured stakeholders that the proposals will meet the required minimum standards for premises and playing fields. In some cases, this will require Multi-Use Games Areas (MUGAs) and access to nearby off-site playing fields.

- *Special Educational Needs*

The Local Authority is not proposing any changes to SEN provision with any of the statutory proposals presented in this report, therefore the Special Educational Needs Improvement Test is not applicable.

- *Views of Interested Parties*

The Local Authority should consider the views of all those affected by the proposals or anyone who has an interest in them. This includes objections made during the representation period once statutory proposals have been published. Statutory guidance stipulates that the Local Authority should give the greatest weight to any representations from stakeholders likely to be directly affected.

Information was provided to the consultees specified in the School Organisation (Prescribed Alternations to Maintained Schools) (England) Regulations 2007 and Section 176 of the Education Act 2002. It was also made available more widely via the Council website. The consultation periods were as advised in Department for Education guidance.

Detailed Information on the responses that have been received and comments on them are set out at Appendix 1. The Local Authority feels that all of the concerns and points of objection can be addressed now, or will be addressed at the planning application stages. Active involvement of local stakeholders in developing the accommodation proposals for each school is being encouraged through planning consultation meetings at each school.

- *Complete Proposals*

There is a statutory requirement to include with this report the Complete Proposals documents for each proposal. These statutory documents set out the reasons for the proposals and include details of consultation held prior to the recent statutory representation period. The Complete Proposals for each school are contained in Appendix 2 to this report.

Conclusions

Whilst carefully considering and addressing each point made, the Local Authority still believes that each proposal offers the best solution to providing sufficient local school places in the required timescales. Significantly, no new options have emerged during the consultation process that had not been considered before drawing up the proposals.

Financial Implications

The Council's overall budget for Primary School Capital Programme is £127,405k of which £78,215k is allocated to the Phase 2 schools mentioned in the body of the report. The individual school budgets are yet to be finalised.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The recommendations will, subject to conditions being met, provide necessary school places for local residents. The expansion of local schools is necessary to meet the growing demand for primary school places resulting from changes to London migration patterns and increased birth rates. Schools will also benefit through improved accommodation.

Consultation Carried Out or Required

A statutory consultation process has been undertaken in accordance with legal requirements as set out in the report and at Appendix 1.

5. CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report requesting conditional approval of the statutory proposals to enlarge 13 primary schools. These works form a significant part of the Primary Schools Capital Programme (PSCP) to provide 27 forms of entry by 2015 and will be financed from a variety of sources but chiefly central government grants, third party contributions (S106) and the Council's own capital resources. The Council has set aside revenue resources from each year's budget to provide the financing costs associated with any borrowing required within the programme and this is now entrenched into the MTF. Consequently Corporate Finance can confirm that sufficient resources are available for the Council to undertake the PSCP in its entirety.

Legal

The Council has a legal duty under section 14 of the Education Act 1996 to secure that sufficient schools are available in its area for the provision of primary and secondary education.

Proposals for prescribed alterations to schools must be made in accordance with statutory procedures which are set out in the Education and Inspections Act 2006, the School Organisation [Prescribed Alterations to Maintained Schools] [England] Regulations 2007, as amended in 2008 and 2009, and associated DfE Guidance.

All fourteen schools, set out in the report, which are subject to proposals for prescribed alterations are community schools. Schedule 4, Part 1 of the above Regulations provides that prescribed alterations include an enlargement of the premises of a school which would increase the capacity of the school by more than 30 pupils and by 25% or 200 pupils [whichever is the lesser].

Before publishing notice of its proposals, the Council is required to consult with interested parties which include the school concerned, other schools which may be affected, parents and families of pupils and prospective pupils, school staff and trade unions, other local authorities and Members of Parliament.

If, having considered the consultation responses, the Council decides to proceed with the proposals, a formal statutory notice is required to be published which invites representations and objections within a four week period.

In this case, the Council has published separate notices for each of the fourteen schools and the four week period expires on 12th September 2012. The notices each contain a summary of the proposals and it is made clear that fuller details of the proposals can be made available on request.

Once the four week period has expired, the Council has a period of two months in which to make a decision in relation to the proposals. If it fails to make such a decision, the proposals must be referred to the Schools Adjudicator for decision.

The decision can be implemented by the Council unless an appeal is received from any of the following persons/bodies within a period of four weeks from the date of notification of the decision:

Church of England Diocese
Bishop of the local Roman Catholic Diocese
Governing Body of the school in question

In making its decision, Cabinet must have regard to DfE statutory guidance and the types of issues which it is required to consider are spelt out in the body of the report.

Finally, before approving the proposals which are the subject of this report, Cabinet must be satisfied that the necessary capital resources are available to meet the cost of the expansions programme. The proposals may be approved subject to the condition that planning permission is granted by a specified date. In this instance, the date given is 31st July 2013.

Corporate Property and Construction

Statutory proposals are necessary in order to take forward the building programme, which is the subject of a separate report to September Cabinet.

Relevant Service Groups

Not applicable.

6. BACKGROUND PAPERS

N

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CRC ENERGY EFFICIENCY SCHEME - PURCHASE OF CARBON ALLOWANCES FOR 2011/12

Cabinet Member(s)	Councillor Scott Seaman-Digby Councillor Jonathan Bianco
Cabinet Portfolio(s)	Co-ordination & Central Services Finance, Property and Business Services
Officer Contact(s)	Richard Coomber, Planning, Environment, Education and Community Services
Papers with report	None.

1. HEADLINE INFORMATION

Summary	To advise Cabinet on the value of Allowances purchased from the Department of Energy and Climate Change (DECC) to cover energy emissions (tonnes of carbon dioxide) regulated by the Carbon Reduction Commitment (CRC) Energy Efficiency Scheme Legislation.
Contribution to our plans and strategies	Fulfil the Council's statutory obligations under the CRC Energy Efficiency Scheme
Financial Cost	The purchase of £298,860 for CRC Allowances was made in July 2012.
Relevant Policy Overview Committee	Residents & Environmental Services
Ward(s) affected	All

2. RECOMMENDATION

That the Cabinet:

- 1) Notes the cost of £298,860 for the purchase of CRC Allowances following submission of the 2011-12 CRC Annual Report to the Environment Agency.
- 2) Notes that the Department of Energy and Climate Change (DECC) will publish its response to the CRC Simplification Consultation in the autumn.

Reasons for recommendation

The purchase of CRC Allowances ensured that the Council complied with the following UK Legislation:

- The CRC Energy Efficiency Scheme Order 2010
- The CRC Energy Efficiency Scheme (Amendment) Order 2011
- The CRC Energy Efficiency Scheme (Allocation of Allowances for Payment) Regulations 2012

Alternative options considered / risk management

The Council could have decided not to purchase and surrender allowances for its energy emissions (tonnes of carbon dioxide) regulated by CRC EES but would then be in breach of the CRC Order and could face fines from the Environment Agency of £40 per tonne of carbon dioxide – a potential fine of £1.2m. (CRC Order Article 100 ‘Failure to surrender allowances.’)

Policy Overview Committee comments

None sought at this stage.

3. INFORMATION

Supporting Information

As advised in the report to Cabinet on 21st June 2012 participants in the CRC Energy Efficiency Scheme are required to produce an Annual Report on their emissions coverage and from the 2011/12 compliance year purchase allowances at a cost of £12 per tonne of carbon dioxide (tCO²).

London Borough of Hillingdon submitted its CRC Annual Report to the Environment Agency on 31st July 2012. The report details the Authority’s emissions coverage for gas and electricity supplies regulated by the CRC EES from the General Fund (GF), Maintained Schools and Academies and Housing Revenue Account (HRA) portfolio.

The reported emissions in kilo Watt hours (kWh)¹ and tonnes of carbon dioxide (tCO²)² are given in Table 1.0 below:

Table 1.0 – CRC Annual Report 2011-12 Total Emissions

Fuel	kWh	tCO ²	% Emissions	£ Allowance Cost
Electricity	28,278,499	15,332	63%	£183,984
Gas	47,972,252	9,101	37%	£109,212
Total	76,250,751	24,433	100%	£293,196
Adjustment EGC	-14,922	-8		-£96
CRC Emissions	76,235,829	24,425		£293,100

¹ In the Annual Report Summary kWh figures are broken down by ‘Actual’ or ‘Estimated’ supply and by whether the Fuel source is defined as ‘Core’ or ‘Residual’. For clarity in this Report total kWh figures are presented for gas and electricity.

² tCO² figures in this report are as calculated in the CRC Registry and presented in the Annual Report Summary. The figures include an uplift of 10% for supplies classified as ‘estimated’ under the CRC rules. In the 2011-12 Annual Report 2% of electricity consumption and 33% of gas consumption was classed as estimated.

The CRC Registry adjusts reported emissions to account for energy generated from renewable sources that are not covered by Feed in Tariffs (FITs) or Renewable Obligation Certificates (ROCs). In 2011-12 the solar panels installed in the Civic Centre produced 14,922 kWh of electricity saving 8 tCO² and this amount is deducted as an Electricity Generating Credit (EGC) from reported emissions. **London Borough of Hillingdon's total CRC emissions for Annual Reporting year 2011/12 is therefore 24,425 tCO² or £293,100 in CRC Allowances.**

CRC Allowance Purchase 2011-12

Table 1.1 summarises the CRC Allowances purchased from the Department of Energy and Climate Change (DECC) on 27th July 2012.

Table 1.1 Summary of CRC Allowance Purchase

Allowance Type	Number Allowances	£ CRC Allowances
CRC Emissions	24,425	£293,100
Contingency	480	£5,760
Total	24,905	£298,860

In total 24,905 Allowances at £12 per tonne of CO² were purchased to the value of £298,860. This amount is sufficient to cover Hillingdon's 2011-12 CRC Emissions (24,425 Allowances at a cost of £293,100). A contingency of 480 Allowances at a cost of £5,760 were also purchased to allow for any adjustments to the Annual Report made after the closure of the Allowance sale window on 31st July 2012 but before the Allowance surrender deadline of 28th September 2012.

Analysis

The emissions coverage across the energy portfolio is as set out in the tables below. The figures are for reported emissions and do not take account of the adjustment for Electricity Generating Credits (EGCs)

Table 1.2 Total Emissions 2011-12 (Gas & Electricity) by Portfolio Group

Group	kWh	tCO²	% Emissions	£ CRC Allowances
Academies	24,521,069	8,189	33.5%	£98,262
Maintained Schools	29,150,389	8,187	33.5%	£98,244
GF	20,802,715	7,502	30.7%	£90,029
HRA	1,776,578	555	2.3%	£6,660
Total	76,250,751	24,433	100%	£293,196

The table above highlights the significant contribution of schools to CRC emissions with 67% of emissions from the school sector. General Fund energy supplies account for the majority of the remaining 33% of emissions.

The tables below provide a further breakdown of emissions by Fuel type across the portfolio and explores further the differences between emissions reported in the 2010-11 Annual Report.

Table 1.3 Electricity Emissions 2011-12

Group	kWh	tCO ²	% Electricity Emissions	£ CRC Allowances	% Total Emissions
Academies	10,033,761	5,440	35%	£65,281	22.3%
Maintained Schools	7,537,783	4,087	27%	£49,042	16.7%
GF	10,088,456	5,470	36%	£65,637	22.4%
HRA	618,499	335	2%	£4,024	1.4%
Total	28,278,499	15,332	100%	£183,984	62.8%

In the 2010-11 CRC Annual Report electricity consumption was 35,311,256 kWh. In 2011-12 electricity consumption has reduced by 20% to 28,278,499 kWh. The main reason for the reduction is the exclusion of a street lighting supply following a technical change that altered its CRC reporting status. Following advice from the London Energy Project (LEP) the supply was changed on 1st April 2011 from a Dynamic UMS (Un-Metered Supply) to a Passive UMS. Passive UMS supplies are excluded from CRC whilst Dynamic UMS supplies are reportable and subject to CRC Allowances. This supply consumed 7,282,692 kWh in 2011-12 equivalent to 3,940 tCO² and therefore its exclusion reduced the potential burden on the Council by £47,279 in CRC Allowances. A similar level of avoided costs should also be achieved in 2012-13 reporting year.

In real terms Electricity consumption has remained static between the 2010-11 and 2011-12 Annual Reports. If the consumption from the excluded street lighting supply were added back in the difference in figures would be less than 1%.

Table 1.4 Gas Emissions 2011-12

Group	kWh	tCO ²	% Gas Emissions	£ CRC Allowances	% Total Emissions
Academies	14,487,308	2,748	30.2%	£32,981	11.2%
Maintained Schools	21,612,606	4,100	45.1%	£49,203	16.8%
GF	10,714,259	2,033	22.3%	£24,392	8.3%
HRA	1,158,079	220	2.4%	£2,636	0.9%
Total	47,972,252	9,101	100%	£109,212	37.2%

In the 2011-12 Annual Report Gas consumption of 47,972,252 kWh has reduced from the 2010-11 level of 58,380,114 kWh. The difference in consumption of 10,407,862 kWh equates to a reduction of 18%. The reduction translates to 1,911 tCO² or £22,931 in CRC Allowances.

Gas consumption is more sensitive to seasonal variances than electricity due to its primary use for heating systems. The reduction in gas consumption is seen to be a likely result of a milder winter in 2011-12 than in 2010-11.³

³ Published data on Heating Degree Days for the Thames Valley Region (Watford Area) shows that for the period April 2010 to March 2011 there were 2,138 Heating Degree Days calculated from a base temperature of 15.5°C. For the period April 2011 to March 2012 the number of Heating Degree Days had fallen to 1,707 a reduction of 20%. Source <http://www.degreedaysforfree.co.uk/index.aspx>

CRC Consultation

The Department of Energy and Climate Change (DECC) is due to publish its response on the CRC Simplification Consultation in the autumn. The consultation response will cover all aspects of the scheme including the future treatment of Academies in the CRC EES and alternative funding mechanisms for Academy CRC Allowances.

Financial Implications

The main financial implications are set out in the body of the report.

As previously reported a provision of £362,000 was made in the accounts for 2011/12 for CRC Allowances which was based on estimates from accumulative data as at January 2012. The purchase of £298,860 for CRC Allowances was made in July 2012 consisting of £293,100 for reported emissions and a contingency of £5,760. The difference between the provision and the allowance purchase can be explained by the exclusion of a passive street lighting supply which had been included in the estimate and more generally what can be seen to be a reduction in gas consumption due to a milder winter than the previous year.

It should be noted that the allowance payment for schools both Maintained and Academy comes from a top slice of the Dedicated Schools Grant in accord with guidance from the Department for Education, and therefore is not a cost to the General Fund.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The primary aim of the CRC EES is to promote energy efficiency and reduce CO2 emissions resulting in reduced fuel bills for the Council and reduced CRC allowances cost.

Consultation Carried Out or Required

None

5. CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the financial implications set out above, noting that the final purchase of CRC allowances was lower than the estimate reported to Cabinet on 21 June 2012 primarily due to the exemption of unmetered supplies from the CRC scheme.

This report indicates that a similar level of allowances will required for 2012/13, which would be contained within the contingency of £450k approved as part of the General Fund budget in February 2012. Officers will continue to monitor the requirement to draw down on this contingency and provide updates to Cabinet through the monthly budget monitoring report.

Legal

The Borough Solicitor confirms that by purchasing the CRC Allowances from the Environment Agency, the Council is complying with its obligations under the CRC Energy Efficiency Scheme (Allocation of Allowances for Payment) Regulations 2012.

Corporate Property and Construction

Corporate Property and Construction is in support of the recommendations contained in this report.

6. BACKGROUND PAPERS

NIL

PLANNING OBLIGATIONS - QUARTERLY FINANCIAL MONITORING REPORT

Cabinet Portfolio	Planning, Transportation and Recycling
Report Author	Nicola Wyatt Planning, Environment, Education and Community Services
Papers with report	Appendix 1 - attached

HEADLINE INFORMATION

Summary	This report provides financial information on s106 and s278 agreements up to 30th June 2012 against respective portfolio areas.
Contribution to our plans and strategies	Planning obligations are an established delivery mechanism for mitigating the effect of development, making it acceptable in planning terms and achieving the aims of the Community Strategy and other strategic documents that make up the Local Development Framework.
Financial Cost	The Council currently holds £18,125,021 relating to s106 and s278 agreements. Of this £6,442,807 is allocated/earmarked for projects and £3,805,470 relates to funds that the Council holds but is currently unable to spend directly, leaving a residual balance of funds that the Council holds of £7,876,744 that is currently spendable and not yet allocated/earmarked towards specific projects. In Quarter 1, the Council has received additional income of £270,343 and spent £224,293.
Relevant Policy Overview Committee	Residents' and Environmental Services
Ward(s) affected	All

RECOMMENDATION

That the Cabinet notes the updated financial information attached at Appendix 1.

Reasons for recommendation

Circular 05/05 and the accompanying best practice guidance requires local planning authorities to consider how they can inform members and the public of progress in the allocation, provision and implementation of obligations whether they are provided by the developer in kind or through a financial contribution. This report details the financial planning obligations held by the Council and what progress has and is being made in allocating and spending those funds.

Alternative options considered

To not report to Cabinet, however, it is an obvious example of good practice to monitor income and expenditure against specific planning agreements and ensure that expenditure takes place in accordance with the parameters of those agreements.

Comments of Policy Overview Committee(s)

None at this stage.

INFORMATION

Supporting Information

1. Appendix 1 provides a schedule of all agreements on which the Council holds funds. The agreements are listed under Cabinet portfolio headings. The appendix shows the movement of income and expenditure taking place during the financial year; including information at 31 March 2012 (which was subject of the report in June 2012) as well as up to 30 June 2012. Text that is highlighted in bold indicates key changes since the Cabinet report of 21 June 2012. Figures indicated in bold under the column headed 'Total income as at 30/06/12' indicate new income received. (Shaded cells indicate where funds are held in an interest bearing account) The table shows expenditure between 1 April and 30 June 2012 of £224,293 (compared to £641,274 during the previous quarter) and income of £270,343 (compared to £2,037,659 during the previous quarter) within the same period.

2. The balance of s278/106 funds that the Council held at 30 June 2012 is £18,125,021. It should be noted that the 'balance of funds' listed, i.e. the difference between income received and expenditure, is not a surplus. Included in the balance at 30 June 2012 are those s278/106 funds that the Council holds but is unable to spend for a number of reasons, such as cases where the funds are held as a returnable security deposit for works to be undertaken by the developer and those where the expenditure is dependant on other bodies such as transport operators. The column labelled "balance spendable not allocated" shows the residual balance of funds after taking into account funds that the Council is unable to spend and those that it has allocated to projects. The 'balance of funds' at 30 June 2012 also includes funds that relate to projects that are already underway or programmed, but where costs have not been drawn down against the relevant s106 (or s.278) cost centre.

3. In summary, of the 'total balance of funds' that the Council held at 30 June 2012 (£18,125,021) £3,805,470 relates to funds that the Council is unable to spend and £6,442,807 is allocated/earmarked for projects, leaving a residual balance of funds that the Council holds of £7,876,744 that is currently spendable and not yet earmarked/allocated towards specific projects.

Financial Implications

4. The S106 balance as at 30 June 2012 is £18,125k. The detail is shown in the table below. This includes sums of £3,805k of which the delivery of projects/schemes is dependent on the council's partners, eg PCT/TFL, and £6,443k that has been allocated/earmarked to projects. The balance of £7,877k is yet to be allocated. Over the last quarter (June) the income received was £270k.

5. It is expected that the majority of remaining unallocated Education & Children's Services balances will be available to support Phases 2 and 3 of the Primary School Expansions programme. Officers will continue to review the applicability of unallocated balances within existing and proposed capital and revenue budgets. The table below shows the quarter one summary position as at 30th June 2012.

Services	Balance b/fwd (01/04/12)	Income Rec'd	Total	Spend	Balance c/fwd (30/06/12)	Earmarked/ allocated balances	To be allocated
	£,000	£'000	£'000	£'000	£'000	£'000	£'000
S278							
Planning & Transportation	1,339	14	1,353	12	1,341	1,341	0
S106							
Planning & Transportation	2,736	35	2,771	0	2,771	2,429	342
Culture, Sports & Leisure	647	0	647	37	610	352	258
Education & Children Services	9,526	23	9,549	0	9,549	2,848	6,701
Improvements, Partnerships, & Community (PPR)	1,460	198	1,658	175	1,483	1,229	254
Environment	1,150	0	1,150	0	1,150	828	322
Housing, Social Services & Health	1,221	0	1,221	0	1,221	1,221	0
Sub total	18,079	270	18,349	224	18,125	10,248	7,877
Less: Money held on behalf of partners	3,801	4	3,805	0	3,805	3,805	0
Total LBH	14,278	266	14,544	224	14,320	6,443	7,877

6. The balance of £18,125k includes £3,805k money held on behalf of partners, leaving a total LBH balance of £14,320k.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

7. The recommendation ensures transparency and assures probity in the area of planning obligations, thereby promoting public confidence.

Consultation Carried Out or Required

8. There are no external consultations required on the contents of this report.

CORPORATE IMPLICATIONS

Corporate Finance

9. Corporate Finance has reviewed this report and notes the financial status of Section 106/278 balances held by the Council at 30 June 2012. Table 1 above indicates that £14,320K is available to support investment, of which £7,877k is yet to be allocated to eligible initiatives.

10. It is expected that a significant proportion of this £7,877k uncommitted resource will be allocated to support Phases 2 and 3 of the Primary School Capital Programme in the coming months.

Legal

11. The monies referred to in this report are held by the Council for the purposes specified in each of the relevant legal agreements. Such monies should only be spent in accordance with the terms of those agreements. Where monies are not spent within the time limits prescribed in those agreements, such monies should be returned to the payee. Where officers are unsure whether monies held pursuant to particular agreements can be used for particular purposes, Legal Services should be consulted for advice on a case by case basis.

Corporate Property and Construction

12. Corporate Property and Construction is in support of the recommendation in this report.

BACKGROUND PAPERS

Previous Cabinet reports

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/12	TOTAL INCOME AS AT 31/03/12	TOTAL EXPENDITURE AS AT 30/06/12	TOTAL EXPENDITURE AS AT 31/03/12	2012 / 2013 EXPENDITURE To 30/06/12	BALANCE OF FUNDS AS AT 31/06/12	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/12	COMMENTS (as at mid August 2012)
		SECTION 278								
		PORTFOLIO: PLANNING TRANSPORTATION AND RECYCLING								
PT278/2709 (Includes Former PT129) *16	Botwell	Stockley Park Phase 3 "Trident Site" 37977/W/961447	611,390.25	611,390.25	14,500.00	14,500.00	0.00	596,890.25	0.00	Spend is engineering fees. Development not yet implemented and highways works not started. Funds currently held are for security deposit and fully refundable subject to the due and proper implementation of the Highway works. £2,500 engineering fees transferred from PT278/27. A further £12,500 of Engineering fees needs to be claimed from developer should works commence. Interest added.
PT278/30/115 *22	Heathrow Villages	Terminal 5, Land at Longford Road, Heathrow s278 10 Jan 02 47853/93/246	10,500.00	10,500.00	0.00	0.00	0.00	10,500.00	0.00	Fees & security (£5,000) associated with Highway Works to be undertaken by developer. Works consisted of temporary access works from Longford Roundabout to Western Perimeter Road. Access installed & will be removed following completion of Terminal 5. Security to be retained pending outcome of BAA proposals to make this access two-way and permanent for buses and emergency services vehicles as well as cyclists. Two way access implemented. Officers investigating whether all required works have been completed. Works completed, security to be refunded after maintenance period
PT278/34/86A *18	Brunel	Brunel sites 3 532/SPP/2001/1858 - Highways Works at Junction Hillingdon Hill / Kingston Lane & Pelican Crossing on Kingston Lane	392,358.87	392,358.87	197,448.22	197,448.22	0.00	194,910.65	0.00	Highway Works - £150k refundable security, £124,637.12 received for highway works at junction of Hillingdon Hill and Kingston Lane, £65,271.32 - received for Kingston Lane Pedestrian Crossing, £20,500 supervision fees. If the supervision fee following final completion exceeds 10% of the costs of the works plus statutory undertakers costs and TTS payment then the excess is to be refunded. Works complete and signals switched on. Officers continue to chase Brunel to perform remedial works to grass verges and are investigating options for the use of some of the security for the Council to perform the remedial works if necessary. Final certificate sent 30/4/09.
PT278/44/87A *20	Brunel	10A Sandy Lodge Way, Northwood 532/SPP/2002/2237 - Traffic Calming on Cleveland Road & New Entrance on Kingston Lane	102,018.78	102,018.78	81,080.74	81,080.74	0.00	20,938.04	0.00	Traffic Calming on Cleveland Road & roundabout on Kingston Lane. £30,900 spent on engineering fees. £150k Refundable security deposit. £3,200 for Traffic DC project management costs. £58,962.38 TTS estimate for Pedestrian Crossing on Cleveland Road. Further payments received following receipt of estimate of works to cover security/costs. £10,000 received for improvements to a footpath on the site to be retained a security for Brunel to implement the works and to be transferred to PT84/87B-D. Traffic Calming on Cleveland Road (including new signalised crossing) & roundabout on Kingston Lane at new entrance to Brunel University now complete. TIL invoice paid. Residual on TIL payment due to VAT not claimed - funds to be held on as contingency for extra TIL costs. Interest Accrued. Remedial work completed and signed off in December 2007.
PT278/46/135 *32	Northwood	10A Sandy Lodge Way, Northwood 54671/APP/2002/54	7,458.07	7,458.07	2,458.00	2,458.00	0.00	5,000.07	0.00	Improvement of visibility for junction of Sandy Lodge Way & Woodridge Way. ECU fees have been claimed and £5,000 security remains. Works substantially complete 12 month maintenance period, ended 16 September 2006. Final certificate has been prepared. Security held to part offset outstanding education contribution which is being sought via legal proceedings.
PT278/47	Various	Refunds Various	37,804.67	37,804.67	15,938.10	15,938.10	0.00	21,866.57	0.00	Funds transferred to here as refunds related to the Heinz, Hayles Park and former BT site, Glencoe Road, Y Leasing developments, not yet taken up by developer or owners. Also £10.79 from Wimpey Site Beaconsfield Road and £232.98 from Former Magnatex Site Bath Road which is residual interest omitted from refunds related to those schemes. Officers looking into appropriate recipients for refunds.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/12	TOTAL INCOME AS AT 31/03/12	TOTAL EXPENDITURE AS AT 30/06/12	TOTAL EXPENDITURE AS AT 31/03/12	2012 / 2013 EXPENDITURE To 30/06/12	BALANCE OF FUNDS AS AT 31/06/12	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/12	COMMENTS (as at mid August 2012)
PT278/48	Various	No Legal Agreement Various	87,420.60	87,420.60	50,331.60	50,331.60	0.00	37,089.00	0.00	No Legal Agreement - consultancy fees. £14,000 to be transferred to a PPR/reference for 1st quarter 08/09 report as these funds are for construction training secured from the s106 agreement for Budge's Site, South Ruislip. Expenditure due to ECU fees claimed in relation to Bishop Ramsey school S278 works. £5,200 security deposit received for car park at Mount Vernon Hospital. Security deposit returned following satisfactory completion of highway works at Mount Vernon Hospital. £7,100 received as security deposit for footpath works at Honey Hill. £2,000 inspection fees claimed for works at Honey Hill.
PT278/49/117*23	Yeading	Grand Union Village Southall 327/APP/2000/2106	77,331.55	77,331.55	55,222.89	55,222.89	0.00	22,108.66	0.00	Security deposit (£5K + interest) for highways works involving traffic calming to the junction with Clarence Rd and a cycleway/footway on Broadmead Rd to Hayes Bypass. £52,363.10 for TIL costs for Broadmead Road Toucan Crossing proposed as part of works. Additional income is £1K of engineering fees. Detailed plans of works and design agreed. Consultation undertaken during February 2007 for traffic calming and toucan crossing. Officers chasing TIL for implementation. Following consultation Cabinet Member agreed to works to be carried out. Works completed Aug 09. Further £11,447 received for LBH fees. £43,775.89 paid towards TIL signal costs.
PT278/55/10A*14 (Formerly PT7/31)	Uxbridge North	Land at Sanderson Site and Braybourn / 35347/APP/2000/1294 & 1296	166,491.05	166,491.05	463.10	463.10	0.00	166,027.95	0.00	Funds held (£140,070 plus interest) as a deposit sum - fully refundable subject to the due and proper execution of the Highways Works by developer (road widening, the provision of a mini-roundabout, two new bus stops, extension of a right hand turn lane on Oxford Rd into Sanderson Road, and removal of existing parking bays). Engineering fees were paid direct to HEC and did not pass through s106/278 accounts. Works complete. Some outstanding remedial items, which are subject of on-going discussions with the developer. Funds to be returned following issue of final certificate. £463.10 additional engineering fees received - claimed by HEC. Interest accrued.
PT278/57/140 A	Pinxwell	MOD Records Office Stockley Road Hayes 18398/APP/2004/2284	419,128.68	419,128.68	325,719.61	325,719.61	0.00	93,409.07	0.00	£188,737.70 (including £170,027.34 for Transport For London signals unit) for installation of two sets of traffic signals, one at the entrance to the site the other at Lavender Rise on Stockley Road and £190,686.91 received in respect of the Council's costs for supervision of the works (to be carried out by the owner). Works complete. Stage 3 road safety audit now agreed await completion of remedial works. Remedial works completed. Additional item of works being sought by officers who are chasing the developer for this. Council's costs of £205,686.71 claimed. TTS invoice for signals at Lavender Rise paid. Funding for additional items of works (removal of right turn lane) and BT cabling received. Design work and public consultation completed. Removal of right turn lane completed Sept 09. Scheme in maintenance period awaiting financial completion.
PT278/60/147A*42	West Drayton	Former DERA site, Kingston Lane West Drayton 45658/APP/2002/3012	1,568.98	1,568.98	0.00	0.00	0.00	1,568.98	0.00	The Council's costs for the design, administration and supervision of the works to the public highways surrounding the site to be performed by the developer. £15,000 held as security for the due and proper execution of the works. Await progress on site before commencement of these off-site highways works. Highway works started on site and were due to be substantially complete in September 2007. Maintenance period complete. Bond plus interest returned. Remaining balance LBH fees due.
PT278/60/147B	West Drayton	DERA Site, Kingston Lane, West Drayton - Highways 45658/APP/2002/3012	56,816.26	56,816.26	0.00	0.00	0.00	56,816.26	0.00	£55,000 was received towards the total cost of highway works for the purchase and installation of traffic signals at Station Road/ Porters Way Junction and any such other incidental work as identified by the Council to support the development. Funds not spent by 19 February 2014 are to be refunded together with interest accrued. £125.85 interest accrued. These works to be performed by developer of RAF Porters Way (see PT278/62/148A). Funds to be retained as a contingency for these works.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/12	TOTAL INCOME AS AT 31/03/12	TOTAL EXPENDITURE AS AT 30/06/12	TOTAL EXPENDITURE AS AT 31/03/12	2012 / 2013 EXPENDITURE To 30/06/12	BALANCE OF FUNDS AS AT 31/06/12	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/12	COMMENTS (as at mid August 2012)
P1278/62/149A *51	Bowwell	Hayes Goods Yard 10057/APP/2004/2996&2999	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.00	The Council's costs due upon lodgement of documents by the developer for the design, administration and supervision of the works to the public highways surrounding the site to be performed by the developer. £5,000 received as a security deposit for the due and proper execution of the highways works by the developer.
P1278/63/175A *49	South Ruislip	BFPO, R.A.F Northolt 189/APP/2006/2091	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	£5k received as the security deposit for the due and proper implementation of junction works at the White House Gate entrance to the development. Signals complete and in operation. Currently within 12 month maintenance period. Date of final completion to be confirmed.
P1278/64/173	Eastcote & East Ruislip	R.A.F. Eastcote 10189/APP/2004/1781	19,200.00	19,200.00	12,201.13	12,201.13	0.00	6,998.87	0.00	Engineers fees paid prior to the execution of an agreement to secure access works associated with this application. Waiting restriction in Lime Grove undertaken. Elm Ave/Lime Grove junction improvement pending. Elm Ave Pedestrian crossing technical approval pending (£5,500) design fees received plus further £6,700 for temporary footpath works carried out by LBH. £7,500 engineering fees claimed. Funds spent towards temporary loopain works. Further £5,000 security deposit for proper execution of highway works.
P1278/65/182 *52	Heathrow Villages	Longford Roundabout - Fifth Arm, 63369/APP/2007/2294	9,521.00	9,521.00	4,521.00	4,521.00	0.00	5,000.00	0.00	Remaining balance is a security deposit for developer implementation of bus only access to Terminal 5 Heathrow. Spend on supervision costs. Works complete, security to be refunded following maintenance period.
P1278/67/231A *66	West Ruislip	R.A.F West Ruislip (Ickenham Park) Design check on S278 Designs 38402/APP/2007/1072	53,986.57	53,986.57	27,486.57	27,486.57	0.00	26,500.00	0.00	Fees received for design checks. Pelican crossing and signals on Long Lane. S278 agreement and technical approval pending. Further £18,000 returnable deposit received to ensure reinstatement of temporary crossover on Alysham Drive. Further fees received towards inspection fees and traffic orders. Spend towards fees & inspection.
P1278/673	South Ruislip	R.A.F Northolt., South Ruislip/Main Gate 169/APP/2007/1321	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	Fees received for design checks. Junction improvements at West End Road/ Bridgewater Road. S278 agreement and technical approval pending.
P1278/674/209C	Yiewsley	Proposed Tesco development, Trout Road, Yiewsley 609/APP/2007/3744	120,300.26	120,300.26	117,300.26	117,300.26	0.00	3,000.00	0.00	Fees received for design checks for proposed junction works and carriageway widening at Trout Road. S278 agreement and technical approval pending. Further fees received & claimed for inspection works.
P1278/675/218A	Harefield	The Harefield Academy, Harefield 1109/APP/2008/825	72,011.08	72,011.08	61,733.07	60,059.07	1,674.00	10,278.01	0.00	Fees received for design checks. Alteration to Academy entrance and proposed zebra crossing S278 agreement and technical approval pending. fees received for design checks for pedestrian crossing. £68,011.08 received for provision of zebra crossing on Northwood Road. Scheme complete, awaiting final invoices.
P1278/676/198A *60	Uxbridge	Former Gas Works site (Kier Park), Cowley Mill Road, Uxbridge 3114/APP/2008/2497	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received as a security deposit for due and proper execution of highways improvements. S278 agreement.
P1278/677/197 *62	Ruislip Manor	Windmill Hill Public House, Pembroke Road, Ruislip 11924/APP/2632	24,000.00	24,000.00	1,000.00	1,000.00	0.00	23,000.00	0.00	Fees received for design checks (£1,000). £23,000 received as a security deposit to ensure works are carried out to a satisfactory standard. £1,000 engineering fees claimed.
P1278/678/238G *76	West Ruislip	Fmr Mill Works, Bury Street, Ruislip 6157/APP/2009/2069	19,782.00	19,782.00	14,782.00	14,782.00	0.00	5,000.00	0.00	Fees received for design checks and monitoring & supervision. £5,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard. Fees claimed for design checks & monitoring (£14,752).
P1278/679/265A *79	Heathrow Villages	Former Longford House, 420 Bath Road (Premier Inn), Longford 2985/APP/2010/2988	13,400.00	13,400.00	2,000.00	2,000.00	0.00	11,400.00	0.00	Funds received as a security deposit for due and proper execution of highways improvements. S278 agreement (£11,400). Further £2,000 fees received & claimed for design checks & inspections.
P1278/680/242E	West Drayton	Drayton Green Village (former NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	6,009.60	0.00	6,009.60	0.00	6,009.60	0.00	0.00	Fees received for design checks and monitoring & supervision of S278 highway works. Fees claimed for design checks & monitoring (£6,009.60).
P1278/681/249E *84	Townfield	Fmr Glenister Hall, 119 Minet Drive, Hayes. 40169/APP/2011/243	6,000.00	0.00	2,000.00	0.00	2,000.00	4,000.00	0.00	Fees received for design checks and monitoring and supervision. £4,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard. Fees claimed for design checks & monitoring.

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			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
P17/78182/273	Uxbridge South	Fmr Autoguild House, Cowley Rd, Uxbridge. 7008/APP/2010/2758	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	0.00	Fees received and claimed for design checks & monitoring of s278 works.
		SECTION 278 SUB - TOTAL	2,335,498.27	2,321,488.67	994,195.89	982,512.29	11,683.60	1,341,302.38	0.00	
		SECTION 106								
		PORTFOLIO: PLANNING TRANSPORTATION AND RECYCLING								
PT/05/04a *2	Heathrow Villages	BA World Cargo / 50045A/95/1043	339,111.08	339,111.08	140,168.00	140,168.00	0.00	198,943.08	0.00	The balance is for improvements to public transport serving the south side of London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum sought in determining any scheme. No time limits. BAA lead proposal for upgrade of bus services serving the south side of Heathrow being discussed. ST06 prime these services. £210,000 allocated to enhancements to 350 and 423 bus services (Cabinet Member decision 21/10/09). Enhanced services commenced December 09. £70,084 payment to London Buses (bus service agreement 09/10). Year 2 payment to London Buses (£70,084). £23.5k allocated towards a pedestrian crossing facility on the A4 Colnbrook By-Pass (Cabinet Member Decision (29/03/2012).
PT/05/04b *2	Heathrow Villages	BA World Cargo / 50045A/95/1043	406,331.57	406,331.57	173,645.35	173,645.35	0.00	232,686.22	0.00	The balance is for improvements to public transport serving London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum are to be sought in determining any scheme to be funded. See update to PT/05/04a above regarding the remainder of the balance. No time limits.
PT/24/65 (see E/08) *28	Pinkwell	Former Avington Hotel, Shepiston Lane, Hatfield - Highway Works 382/BH/97/0714	23,639.34	23,639.34	6,052.54	6,052.54	0.00	17,586.80	0.00	Highway Improvement Works according to the 3rd Schedule of the agreement (13, 14-16). Excess funds are to be returned to the developer following the date of the Final Account. Conflict between works specified in agreement and works required in association with application for Hatfield Community School Sports Centre (see PT/27/851). Works (to right hand turn lane) have been carried out as part of the Hatfield Community School development. Reasonable time for spend has elapsed. Owners permission obtained to complete any outstanding works as required under the agreement. Funds allocated (Cabinet Member decision 5/01/2011). External highway works completed 31/3/11. Awaiting invoices.
PT/25/66 *24	South Ruislip	J Sainsbury, 11 Long Drive, Ruislip 3366/71/97/0684	37,425.09	37,425.09	0.00	0.00	0.00	37,425.09	0.00	Highway improvements adjacent to the site. Legal advice stated that because of time that has elapsed, it would not be reasonable to proceed without Sainsbury's agreement. Officers investigating the potential to utilise these funds for traffic congestion mitigation at that junction to complement current works that have been commissioned for that location. A portion of land owned by Sainsbury's would need to be dedicated as public highway for the scheme to be feasible. Traffic congestion mitigation scheme is fully funded. Officers investigating whether improvements could be tied into 114 bus route project. Excess funds are to be refunded to the developer following the date of the Final Account.
PT/37/40B-C *53 (see: PPR/29)	Bolwell	Land at Thorn EMI Complex - Highways Works & Environmental Improvements 51588/APP/2000/366&1418	559,443.43	559,443.43	372,015.36	372,015.36	0.00	187,428.07	0.00	Project 40B- Environmental improvements in Blyth Road. Funds committed to highways works on Blyth Road and subway CCTV. Unspent funds at 6 months of occupation to be refunded. Ongoing discussions with developers. Project 40C - Council's costs in the implementation, and supervision & administration fees related to the highway works. Unspent funds following final account to be refunded. Awaiting developer regarding implementation of phase 3 highways works.

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			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
PT37/40E *47	Bowwell	Land at Thorn EMI Complex - Parking 51588/APP/2000/366&1418	32,805.42	32,805.42	0.00	0.00	0.00	32,805.42	0.00	Project 40E - £30,000 received for controlled parking in Blyth Road area. There are no immediate plans to consult with the residents of the area around Blyth Road on the introduction of a residents parking scheme. These funds may be required to address additional parking pressure on the surrounding residential roads once the development has been completed and is fully occupied. Officers continue to monitor the parking situation. Unspent to be refunded 5 years following implementation (date yet to be confirmed).
PT137/40F	Bowwell	Land at Thorn EMI Complex. 51588/APP/2000/366&1418	100,000.00	100,000.00	99,161.52	99,161.52	0.00	838.48	0.00	Funds received towards the funding of environmental improvements in Dawley Road (to include pedestrian safety). Unspent funds to be returned within 5 years of implementation (Jan 2013). Funds allocated towards scheme of improvements (Cabinet Member decision 19/2/10). Scheme completed Sept 2010. Final invoice received.
PT142/41	Heathrow Villages	Temp Stockpiling at Bedford Court. 47653/SPP/2003/113	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	£50,000 for landscape enhancement on specified land around the development. Unexpended funds at 19 June 2006 were to be repaid to the developer. Following consultations with BAA it has been agreed to spend the funds as part of the Colne Valley project. Deed of variation has been secured to remove time limits.
PT144/03	Various	S278 Surplus	164,647.68	164,436.89	95,045.86	95,045.86	0.00	69,601.82	0.00	Income is from underspends on s278 projects where surplus funds do not have to be refunded. First priority for use of funds is to address otherwise irrevocable deficits from overspent projects. A further £1,391,64 transferred to reconcile overspend on PT276/28/127. £1,945.35 used towards zebra crossing scheme at PT1703/175B. Balance transferred from PT273/39A (£2,165.47). Spend towards consultants for cycle scheme at PT1703/174A and footpath scheme at PT1867/40B.
PT154/21C	Bowwell	Former EMI Site, Dawley Road - Landscaping 6198/BS/98/1343	57,000.00	57,000.00	0.00	0.00	0.00	57,000.00	0.00	£50,000 for Landscaping on adjacent land and £7,000 for maintenance of the landscaping works. Funds to be held for landscaping in accordance with the agreement subject to Crossrail. No time constraints.
PT161/89B (see: E135)	West Drayton	LHR Training Centre, Stockley Close / 51458/87/1537	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	£25,000 for improvements at the junction of Stockley Road & Stockley Close / Lavender Rise, West Drayton. Scheme provided using TTL funding. Further improvements to area have been implemented as part of the MOD development. Funds to be held as contingency for any works required to the junction arising out of the MOD development. No time constraints.
PT165/74A (see EYL40, E20 & E21)	Uxbridge North	Land at Johnson's Yard (former garage site), Redford Way, Uxbridge - Street Lighting 53936/APP/2002/1357	18,893.88	18,893.88	17,871.38	17,871.38	0.00	1,022.50	0.00	Street lighting according to the agreement drawing. No time constraints. Expenditure due to commencement of project for street lighting on Redford Way at Johnson's Yard. Columns & lanterns installed and working. Unable to install column in footpath leading to the high Street. Last column installed. Connection by Southern Electric, were programmed for July 07. Columns all connected but require painting. Officers chasing painting contractor to progress. Painting completed - final invoices paid. Final balance to be confirmed after closure of 08/09 financial year accounts.
PT171/89	Uxbridge South	JB1 Vine Street Uxbridge 11005/AG/97/360	250,000.00	250,000.00	248,521.47	248,521.47	0.00	1,478.53	0.00	To facilitate enhancements of the Old Uxbridge Conservation Area and the Town Centre - committed to Windsor Street scheme. Consultations undertaken. High St works programmed to be implemented late 2006 - complete. Further consultations for Windsor Street, Chorges Yard and Market Square completed and Cabinet Member approval received for scheme to include resurfacing, plaques, signage and parking. Works programmed for summer 09/10 financial year to spend this balance and the balance at PT196/164. No time constraints. Scheme in progress; phase 1 completed November 09. Phase 2 completed March 2010. Minor works outstanding.

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PT1776/119	Northwood	Land at 64 Ducks Hill Road Northwood/ 26900L/99/1077	35,253.56	35,253.56	28,119.15	28,119.15	0.00	7,134.41	0.00	To provide a speed camera, anti-skid surface and associated road markings in Ducks Hill Road. Speed camera cannot be installed in this location, as the accident rate in this location is below the threshold established by TL. Deed of variation not required site included in vehicle activated sign (VAS) forward programme. Officers looking into feasibility of Driver Feedback Sign. Implementation due Spring 2007, subject to feasibility. Quotes being sought with the view to possible purchase of signs. Interest accrued. No time constraints. Utilities works completed Nov/08. Scheme programmed for implementation April/May 2010. Spend towards the provision of anti skid and electrical work. VAS signs installed, scheme complete, awaiting invoices.
PT1780/112 (formerly PT1728/05)	Uxbridge South	Grand Union Park, Packet Boat Lane, site ref. 1197 (various applications)	47,774.85	47,774.85	2,228.56	2,228.56	0.00	45,546.29	0.00	No time constraints. Officers looking into project for spend of balance at junction of Packet Boat Lane & Cowley High Street. Cabinet Member for P&T concerned with affect of proposal and blind road bend heading towards Uxbridge. Funds to be held until sight lines are resolved.
PT1782/114 (formerly PT1728/23)	Uxbridge South	Waterloo Road, Uxbridge - Highway Works / 332BD/99/2069	13,169.44	13,169.44	11,577.00	11,577.00	0.00	1,592.44	0.00	Highway Works for alternative traffic management on Waterloo Road. No time limits. Cabinet Member for Planning & Transportation has approved use of funds to extend the Uxbridge South Parking Management Scheme approved. Implementation occurred in the Autumn. £11k spend on Waterloo Road from the Parking Revenue Account to be recharged to this case for next quarter. Recharge complete.
PT1784/87B-D (Formerly part of PT1728/44)	Brunel	Brunel s106 16 April 04 532/SPP/2002/2237	27,596.36	27,596.36	2,345.30	2,345.30	0.00	25,251.06	0.00	£3,000 + interest for monitoring of landscape management plan (97B), £10,000 + interest for monitoring of green travel and public transport obligations (97D), and £200 + interest initial payment associated with footpath works to be undertaken by Council (87C). Engineers inspected site to ascertain whether works are required & whether further payments are due late Jan 2008. Officers chasing Brunel to provide a disabled ramp from the back of the privately owned footway at Hillington Hill. Interest accrued. £10k plus interest received for improvements (including lighting) to the footpath alongside the River Pinn linking 'Site 2' to Uxbridge Road transferred from PT1728/44 and held as security for Brunel to implement the footpath works as above. Spend towards monitoring Landscape management Plan.
PT1788/140C *38	Pinkwell	MOD Records Office, Stockley Road, Hayes - Prologis Park 16399/APP/2004/2284	754,743.82	754,743.82	3,049.77	3,049.77	0.00	751,694.05	0.00	Funds received as first, second and third instalments of the public transport contribution to enhance the level of public transport to and from the area of the development site. TL has been approached with regard to extending the U4 bus route. TL has advised that if feasible a scheme could be implemented once development of the housing units are complete and estate roads are adopted expected in 9 months time. Double yellow lines required for bus route through site - TMO approved. TL bus shelter installed on site. Spend towards implementation of yellow lines to allow bus to run. DOV now completed to extend time limit to spend funds to March 2017. Bus extension due to start end of Sept 2012.
PT1788/140F *46	Pinkwell	MOD Records Office, Stockley Road, Hayes - Parking 16399/APP/2004/2284	73,774.40	73,774.40	0.00	0.00	0.00	73,774.40	0.00	Funds received for parking management system in Bourne Avenue and surrounding streets of the new and existing estate roads utilised within the residential part of the development. There are currently no plans to consult with residents of the area on a Parking Management Scheme. However, any resident objections to increases in commuter parking on residential roads generated by the MOD development may give reason to spend these funds. Officers continue to monitor the parking situation. Funds must be spent within 7 years following date of receipt i.e. 11/12/2013.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2012 / 2013 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
PT/92/154	Pinkwell	5, 7, 7a & 10 Westlands Industrial Estate 1902/APP/2005/2370	41,527.00	41,527.00	0.00	0.00	0.00	41,527.00	41,527.00	Funds received for cycle network improvements. Cycleway and local safety scheme identified for the junction of Station Road and North Hyde Road. Entire scheme now to be funded TIL. Officers looking into alternative options. Interest bearing account, funds must be spent within 7 years following date of receipt i.e. 06/12/2013.
PT/93/147C	West Drayton	DERA Site, Kingston Lane, West Drayton - Traffic Calming 45658/APP/2002/3012	20,660.46	20,660.46	0.00	0.00	0.00	20,660.46	0.00	To be applied towards traffic calming measures in Kingston Lane. Traffic calming measures are already in place in Kingston Lane. Officers are investigating options for spend within the terms of the legal agreement in combination with funds at PT/93/147D. Funds not spent by 19 February 2014 are to be refunded. Funds allocated towards 20 mile per hour traffic calming scheme in Kingston Lane (Cabinet Member decision 29/5/12)
PT/93/147D	West Drayton	DERA Site, Kingston Lane, West Drayton - Cycle Network 45658/APP/2002/3012	33,056.72	33,056.72	0.00	0.00	0.00	33,056.72	0.00	To be applied towards the cycle improvements for the London Cycle Network including such works for the Heathrow to Hillingdon Hill cycle way adjacent to the Land. Officers are investigating options for spend within the terms of the legal agreement in combination with funds at PT/93/147C. Funds not spent by 19 February 2014 are to be refunded. Funds allocated towards improvements for cyclists in Kingston Lane as part of traffic calming scheme and upgrade of cycle path adjacent to the site (Cabinet Member decision 29/5/12)
PT/95/161A	West Drayton	Former Honeywell Site, Trout Road, West Drayton - Footpath 335/APP/2002/2754	18,155.95	18,155.95	0.00	0.00	0.00	18,155.95	0.00	To be applied towards the provision of a footpath from the site crossing over the Grand Union Canal along Trout Road to the High Street. Unexpended funds after 7 years of receipt (31 January 2014) are to be refunded including interest. Funds to be held until outcome of Tesco site determined.
PT/96/164	Uxbridge South	36-38 Windsor Street (Westcombe House), Uxbridge 13544/APP/2005/51	10,516.65	10,516.65	4,422.38	4,422.38	0.00	6,094.27	0.00	For environmental enhancement on Windsor Street and the surrounding area. Funds not spent by 1 April 2014 are to be refunded. See updates on P/17/1/99. Spend towards purchase of benches and information boards. Further spend towards installation of historic plaques.
PT/100/169D	Uxbridge South	Colham House Side Alley Re-surfacing 27298/APP/2006/875	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received for the resurfacing of the side alley located immediately adjoining the site. Funds not spent by July 2012 are to be returned. Officers looking to include funding as part of a scheme of improvements for Bakers Yard. Scheme completed June 2012. Awaiting invoices.
PT/101/170A	Botwell	11 - 21 Clayton Road, Hayes 56840/APP/2004/630	30,527.21	30,527.21	0.00	0.00	0.00	30,527.21	0.00	Funds received for parking management in the area. Funds held to be used in combination with those at case ref PT/37/40E should any scheme be required. Funds not spent by 31 August 2014 are to be refunded. £15,000 from this contribution allocated towards the implementation of a parking management scheme in Blyn Road, Clarendon Road & Clayton Road (Cabinet Member Decision 16/03/2012). Scheme complete April 2012.
PT/102/161D	Yiewsley	Honeywell Site, Trout Road Yiewsley 335/APP/2002/2754	77,151.50	77,151.50	0.00	0.00	0.00	77,151.50	77,151.50	Funds received towards public transport and community facilities initiatives in the West Drayton area. Funds not spent by 20 September 2014 are to be repaid.
PT/103/174A	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.00	Funds received for the West Drayton to Heathrow Cycle Scheme. Funds not spent by 16 November 2015 are to be repaid.
PT/104/147H	West Drayton	DERA Site, Kingston Lane, West Drayton 45658/APP/2002/3012	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received for the installation and maintenance of CCTV cameras on the site as specified in the relevant planning permission. Cameras to be installed by the developer. Funds to be retained as security. No time constraints.
PT/106/149E	Botwell	Hayes Goods Yard 10057/APP/2005/2936 & 2989	119,402.15	119,402.15	25,000.00	25,000.00	0.00	94,402.15	94,402.15	Funds received towards enhancements to the London Cycle Network route 88A or any other cycle route that is likely to be used by the occupiers of the development. Funds to be spent by Oct 2015. £25k allocated for cycle access improvements at Hayes Town Centre as part of canal-side improvement scheme (Cabinet Member decision 22/7/2011). Scheme on site and substantially complete. See PPR/52/149G.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2012 / 2013 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
PT/108/155E	West Drayton	Former RAF Porters, West Drayton. 5107/A/PP/2005/2082	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	Funds received to provide a local walking bus scheme. Funds to be spent within 3 years of receipt (Jan 2012). Funds allocated towards the development of a walking bus scheme in association with West Drayton Primary school (Cabinet Member decision 5/01/2011)
PT/109/194A	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18732/APP/2006/1217	10,000.00	10,000.00	2,627.18	2,627.18	0.00	7,372.82	0.00	No time limits. Funds earmarked towards a lighting scheme for the public footpath which runs adjacent to the site. £5,300 allocated towards footpath scheme (Cabinet Member decision 5/01/2011). Scheme implemented 31/3/2011. Remaining balance allocated to upgrade lighting in Lancaster Road, Uxbridge. (Cabinet Member decision 31/7/2012).
PT/110/198B *61	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge - Bond 3114/A/PP/2008/2497	14,240.00	14,240.00	0.00	0.00	0.00	14,240.00	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the travel plan. To be refunded after 10 years.
PT/111/204A *63	Uxbridge	106, Oxford Road, Uxbridge. 28198/APP/2008/2338	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Travel Plan Bond received to ensure compliance by the tenant of its monitoring and reporting obligations in accordance with the travel plan. Returnable.
PT/112/205A	Eastcote	RAF Eastcote Lime Grove, Ruislip. 10189/APP/2004/1761	7,502.15	7,502.15	550.00	550.00	0.00	6,952.15	0.00	Contribution towards improvements to the London cycle network within a radius of 1500m of the site. Funds to be spent by September 2013. Funds allocated (26740204) towards the provision of a cycle shelter as part of Eastcote Station improvements. Funds allocated towards cycle improvements as part of Ruislip Manor Town Centre scheme. (Cabinet Member decision 31/7/12).
PT/113/198C	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge Public Transport 3114/A/PP/2008/2497	24,410.43	24,410.43	0.00	0.00	0.00	24,410.43	24,410.43	Contribution towards the provision of public transport improvements in the vicinity of the land. Funds to be spent within 7 years of receipt (Nov 2016).
PT/114/209A *67	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the Travel Plan. To be refunded five years following first occupation.
PT/115/209B	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	4,850.00	4,850.00	0.00	0.00	0.00	4,850.00	4,850.00	Contribution received for the purpose of the purpose of setting up a car club. Funds to be spent within 5 years of receipt (March 2015).
PT/116/210A	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49996/APP/2008/9561	30,140.58	30,140.58	0.00	0.00	0.00	30,140.58	0.00	Contribution received towards the cost of upgrading two bus shelters in the vicinity of the development. Funds to be spent within 5 years of receipt (March 2015). Further £104.58 received as indexation payment.
PT/117/231B	Ruislip	Former RAF West Ruislip (Ickenham Park), High Road, Ickenham. 39402/APP/2007/1072	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	30,000.00	Funds received towards improvements to cycle route 89/network 93 as part of the London Cycle Network. Funds to be spent within 5 years of receipt (Nov 2015).
PT/119/209D	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	31,874.14	31,874.14	0.00	0.00	0.00	31,874.14	0.00	Funds received for the purpose of the provision of 3 upgraded or replacement bus shelters within the vicinity of the site. Funds to be spent within 5 years of receipt (March 2016). Further £874.14 received as indexation payment.
PT/120/241A	Ruislip	28 & 28a Kingsend, Ruislip. 5740/A/PP/2008/1214	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00	Funds received towards the undertaking of a TA to assess the cumulative traffic impact of flatted developments in Kingsend. Funds to be spent within 5 years of receipt (April 2016). Allocated towards TA (Cabinet member decision 31/7/12).
PT/121/242A	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/A/PP/2009/2348	34,000.00	34,000.00	0.00	0.00	0.00	34,000.00	0.00	Funds received towards the cost of providing new and improved bus stops/shelters in the vicinity of the development. No time limit on spend.
PT/122/248A	Uxbridge	97 Oxford Road, Highbridge Park, Uxbridge. 38074/APP/2008/1418	54,486.29	54,486.29	0.00	0.00	0.00	54,486.29	0.00	Contribution received towards street scene improvements within the vicinity of the land. Funds to be spent within 5 years of receipt (July 2016).
PT/123/219B	Yeading	Land rear of 1-6 Sydney Court, Perth Avenue, Hayes. 6593/A/PP/2010/883	41,020.00	41,020.00	0.00	0.00	0.00	41,020.00	0.00	Funds transferred from EY/L/131. Contribution received towards the cost of providing traffic calming measures for the direct benefit of Brookside primary School. No time limits.
PT/124/261	West Drayton	Land at Stockley Close Estate, West Drayton. 56244/A/PP/2003/1437	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0.00	Funds received towards providing accessibility improvements including public transport in the vicinity of the land. Funds to be spent within 3 years of receipt (Dec 2014).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2012 / 2013 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
PT/125/242C	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	70,000.00	70,000.00	0.00	0.00	0.00	70,000.00	70,000.00	Contribution received as first instalment towards improvements and additions to TfL bus services within vicinity of the development (see legal agreement for further details). No time limits for spend.
PT/126/242D	*82 West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Travel plan bond received to ensure compliance by the owner of its monitoring and reporting obligations. To be refunded after 10 years.
PT/127/238H	West Ruislip	Fmr Mill Works, Bury St, Ruislip. 6157/APP/2009/2069	34,603.50	0.00	0.00	0.00	0.00	34,603.50	0.00	Contribution received towards carbon reduction projects in the Ruislip area. Earmarked towards projects to reduce CO2 emissions at Ruislip Early Years Centre. Funds to be spent within 7 years of receipt (Apr 2019).
		PLANNING TRANSPORTATION & RECYCLING SUB - TOTAL	4,003,234.65	3,968,420.36	1,232,400.82	1,232,400.82	0.00	2,770,833.83	342,341.08	
		PLANNING TRANSPORTATION & RECYCLING TOTAL	6,338,732.92	6,289,909.03	2,226,596.71	2,214,913.11	11,683.60	4,112,136.21	342,341.08	
PORTFOLIO: CULTURE, SPORT AND LEISURE										
CSL/12/147E	West Drayton	DERA Site, Kingsdon Lane, West Drayton - Community Facility 45658/APP/2002/3012	94,015.15	94,015.15	66,740.51	61,570.51	5,170.00	27,274.64	0.00	To be applied towards communal facility improvements in the West Drayton area and which will benefit the occupiers of the Development. £151,786.77 transferred to EY/177/147F as they were received for school places and were originally allocated to this case reference erroneously. Funds not spent by 19 February 2014 are to be refunded. Funds allocated to the "Skitz" project at West Drayton Young People's Centre (Cabinet Member decision 21/10/09). Phase 1 complete. Phases 2 & 3 deferred to 2011/12. Spend towards Phase 2 of "Skitz" project, to be completed in 2012/13.
CSL/16/189A	Ruislip	30 Kings End, Ruislip. 46299/APP/2006/2165	7,674.48	7,674.48	0.00	0.00	0.00	7,674.48	0.00	Towards the provision of community facilities in the immediate vicinity of the land. No time limits. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.
CSL/17/195A	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2494	9,578.00	9,578.00	9,578.00	0.00	9,578.00	0.00	0.00	Funds received towards the improvement of community facilities in the vicinity of the site. No time constraints on the expenditure of funds. Contribution allocated towards a programme of improvements at Highgrove Pool. Cabinet Member approval received 1/09/2011. Funds spent towards Highgrove Pool scheme due to complete December 2012.
CSL/9/199A	Ruislip	41, Kingsend, Ruislip. 2792/APP/2006/3451	9,338.43	9,338.43	0.00	0.00	0.00	9,338.43	0.00	Funds received towards the provision of community facilities in the Borough. No time constraints. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.
CSL/10/200B	Manor	Former Ruislip Manor Library, Victoria Road, Ruislip. 14539/APP/2008/2102	5,200.00	5,200.00	0.00	0.00	0.00	5,200.00	0.00	Funds received towards improvements to nearby community facilities. Earmarked towards Ruislip Manor Library and Community Resources Centre. Subject to formal allocation of funding.
CSL/11/205B	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	277,131.54	277,131.54	264,134.80	264,134.80	0.00	12,996.74	0.00	Contribution towards the provision or improvement of leisure, youth and/or cultural services within Eastcote and East Ruislip ward boundary. Funds to be spent by September 2014. £265k from this contribution has been allocated towards Highgrove pool improvement programme (Cabinet Member approval received 1/09/2011). Works began on site March 2012. scheme to be completed in 2012/13.
CSL/12/215A	Ruislip	5 - 11, Reservoir Road, Ruislip 61134/APP/2006/260	13,338.00	13,338.00	0.00	0.00	0.00	13,338.00	13,338.00	Contribution received towards the provision of community facilities in the locality. No time limits on spend. Earmarked towards the provision of a new community facility at the former RAF Eastcote, Lime Grove. Subject to formal allocation.
CSL/13/219A	Yeading	Rear of Syney Court, Perth Avenue, Hayes. 65936/APP/2010/883	414.00	414.00	0.00	0.00	0.00	414.00	414.00	Funds received towards the provision or improvement to library facilities and or library books within the Borough. No time limits.
CSL/14/220	Townfield	Trescott House, Hayes . 36261/APP/2010/215	1,599.00	1,599.00	0.00	0.00	0.00	1,599.00	1,599.00	Funds received towards additional or improved library facilities in the vicinity of the site. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2012 / 2013 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
CSL/15/231D	Ruislip	Former RAF Ruislip (Ickenham Park), High Road, Ickenham 35402/APP/2007/1072	269,750.00	269,750.00	0.00	0.00	0.00	269,750.00	0.00	Funds received towards the construction of a new facility or the extension of an existing facility to provide for improvement of leisure, elderly, youth and/or cultural services within the locality of the land. Funds to be spent by November 2015. Funds earmarked towards improvements to the Compass Theatre, subject to an eligible scheme and formal allocation.
CSL/16/161F	Yiewsley	Horswell Site, Trout Road, Yiewsley. 335/APP/2002/2754	77,151.49	77,151.49	0.00	0.00	0.00	77,151.49	77,151.49	Funds received towards the provision of community facilities in the West Draxton area. Funds not spent by 20 September 2014 are to be repaid.
CSL/17/238A	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	31,645.25	31,645.25	0.00	0.00	0.00	31,645.25	31,645.25	Funds received as 50% of the community facilities contribution towards community facilities schemes or measures within the Borough. Funds to be spent by February 2018. Further £16,135.84 received as remaining 50% of community facilities contribution. Funds earmarked towards the provision of a new community facility at the former RAF Eastcote, Lime Grove. Subject to formal allocation.
CSL/18/238B	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	3,268.46	3,268.46	0.00	0.00	0.00	3,268.46	3,268.46	Funds received towards the provision of library facilities and/or library books within the Borough. Funds to be spent by February 2018.
CSL/19/237A	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	24,130.14	24,130.14	0.00	0.00	0.00	24,130.14	24,130.14	Funds received towards environmental improvements and community facilities within a 3 mile radius of the site. Funds to be spent by February 2016. Funds earmarked towards the provision of a new community facility at the former RAF Eastcote, Lime Grove. Subject to formal allocation.
CSL/20/239A	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	22,350.00	22,350.00	22,350.00	0.00	0.00	0.00	0.00	Funds received towards the provision or improvement of leisure, elderly, youth and/or cultural services or facilities within the Borough. No time limits. Funds allocated towards Highgrove Pool improvement programme, Cabinet Member approval received 10/9/2011. Funds spent towards Highgrove Pool Improvement scheme due to be completed December 2012.
CSL/21/209F	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	66,988.81	66,988.81	0.00	0.00	0.00	66,988.81	66,988.81	Contribution received for the purpose of improving existing community facilities within the Yiewsley area. Funds to be spent by March 2016. Further £3,938.81 received as index linking payment.
CSL/22/241B	Ruislip	28 & 28a Kingsend, Ruislip. 5740/APP/2008/1214	3,250.00	3,250.00	0.00	0.00	0.00	3,250.00	3,250.00	Funds received towards the expansion of local community facilities in the area of the development. Funds to be spent within 5 years of receipt (April 2016).
CSL/23/243A	South Ruislip	Former Tully Ho P.H., West End Road, Ruislip. 8418/APP/2006/913&914	14,300.00	14,300.00	0.00	0.00	0.00	14,300.00	14,300.00	Funds received towards the cost of providing community facilities in the vicinity of the development. Funds to be spent within 7 years of receipt (June 2018).
CSL/24/244A	Townfield	505 to 509 Uxbridge Road, Hayes. 9912A/APP/2009/1507	2,150.96	2,150.96	0.00	0.00	0.00	2,150.96	2,150.96	Funds received towards the provision of or improvement to library facilities and/or library books within LBH. Funds to be spent by June 2016.
CSL/25/249A	Townfield	Fmr Glenister Hall, Minet Drive, Hayes. 40169/APP/2011/243	4,167.60	4,167.60	0.00	0.00	0.00	4,167.60	4,167.60	Funds received towards the provision of or improvement to library facilities and/or library books within LBH. No time limits.
CSL/26/249B	Townfield	Fmr Glenister Hall, Minet Drive, Hayes. 40169/APP/2011/243	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received towards the provision of necessary capacity enhancements at the Townfield Community Centre. No time limit for spend.
CSL/27/210D	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49996/APP/2008/3561	13,813.07	13,813.07	0.00	0.00	0.00	13,813.07	13,813.07	Contribution received towards the provision of library facilities in the borough of Hillingdon. Funds to be spent within 5 years of receipt (Sept 2016). Further £1,328.07 received as index linking payment.
CSL/28/262A	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	555.53	555.53	0.00	0.00	0.00	555.53	555.53	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits.
CSL/29/263A	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (plot A). 67050/APP/2010/1419	356.03	356.03	0.00	0.00	0.00	356.03	356.03	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits.
CSL/30/267A	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	644.23	644.23	0.00	0.00	0.00	644.23	644.23	Contribution received towards the provision of library facilities in the borough of Hillingdon. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2012 / 2013 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
		CULTURE, SPORT AND LEISURE SUB - TOTAL	972,810.17	972,810.17	362,803.31	325,705.31	37,098.00	610,006.86	257,772.57	
		PORTFOLIO: EDUCATION AND CHILDREN'S SERVICES								
EYL038/104 see: PT278/22	West Drayton	Defence Research Agency, West Drayton - New Nursery & W Drayton Primary School Improvements / 49542F/98/1509	394,890.45	394,890.45	389,607.96	389,607.96	0.00	5,282.49	0.00	Nursery construction and school improvements at West Drayton Primary School. Earmarked for West Drayton area primary expansion. No time constraints.
EYL66/144	Northwood	66 Ducks Hill Road 11900/APP/2005/1087	183,044.65	183,044.65	99,819.57	99,819.57	0.00	83,225.08	0.00	Towards the costs of providing primary and secondary school places in the Borough. No time constraints. £16,400 spent on Ruislip High School. £75,852.85 spent towards Ruislip High School costs. Earmarked for Primary School expansions in north Ruislip/Northwood areas. Further £1,423 spent towards Ruislip High School. £5,000 spent towards Sacred Heart Primary School modernisation.
EYL67/145	West Drayton	6A Swan Road West Drayton 9037/A/PP/2005/2945	21,928.87	21,928.87	0.00	0.00	0.00	21,928.87	0.00	Towards the costs of providing primary and secondary school places in the Borough. Earmarked for West Drayton area primary expansion. No time constraints.
EYL71/155B	West Drayton	Former RAF West Drayton, Porters Way, West Drayton. 5107/A/PP/2005/2082	467,808.00	467,808.00	0.00	0.00	0.00	467,808.00	0.00	Third and final instalment of the education contribution. Funds to be used for the purpose of funding additional places at Primary and Secondary schools within a 3 mile radius of the site. Unexpended funds after 3 years of receipt are to be refunded (December 2014). Funds earmarked towards Phase 2 of the Primary School Expansion Programme.
EYL76/163	West Drayton	18a Colham Ave, West Drayton 28679/APP/2006/1048	18,939.00	18,939.00	8,826.00	8,826.00	0.00	10,113.00	0.00	To be applied towards primary and secondary school places within 3 miles of the development. £10,113.43 is earmarked for West Drayton area primary expansion. No time limits. Remainder to be used at Uxbridge High School modernisation. £8,826 spent towards Uxbridge High School construction project. Balance earmarked towards Colham Manor school expansion, subject to formal approval (part of phase 1 of the school expansion programme).
EYL79/140G	Pinxwell	MOD Records Office Stockley Road/Bourne Avenue, Hayes (Kings Oak) 18399/APP/2004/2284	791,811.37	791,811.37	591,811.37	591,811.37	0.00	200,000.00	0.00	To be applied towards the costs of providing educational places at any local educational facilities within a 2 mile radius of the development for primary and a 3 mile radius in relation to secondary. Funds allocated and spent towards primary school expansion at William Byrd (£592k) as part of phase 1 of the school expansion programme. (Cabinet Member decision 6/12/2011). Funds not spent by 1 February 2014 are to be repaid. Balance earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL87/143B	Harefield	Dairy Farm, Breakspear Rd, Harefield 27314/APP/2005/644	103,122.52	103,122.52	74,935.52	74,935.52	0.00	28,187.00	0.00	For the provision of educational places in the Borough. Funds not spent by 25 August 2014 are to be repaid. Earmarked for Primary School expansions in north Ruislip/Northwood areas. Funds spent towards Sacred Heart Primary School modernisation. Further £28,187 received as an additional contribution for provision of educational places in the borough. No time limits on spend. Funds earmarked towards Phase 2 of the Primary School Expansion Programme subject to formal allocation.
EYL102/166	Harefield	19, Vernon Drive, Harefield. 57498/APP/2008/3031	739.00	739.00	0.00	0.00	0.00	739.00	0.00	Funds received towards the provision of nursery school places in the Borough. No time limits. Fund earmarked towards Phase 2 of the Primary Expansion Programme subject to formal allocation.
EYL103/197A	Ruislip Manor	Windmill Public House, Pembroke Road, Ruislip. 11924/APP/2632	68,689.00	68,689.00	34,980.79	34,980.79	0.00	33,708.21	0.00	Funds received towards the provision of education facilities within the locality. Funds to be spent within 5 years of receipt (Feb 2014). £34,980.79 spent towards Ruislip High School. Balance earmarked towards Phase 2 of the Primary Expansion Programme subject to formal allocation.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/12	TOTAL INCOME AS AT 31/03/12	TOTAL EXPENDITURE AS AT 30/06/12	TOTAL EXPENDITURE AS AT 31/03/12	2012 / 2013 EXPENDITURE To 30/06/12	BALANCE OF FUNDS AS AT 31/06/12	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/12	COMMENTS (as at mid August 2012)
EYL104/194C	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge, 18732/APP/2006/4217	146,131.00	146,131.00	111,971.00	111,971.00	0.00	34,160.00	34,160.00	Funds received towards the cost of providing nursery school places (£34,160), Primary school places (£59,781), Secondary school places (£52,190) in the Borough of Hillingdon. No time limits. Secondary school contribution (£52,190) spent towards Abbotsfield School, (Cabinet Member decision 14/10/2010). Primary component allocated and spent towards phase 1 of the primary expansion at Whitehall school (Cabinet Member decision 6/12/2011).
EYL107/201A	Barnhill	360 Uxbridge Road, Hayes, 7517/APP/2007/188	77,414.00	77,414.00	42,399.00	42,399.00	0.00	35,015.00	35,015.00	Funds received towards nursery places (£2,281) primary school places (£40,108), and secondary school places (£35,015) within a 3 mile radius of the development. Funds not spent by June 2016 must be returned. Primary and nursery contributions allocated and spent towards Grange Park primary expansion as part of phase 1 of the primary expansion programme (Cabinet Member decision 6/12/2011).
EYL108/202	Ickenham	179, Swakeleys Road, Ickenham, 52293/APP/2006/2360	8,037.00	8,037.00	0.00	0.00	0.00	8,037.00	0.00	Funds received towards the provision of additional or improved education facilities within a 3 mile radius of the site. No time limit on spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL110/205C	Eastcote	RAF Eastcote, Lime Grove, Ruislip, 10189/APP/2004/1781	3,734,767.17	3,734,767.17	1,000,848.79	1,000,848.79	0.00	2,733,918.38	1,950,553.09	First and second instalments towards the cost of providing educational places in or improvements to nursery, primary or secondary schools in the North Secondary Planning Area. Nursery (£421,026.76), primary (£750,525.95) and secondary (£658,998.39). Funds to be spent within 7 years of receipt of the first contribution (September 2016). Secondary contribution (£658,998) allocated and spent towards the provision of an additional form of entry and sixth form centre at Ruislip High school. (Cabinet Member decision 21/10/2010). £342,000 from the Nursery contribution allocated and spent towards Deansfield Early Years Centre. (Cabinet Member decision 28/10/2010). Third and final instalment received towards the same purpose. Nursery (£437,000), Primary (£779,000) and secondary (£684,000). £779,000 of Primary contribution earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL112/208	Northwood	110, Green Lane, Northwood 46543/APP/2005/2697	4,085.75	4,085.75	0.00	0.00	0.00	4,085.75	0.00	Funds received towards additional or improved education facilities in the Northwood area. No time limits. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL113/211	Ickenham	1a, Woodstock Drive, Ickenham, 65754/APP/2009/200	8,953.00	8,953.00	0.00	0.00	0.00	8,953.00	0.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site. No time limits. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL115/215B	Ruislip	5 to 11 Reservoir Road, Ruislip, 61134/APP/2006/260	22,087.13	22,087.13	0.00	0.00	0.00	22,087.13	0.00	Funds received towards the provision of education facilities within the Borough of Hillingdon. No time limits on spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL116/210B	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49996/APP/2008/5581	627,804.00	627,804.00	270,000.00	270,000.00	0.00	357,804.00	87,804.00	£135,000 received as first instalment towards the provision of education facilities and places within a 2 mile radius of the development (details of parameters for spend are set out in the legal agreement). Funds to be spent within 5 years of receipt (March 2015). Second contribution of £135,000 received towards the same purpose. Funds to be spent by March 2015. Third and final contribution received towards the same purpose. Funds to be spent by Sept 2016. £270K allocated and spent towards primary expansion programme at Rosedale College as part of phase 1A of the school expansion programme (Cabinet Member decision 6/12/2011). Further £41,320 received as index linking payment. £270,000 earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL117/213	Northwood	1, Oakhurst, Northgate, Northwood, 30779/APP/2008/2036	4,441.00	4,441.00	0.00	0.00	0.00	4,441.00	0.00	Funds received towards additional or improved education facilities to accommodate primary and nursery places within a 3 mile radius of the development. No time limits. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2012 / 2013 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
EYL118/214B	Uxbridge	Hillingdon House Farm, 2543/A/PP/2005/670	AS AT 30/06/12 1,090,166.31	AS AT 31/03/12 1,090,166.31	AS AT 30/06/12 110,251.72	AS AT 31/03/12 110,251.72	0.00	979,914.59	979,914.59	Funds received as first instalment towards the cost of providing nursery (£94,099), primary (£110,251.72) and secondary (£82,047) school places within the London Borough of Hillingdon. First contribution to be spent before April 2017. Primary contribution (£110,251.72) allocated and spent towards expansion at Whitehall School, (part of phase 1 of the school expansion programme). Cabinet Member decision: 6/12/2011. Second instalment (£268,681.94) received. Second contribution to be spent before Oct 2018. Final instalment (£565,085) received this quarter. Final contribution to be spent before Jan 2019.
EYL119/216	Charville	119 to 137 Charville Lane, Hayes. 38290/APP/2006/2501	56,316.00	56,316.00	27,139.00	27,139.00	0.00	29,177.00	29,177.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site to accommodate nursery, primary and secondary child yield arising from the development. No time limits. Primary and nursery components allocated and spent towards primary school expansion at Grange Park School as part of phase 1 of the school expansion programme (Cabinet Member decision 6/12/2011).
EYL120/217A	Harefield	34 High Street, Harefield. 259/APP/2009/2391	7,193.00	7,193.00	0.00	0.00	0.00	7,193.00	0.00	Funds received towards the provision of additional or improved education facilities within a 3 mile radius of the site. No time limit on spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL121/221	Ruislip Manor	2, Windmill Hill, Ruislip. 35595/APP/2008/2951	6,438.00	6,438.00	0.00	0.00	0.00	6,438.00	6,438.00	Funds received towards the provision of additional nursery and primary school places in the vicinity of the site. No time limits.
EYL132/232	Hillingdon	23, Sweetcroft Lane, Hillingdon. 8816/APP/2004/3045	42,280.88	42,280.88	0.00	0.00	0.00	42,280.88	19,707.88	Funds to be used towards the costs of providing additional primary school facilities (£22,573) & secondary school facilities (£19,707) relating to the development. Funds to be spent within 7 years of receipt (October 2017). Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL133/233	Ickenham	6, Warren Road, Ickenham 65990/APP/2009/834	15,492.00	15,492.00	0.00	0.00	0.00	15,492.00	0.00	Funds received towards the provision of additional or improved education facilities within a 3 mile radius of the site to accommodate the nursery, primary & secondary school child yield arising from the development. No time limit on spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL134/234	Ruislip	125a, High Street, Ruislip. 2061/A/PP/2009/2175	5,054.00	5,054.00	0.00	0.00	0.00	5,054.00	0.00	Funds received towards the provision of additional or improved educational facilities within a 3 mile radius of the site to accommodate the primary and/or secondary school child yield arising from the development. No time limits. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL135/235	South Ruislip	325, Victoria Road, Ruislip 63602/APP/2009/2288	12,896.00	12,896.00	0.00	0.00	0.00	12,896.00	0.00	Funds received towards the provision of additional or improved educational facilities within a 3 mile radius of the site to accommodate the child yield arising from the development. No time limits. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL136/236	Harefield	Casa De Boa Vista, Belfry Avenue, Harefield, 64613/APP/2009/2180	16,216.00	16,216.00	0.00	0.00	0.00	16,216.00	0.00	Funds received towards additional/improved educational facilities within a 3 mile radius of the site to accommodate nursery, primary and secondary child yield arising from the development. No time limits. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL137/237B	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	426,346.97	426,346.97	0.00	0.00	0.00	426,346.97	426,346.97	Funds received towards the costs of providing primary education places to primary schools in Primary Area 3. Funds to be spent by February 2016.
EYL138/238C	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	512,742.69	512,742.69	0.00	0.00	0.00	512,742.69	400,000.69	Funds received as 50% of the education contribution towards the cost of providing nursery, primary and secondary facilities in the Borough. (See legal agreement for details of funding split). Funds to be spent by February 2018. Further £281,446.35 received as remaining 50% education contribution. £112,742 from the primary contribution earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2012 / 2013 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	T.O 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
EYL139/239B	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	64,920.00	64,920.00	0.00	0.00	0.00	64,920.00	64,920.00	Funds received towards the costs of providing educational improvements or facilities in the Borough. No time limits.
EYL140/209G	Yiewsley	Tesco. Trout Road, Yiewsley 60929/APP/2007/3744	231,454.55	231,454.55	20,251.99	20,251.99	0.00	211,202.56	211,202.56	£107,202 received as 50% of the education contribution towards the cost of providing secondary school places and improvement of existing facilities within a 3 mile radius of the site and primary school places and improvement of existing facilities within 2 miles of the site (see legal agreement for details of funding split). Primary school component of contribution allocated and spent towards Collham Manor primary expansion as part of phase 1 of the school expansion programme. (Cabinet Member decision 6/12/2011). Remaining 50% of contribution received (£124,086 including index linking). All contributions to be spent before March 2017.
EYL143/241C	Ruislip	28 & 28a Kingsend, Ruislip. 5740/APP/2008/1214	6,063.75	6,063.75	0.00	0.00	0.00	6,063.75	0.00	Funds received towards the provision of additional or improved educational facilities to accommodate child yield arising from the development. Funds to be spent by April 2016. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL145/243B	South Ruislip	Former T ally Ho P.H, West End Road, Ruislip. 8418/APP/2006/913&914	75,989.00	75,989.00	0.00	0.00	0.00	75,989.00	0.00	Funds received towards the provision of additional educational facilities in the borough. Funds to be spent within 7 years of receipt (June 2018). Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL147/251	South Ruislip	Land between 10 & 16 Manor Gardens, Ruislip. 6373/APP/2008/1963	10,769.00	10,769.00	0.00	0.00	0.00	10,769.00	0.00	Contribution received towards additional or improved education facilities within a 3 mile radius of the site to accommodate child yield arising from the development. No time limits. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL148/249C	Townfield	Fnr Glenister Hall, Minet Drive, Hayes. 40169/APP/148/249C	469,246.00	469,246.00	0.00	0.00	0.00	469,246.00	200,000.00	Funds received towards the costs of providing education or educational improvements or facilities in the authorities area (see legal agreement for details). No time limits for spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL149/252	South Uxbridge	Old Mill House Estate, Old Mill Lane, Cowley. 2819/APP/2004/2873	37,217.03	37,217.03	0.00	0.00	0.00	37,217.03	37,217.03	Contribution received towards the cost of providing additional nursery, primary and secondary school places in the Borough. Funds to be spent within 7 years of receipt (July 2018).
EYL150/253	Pinkwell	97 Dawley Road & 1a, Waltham Avenue, Hayes. 12572/APP/2009/2233	62,460.00	62,460.00	0.00	0.00	0.00	62,460.00	0.00	Contribution received towards the cost of providing educational improvements within a 3 mile radius of the land. (see legal agreement for details). No time limit for spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL151/254	West Drayton	8, Walnut Avenue, West Drayton 13205/APP/2006/2480	41,842.00	41,842.00	0.00	0.00	0.00	41,842.00	0.00	Contribution received towards the cost of providing educational improvements within a 3 mile radius of the land. (see legal agreement for details). No time limit for spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL152/255	South Ruislip	Land between 11 Bradenbridge Drive & 48 Whitehills Road, Ruislip. 56805/APP/2011/436	66,038.00	66,038.00	0.00	0.00	0.00	66,038.00	0.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL153/256	Harefield	Former garages site, rear of 34-44 Sullivan Crescent, Harefield. 60653/APP/2011/907	46,347.00	46,347.00	0.00	0.00	0.00	46,347.00	0.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL154/257	North Uxbridge	Rear of 85 & 87 Manor Waye, Uxbridge. 67593/APP/2011/329	10,607.00	10,607.00	0.00	0.00	0.00	10,607.00	0.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL155/258	Botwell	Site adjacent to 45 & 46 Cornwell Gardens, St. Jeromes Grove, Hayes. 60930/APP/2010/756	21,744.00	21,744.00	0.00	0.00	0.00	21,744.00	0.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2012 / 2013 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
EYL156/259	Townfield	Land forming part of 26 Wheatley Crescent, Hayes. 43028/APP/2011/32	11,874.00	11,874.00	0.00	0.00	0.00	11,874.00	0.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL157/260	Brunel	Garage site adjacent to 1 St Helen Close, Cowley. 56865/APP/2011/31	22,138.00	22,138.00	0.00	0.00	0.00	22,138.00	22,138.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
EYL158/242B	West Drayton	West Drayton Village (north site) off Porters Way, West Drayton. 5107/APP/2009/2346	2,000,000.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00	2,000,000.00	Funds received as first and second instalments towards the costs of providing educational improvements in the Authority's area (see legal agreement for details). No time limit for spend.
EYL159/262B	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	27,853.30	27,853.30	0.00	0.00	0.00	27,853.30	27,853.30	Funds received towards the costs of additional and/or improved educational facilities within the London Borough of Hillingdon. No time limits.
EYL160/263B	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (plot A). 67060/APP/2010/1419	12,704.43	12,704.43	0.00	0.00	0.00	12,704.43	12,704.43	Funds received towards the costs of additional and/or improved educational facilities within the London Borough of Hillingdon. No time limits.
EYL161/264	Hillingdon East	28 & Rear of 22, 24, 26 & 34 Oakdene Rd, Hillingdon. 66706/APP/2010/2673	61,275.00	61,275.00	0.00	0.00	0.00	61,275.00	0.00	Funds received towards the costs of providing educational improvements in the Authority's area (see legal agreement for details). No time limit for spend. Funds earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL162/268	Yeading	Fmr Texaco Service Station, Yeading Lane, Hayes. 4647/APP/2004/3286	14,543.00	14,543.00	0.00	0.00	0.00	14,543.00	14,543.00	Contribution received towards the cost of providing educational places within the London Borough of Hillingdon. No time limits for spend.
EYL163/269	Bolwell	41 & Land at rear of 29-39 Conwell Lane, Hillingdon 59697/APP/2004/2216	65,896.37	65,896.37	0.00	0.00	0.00	65,896.37	65,896.37	Contribution received towards the cost of providing educational places within the London Borough of Hillingdon. Funds to be spent within 7 years of receipt (Jan 2019).
EYL164/270	Eastcote & East Ruislip	103 Park Ave Ruislip 49273/APP/2011/833	10,885.00	10,885.00	0.00	0.00	0.00	10,885.00	10,885.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
EYL165/267B	Bolwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	60,915.00	60,915.00	0.00	0.00	0.00	60,915.00	40,759.00	Contribution received towards the provision of education facilities and places as detailed in the agreement. Funds to be split as follows: nursery provision £7,185.; primary provision £20,156, secondary provision £33,574. No time limits for spend. £20,156 earmarked towards Phase 2 of the Primary Expansion Programme, subject to formal allocation.
EYL166/274	Uxbridge North	231 Harefield Rd, Uxbridge 59140/APP/2011/1113	16,416.76	0.00	0.00	0.00	0.00	16,416.76	16,416.76	Contribution received towards the provision of education facilities and places as detailed in the agreement. No time limits for spend.
EYL167/275	Eastcote & East Ruislip	Fmr Highgrove Day Nursery, Campbell Close, Ruislip 48552/APP/2009/234	7,102.00	0.00	0.00	0.00	0.00	7,102.00	7,102.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
		EDUCATION, YOUTH AND LEISURE SUB - TOTAL	12,332,134.95	12,308,616.19	2,782,842.71	2,782,842.71	0.00	9,549,292.24	6,700,754.67	
PORTFOLIO: FINANCE AND CORPORATE SERVICES										
		FINANCE & CORPORATE SERVICES SUB - TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
PORTFOLIO: IMPROVEMENT, PARTNERSHIPS AND COMMUNITY SAFETY										

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/12	TOTAL INCOME AS AT 31/03/12	TOTAL EXPENDITURE AS AT 30/06/12	TOTAL EXPENDITURE AS AT 31/03/12	2012 / 2013 EXPENDITURE To 30/06/12	BALANCE OF FUNDS AS AT 31/06/12	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/12	COMMENTS (as at mid August 2012)
PPR09/42	Townfield	Abbeys Warehouse, Hayes / 49614B/96/110	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	Employment training support associated with the Hayes Opportunity Centre. No time limit. Balance allocated for Hayes Partnership but not committed to a specific project. Officers looking into potential schemes. The Hayes Opportunity Centre did not materialise. A deed of variation required following agreement from owner before funds can be committed. A deed of variation is being sought with the view to allocating the funds to construction training. Awaiting confirmation from developer. No time constraints.
PPR36/153A	Heathrow Villages	Polar Park, Bath Road, Hammondswoth 2964/APP/2002/1436 & 1437	26,750.00	26,750.00	3,250.00	3,250.00	0.00	23,500.00	0.00	For local employment training initiatives in the vicinity of the property. There are no time constraints upon the expenditure of the monies. £3,250 spent towards a Brunel run training course at Hayes titled 'Business skills for self employed Women'. Second and final instalment (£13,500) received. 21/10/08 Balance of £23,500 allocated towards the Council's Construction and Apprenticeship Training Programme. (Cabinet Member decision 27/10/2010)
PPR42/149C	Bolwell	Hayes Goods Yard 10057/APP/2004/2996 & 2999	80,162.75	80,162.75	80,162.75	72,928.63	7,234.12	0.00	0.00	Funds received for Construction Training in relation to the development. Funds allocated to a Junior Construction programme running from April 2008 to Sept 09. The Learning Skills Council have confirmed their match funding. Balance of £28,939.20 earmarked to pump-prime Construction Workplace Co-ordinator post (further funding for this post from PPR43/169E £10K). Funds not spent by 1 August 2012, are to be repaid. Spend towards TfL Apprenticeship Programme.
PPR47/26A (formerly PT/56/26A)	Bolwell	Trident Site, Phase 3 Stockley Park - Hayes Hub/H50 & Bolwell Common Road Zebra Crossing 37977/P/94/335	2,601,600.00	2,601,600.00	1,808,071.42	1,808,071.42	0.00	793,528.58	0.00	See Cabinet report 18 December 2003. Balance allocated to Hayes & Harrington Station Improvements and associated interchange initiatives. Project on-hold due to design issues. Officers investigating alternative improvements to area around the station. No time limits.
PPR49/174C	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	300,000.00	300,000.00	167,000.00	167,000.00	0.00	133,000.00	0.00	Contribution towards the Local Labour Strategy, as defined in the agreement. No time limits. Second instalment £100,000 received 1/12/09. Balance allocated to the delivery of the Heathrow Local Labour Strategy as outlined in Allocation report. (Cabinet Member decision 27/10/2010). Third instalment of £100,000 received towards same purpose 31/3/2011. £14,000 spent towards accelerate 50% match funding to support long term unemployed into work. £43,900 spent towards support for Economic Development post within LBH.
PPR49/174D	Heathrow Villages	Terminal 2, Heathrow Airport. 62360/APP/2006/2942	198,000.00	0.00	166,500.00	0.00	166,500.00	31,500.00	0.00	Funds received towards the Local Labour Strategy, as defined in the agreement. No time limits. A total of £450,000 due to be received under this agreement has been allocated towards the Heathrow Academy Programme (Cabinet Member decision 19/11/12). £166,500 paid as LBH match funding towards the Programme.
PPR50/183	Heathrow Villages	Hammondswoth Detention Centre 8190/APP/2008/1050	39,375.00	39,375.00	18,000.00	18,000.00	0.00	21,375.00	0.00	Towards construction training initiatives in the Borough. No time limits. Funds allocated towards the Council's Construction Training and Apprenticeship Programme. (Cabinet Member decision 27/10/2010)
PPR51/184F	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18752/APP/2006/1217	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received towards the cost of providing construction training in the Borough. No time limits. Funds allocated towards the Council's Construction Training and Apprenticeship Programme. (Cabinet Member decision 27/10/2010).
PPR52/149G	Bolwell	Former Hayes Goodsvard site. 10057/APP/2005/2996&2999	75,360.00	75,360.00	62,816.14	62,816.14	0.00	12,543.86	0.00	Funds received towards improvements to open space to the canal towpath opposite the site. Any remainder to be expended towards purchasing new equipment for the YMCA Youth Centre as necessitated as a result of the development. Funds not spent within 7 years (May 2016) to be returned. Funds allocated towards Western View canal side improvement scheme (Cabinet Member decision 22/7/2011). Scheme began on site Oct 2011 and now substantially complete. Total expenditure reduced this quarter to correct accounting error.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2012 / 2013 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
PPR53/149H	Bolwell	Former Hayes Goodesyard site. 10057/APP/2005/2996&299	6,000.00	6,000.00	2,000.00	2,000.00	0.00	4,000.00	0.00	£2,000 received towards the maintenance and operation by the Council of the station approach cameras. Funds spent towards operation of station cameras 09/10. Further £4,000 received as 2nd & 3rd annual instalments.
PPR54/204B	Uxbridge	106, Oxford Road, Uxbridge. 26198/APP/2008/2339	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	50,000.00	Funds received towards street scene improvements within the vicinity of the site. Funds to be spent by July 2014.
PPR55/206B	Yiewsley	111-117 High St, Yiewsley. 6948/APP/2007/1326	10,713.00	10,713.00	1,599.45	0.00	1,599.45	9,113.55	0.00	Funds received for the provision of economic development training and employment facilities within London Borough of Hillingdon. Funds to be spent by August 2014. Funds allocated to the Council's Construction Training and Apprenticeship Programme. (Cabinet Member decision 27/10/2010). Funds spent towards TII Apprenticeship Programme.
PPR56/198D	Uxbridge	Former Gas Works site (Kier Park), Cowley Mill Road, Uxbridge 3114/APP/2008/2497	12,205.22	12,205.22	0.00	0.00	0.00	12,205.22	12,205.22	Contribution towards the employment training initiatives promoted by the Council to encourage employment in the vicinity of the land. Funds to be spent within 7 years of receipt (Nov 2016).
PPR57/238D	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	20,679.21	20,679.21	0.00	0.00	0.00	20,679.21	20,679.21	Contribution towards construction training initiatives within the Borough. Funds to be spent within 7 years of receipt (February 2018).
PPR58/239C	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	9,667.50	9,667.50	0.00	0.00	0.00	9,667.50	9,667.50	Contribution received towards construction training and the provision of a work place co-ordinator within the Borough. No time limits.
PPR59/209J	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	53,123.56	53,123.56	0.00	0.00	0.00	53,123.56	0.00	Contribution received towards improvements of the public realm in Yiewsley and West Drayton Town Centres. Funds to be spent within 5 years of receipt (2016). Funds allocated towards Yiewsley/West Drayton Town Centre improvement scheme (Cabinet Member Decision 16.3.12). Further £3,123.56 received as indexation payment.
PPR60/209E	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	37,186.49	37,186.49	0.00	0.00	0.00	37,186.49	0.00	Contribution received for the purposes of providing additional CCTV facilities and/or additional safety measures within the vicinity of the site. Funds to be spent within 5 years of receipt (March 2016). Further £2,186.49 received as indexation payment.
PPR61/247	Townfield	Former Hayes Sports and Social Club, 143 Church Road, Hayes. 65797/APP/2010/1176	7,663.99	7,663.99	0.00	0.00	0.00	7,663.99	7,663.99	Contribution received towards the cost of providing construction training courses delivered by the provision of a construction work place co-ordinator within the Authority's Area. Funds to be spent within 10 years of receipt (June 2021).
PPR62/231C	Ruislip	Former RAF West Ruislip (Ickenham Park), High Road, Ickenham. 38402/APP/2007/1072	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.00	Funds received towards the installation of 3 CCTV cameras and associated infrastructure within the vicinity of the development. Funds to be spent within 5 years of receipt (Nov 2015). Funds transferred from PT/118/231C.
PPR63/248B	Uxbridge	97 Oxford Road, Highbridge Park, Uxbridge 3807/APP/2008/1418	21,794.51	21,794.51	0.00	0.00	0.00	21,794.51	21,794.51	Contribution received towards the purpose of providing construction training schemes for Hillingdon. Funds to be spent within 5 years of receipt (July 2016).
PPR64/262C	Charville	Former Hayes Erd Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	9,360.44	9,360.44	0.00	0.00	0.00	9,360.44	9,360.44	Funds received towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. No time limits.
PPR65/263C	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (plot A). 67080/APP/2010/1419	9,782.64	9,782.64	0.00	0.00	0.00	9,782.64	9,782.64	Funds received towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. No time limits.
PPR66/265B	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2085/APP/2009/680 & 2865/APP/2010/2366	39,826.13	39,826.13	0.00	0.00	0.00	39,826.13	39,826.13	Funds received towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. Funds to be spent within 5 years of receipt (Nov 2016).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2012 / 2013 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
PPR67/265C	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	9,236.85	9,236.85	0.00	0.00	0.00	9,236.85	9,236.85	Contribution received to be used for the provision of approved training schemes in the hospitality & leisure industry (see legal agreement for details). Funds to be spent within 5 years of receipt (Nov 2016).
PPR68/265D	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	53,289.47	53,289.47	0.00	0.00	0.00	53,289.47	53,289.47	Contribution to be used for public realm improvements within the vicinity of the site, in accordance with the Council's SPD. Funds to be spent within 5 years of receipt (Nov 2016).
PPR70/267C	Botwell	Fir Ram PH, Dawley Rd, Hayes Z2769/APP/2010/7239	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	Funds to be used for the purpose of improving community facilities in the vicinity of the development. No time limits for spend.
		PERFORMANCE, PARTNERSHIPS & REGENERATION SUB - TOTAL	3,791,776.76	3,593,776.76	2,309,399.76	2,134,066.19	175,333.57	1,482,377.00	253,505.96	
PORTFOLIO: FINANCE PROPERTY & BUSINESS SERVICES										
E/02/18	West Drayton	Old Mill House, Thorney Mill Road, West Drayton 41706C/91/1904	59,556.42	59,556.42	52,577.45	52,577.45	0.00	6,978.97	0.00	Revenue cost (12K) spent. The balance is required for the establishment and management of a nature reserve on nearby land. Works identified and now awaiting quotations from contractors. Officers have liaised with London Wildlife Trust and contractors with regards to phasing of the works (access and conservation improvements) required to improve the nature reserve. Works have now been scheduled by the area officer. Spend towards tree and footpath works. Further spend towards maintenance works. There are no time constraints upon the expenditure of the funds.
E/10/85 (see: PT/36)	Heathrow Villages	A4 Heathrow Corridor scheme - Match Funding for Heathrow Villages Chrysalis Projects	25,000.00	25,000.00	3,017.00	3,017.00	0.00	21,983.00	0.00	For Environmental Improvements on A4/M4 corridor. Balance allocated to improvements scheme at Berkeley Meadows also used during the upcoming planting season. Officers chasing prices for other works. Spend reduced due to rectification of miscoding. No time constraints. A programme of works has been drawn up for this site. Formal allocation of funds to be sought.
E/17/26D (see: PT/56 & PPR/18)	Botwell	Trident Site, Phase 3 Stockley Park - Lake Farm & Botwell Green Play Area 3797/1P/94/335	1,323,400.00	1,323,400.00	1,189,314.33	1,189,314.33	0.00	134,085.67	0.00	Balance for Lake Farm. Friends of Lake Farm now agreed scope of works. Engineering Consultancy have been commissioned to commence works to enhancing slope of BMX track. Botwell Green Play area complete. See Cabinet report 18 December 2003. Spend due to engineering consultancy fees and drawings. Planning permission for skate park granted. Spend for consultancy fees preparing the tender document and CDM (Construction and demolition management preparation). No time limits.
E/24/62 (See also PT/60 & PPR/23)	Bunel	Land at Lyon Industrial Estate, High Rd, Cowley - Uxbridge Cowley Initiative (Employment Training, Air Quality & Highway Works) 51095/APP/2000/1004	14,366.39	14,366.39	12,937.46	12,937.46	0.00	1,430.93	0.00	Towards Uxbridge/Cowley Initiative. Allocated to Air Quality Action Plan projects. This is a portion of a £30k contribution to be applied towards all or some of 4 different project areas. £1K income transferred to PPR/23. Interest accrued. No time constraints. Spend towards operation of fair quality monitoring stations in the borough.
E/26/93 (Formerly PT/33)	Heathrow Villages	H.S.A Land, Bath Road 41687S/98/16	12,396.46	12,396.46	8,441.07	8,441.07	0.00	3,955.39	0.00	Available for Environmental Improvements in Bath Rd area. Balance allocated to improvements scheme at Berkeley Meadows also using funds at E/10/85. See update at E/10/85. Interest accrued. No time constraints. Spend towards tree planting.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/12	TOTAL INCOME AS AT 31/03/12	TOTAL EXPENDITURE AS AT 30/06/12	TOTAL EXPENDITURE AS AT 31/03/12	2012 / 2013 EXPENDITURE To 30/06/12	BALANCE OF FUNDS AS AT 31/06/12	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/12	COMMENTS (as at mid August 2012)
E/28/71 (Formerly PT1/40)	Bolwell	Land at Hendrick Lovell, S.W of Dawley Road, Hayes. 43554/C/92/787	12,692.00	12,692.00	267.81	267.81	0.00	12,424.19	0.00	Landscaping works (12.69K). Limited to specific area of land. Delays caused by land being in Stockley Park Consortium ownership. Green Spaces team is looking into the potential for a scheme within the parameters of the legal agreement. Site overgrown preventing planting trees in preferred location. The trees officer has suggested two locations on the site where they could be planted instead. Officers currently considering feasibility. No time constraints. Spend showing against wrong cost centre. To be transferred for next quarter.
E/32/01 (Formerly PT1/43/01)	Townfield	Sainsbury Minef Site - Grapes Junction /40601/H/91/1970	1,008,500.00	1,008,500.00	1,005,951.10	1,005,951.10	0.00	2,548.90	0.00	The balance has been included in s106 dated 10 May 2004 for Lombardy Retail Park, Coldharbour Lane for the Council to use the funds for the following specified improvements: (i) provision of CCTV coverage on the land (ii) provision of safety enhancements (iii) provision of environmental improvements to Uxbridge Rd (iv) provision of either CCTV within the wider area of the land, junction improvements at Springfield Road/Uxbridge Road, or installation of bollards and lighting along Springfield Road, or other similar schemes in the vicinity of the site to be agreed in writing by the developer. Sainsbury has given approval for a scheme in Lombardy Park. Playground works are complete. Spend towards design works to install lighting along main footpath. Unspent funds to be repaid by 12 January 2011. Scheme complete.
E/38/153B	Heathrow Villages	Polar Park, Bath Road, Hammondsworth. 2964/APP/2002/1436 & 1437	10,000.00	10,000.00	7,764.09	7,764.09	0.00	2,235.91	0.00	Funds received towards Air Quality initiatives within the vicinity of the site. No time constraints. Funds allocated towards two monitoring stations in vicinity of the site. (Cabinet Member Decision 22/6/2010). £7,764.09 spent towards air quality monitoring.
E/42/140J	Pinkwell	MOD Records Office Stockley Road/Bourne Avenue, Hayes 10399/APP/2004/2284	104,308.09	104,308.09	25,156.76	25,156.76	0.00	79,151.33	0.00	To be applied towards the provision and maintenance of open space and recreational facilities within the area of the site. £25,000 allocated to Bourne Park Playing Fields. Balance allocated to Pinkwell Park. Drainage works to the Bourne Park Playing Fields are now complete. Funds not spent including interest within 7 years of receipt (i.e. 3 January 2014) are to be repaid. A programme of works is being drawn up by the area officer, including path works and play equipment. £1,996 spend towards play equipment transferred to E/45 due to miscoding.
E/44/174B	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	25,000.00	25,000.00	24,156.13	24,156.13	0.00	841.87	0.00	Funds received towards the implementation and monitoring of the Council's Air Quality Action Plan. Funds not spent by 16 November 2015 are to be repaid. Funds allocated towards two monitoring stations in the vicinity of the site. (Cabinet Member Decision 22/6/2010). Spend towards operation of air quality monitoring stations in the Borough.
E/46/176B	Northwood	Former True Lovers' Knot Public House, Rickmansworth Road, Northwood 27117/APP/2007/1440	21,195.00	21,195.00	0.00	0.00	0.00	21,195.00	0.00	Funds received towards the costs of providing environmental improvements at 'The Gravel Pits' within the vicinity of the Development or other green space within the Borough. No time constraints. Area officer is drawing up a programme of works to be implemented at this site. Funds allocated towards scheme of improvements at The Gravel Pits. (Cabinet Member Decision 3/9/2010).
E/47/177B	Manor	41-55, Windmill Hill, Ruislip planning ref.48283/APP/2006/2353	38,258.39	38,258.39	0.00	0.00	0.00	38,258.39	0.00	Funds received towards open green space and recreational open space within a 3 mile radius of the land. This sum includes approximately £8k for bins and benches and £30k for children's play space. Funds not spent within 5 years of receipt (24 December 2012) are to be refunded. Officers currently drawing up a programme of works for Warrender Park. Funds allocated towards a scheme of improvements at Warrender Park (Cabinet Member Decision 3/9/2010).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2012 / 2013 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
E/48/181A	West Ruislip	Bury Wharf, Bury Street Ruislip. Planning ref. 19033/APP/2007/3269	2,030.70	2,030.70	1,315.31	1,315.31	0.00	715.39	0.00	Funds received for an interpretation sign to be located in the nearby plot of land known as Murphy's field, more particularly described as Public Open Space to the south of the development site immediately adjoining Ducks Hill Road. Interest accrued must be applied to the above purpose. Funds not spent prior to 8 February 2013 are to be refunded. Project complete, awaiting invoices. Spend against revenue account, costs to be journalised to show for March quarter. Journal completed.
E/49/179B	Bolwell	555-559 & r/o 51-553 Uxbridge Road, Hayes planning ref. 41390/APP/2006/1346	33,912.00	33,912.00	17,755.00	17,755.00	0.00	16,157.00	0.00	Funds received towards improvement to the open space facilities at Rosedale Park adjoining the land. No time limits. Spend towards improvements to Park Pavilion.
E/50/180B	Northwood Hills	16 Watford Rd and 36, Brookend Drive, Northwood planning ref. 62535/APP/2007/2726	20,253.00	20,253.00	20,000.00	20,000.00	0.00	253.00	0.00	Funds received towards the costs of providing local open space facilities at Firthwood Park within the vicinity of the development or other green spaces within the borough of Hillingdon. No time limits. Officers looking at programme of improvements for Firthwood Park. Funds allocated towards the provision of a new play area at Firthwood Park. (Cabinet Member Decision 3/9/2010). Scheme completed April 2011.
E/51/186C	Yiewsley	92-104, High St., Yiewsley 59189/APP/2005/3476	60,616.20	60,616.20	38,061.21	38,061.21	0.00	22,554.99	0.00	Funds received towards open space improvements at Yiewsley Recreation Ground. Funds unspent at 20/04/2015 to be returned. Spend towards footpath works completed Dec. 09. Remaining funds to be spent towards play builder scheme. Completed June 2010.
E/52/190B	Uxbridge	Armstrong House & The Pavilions 43742/APP/2006/252	104,000.00	104,000.00	41,561.81	41,561.81	0.00	62,438.19	0.00	Funds received towards improvements to open space /recreation facilities at Fasnidge Park and/or cycle links to the park. Funds unspent as at 29/7/2015 must be returned. Funds allocated towards a scheme of improvements at Fasnidge Park (Cabinet Member decision 21/10/09). Spend towards improvements to bowling green. Spend towards provision of the Adzome (£14,989 total), opened March 2011.
E/53/192B	Uxbridge	126/127, Waterloo Road Uxbridge 2325/APP/2006/3452	20,913.64	20,913.64	11,271.70	11,271.70	0.00	9,641.94	0.00	Funds received towards provision of public open space in the locality of the site. Officers looking at a programme of improvements to Rockingham Recreation Ground. No time limits. Funds to be spent towards playbuilder scheme, due to commence spring 2010. Playbuilder scheme completed August 2010. Awaiting invoices.
E/54/194D	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18732/APP/2006/1217	44,509.05	44,509.05	41,536.22	41,536.22	0.00	2,972.83	0.00	Funds received towards the provision of open space facilities within the Borough of Hillingdon. No time limits. Funds allocated to Hillingdon Court Park (reconstruction of the bowling green). Cabinet Member decision 20/7/09. Scheme completed October 09, awaiting financial completion.
E/55/203	Townfield	Tarmac Site, Pump Lane Hayes. 19377/APP/2007/3089 & 2008/893	30,000.00	30,000.00	20,000.00	20,000.00	0.00	10,000.00	0.00	Funds received towards an air quality management study in the surrounding land (to be conducted only after the planning permission has been implemented). Funds allocated towards air quality study. (Cabinet Member Decision 22/6/2010). Study commissioned & monitoring began on site August 2011. Second payment made towards air quality study.
E/57/205D	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	118,803.95	118,803.95	0.00	0.00	0.00	118,803.95	118,803.95	Contribution received towards the provision or improvement of outdoor sports and /or pitch facilities within a 3000m radius of the land. Funds to be spent by September 2014.
E/58/205E	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	28,275.50	28,275.50	177.75	0.00	177.75	28,097.75	0.00	Contribution received to improve the High Grove Nature Reserve and upgrade the path network. Works are specified in the agreement. Following a Deed of variation funds are now to be spent by Sept 2012. Funds allocated towards agreed works at Highgrove Woods Nature Reserve (Cabinet Member Decision 16/3/2012). Scheme complete June 2012, awaiting invoices.
E/59/155F	West Drayton	Former RAF - Porters Way, West Drayton 5107/APP/2005/2082	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received towards the maintenance of play facilities at Stockley Recreation Ground (Mulberry Parade). Funds to be spent by Dec 2012.
E/60/215C	Ruislip	5 - 11 Reservoir Road, Ruislip. 61134/APP/2006/260	28,994.76	28,994.76	0.00	0.00	0.00	28,994.76	28,994.76	Contribution received towards open spaces/recreation improvements or other green spaces in the locality. No time limits on spend.

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E/61217B	Harefield	34 High Street, Harefield. 259/APP/2009/2391	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	7,000.00	Funds received towards additional or improved recreation/open space facilities within a 3 mile radius of the site. No time limit
E/62231E	Ruislip	Former RAF Ruislip (Clenham park), High Road, Uxendonham, 38402/APP/2007/1072	146,879.75	146,879.75	0.00	0.00	0.00	146,879.75	0.00	Funds received as a committed sum towards the maintenance of the playing fields as part of the scheme for a period of 10 years. Spend subject to conditions as stipulated in the legal agreement.
E/63231F	Ruislip	Former RAF Ruislip (Clenham park), High Road, Uxendonham, 38402/APP/2007/1072	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	30,000.00	Funds to be used for works to improve that part of the Hillingdon Trail which lies outside the boundaries of the development. Funds are to be spent within 5 years of receipt (November 2015).
E/64238E	West Ruislip	Former Mill Works, Buny Street, Ruislip. 6157/APP/2009/2069	60,125.97	60,125.97	0.00	0.00	0.00	60,125.97	60,125.97	£29,467 received as 50% of the open space contribution towards the provision of open space or open space facilities in the vicinity of the land. First contribution to be spent by February 2016. Further £30,658.10 received as remaining 50% of open space contribution.
E/65237C	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	80,431.31	80,431.31	0.00	0.00	0.00	80,431.31	0.00	Funds received towards the off site provision of formal recreational open space in the vicinity of the site. Funds to be spent by February 2016.
E/66239D	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2254 & 10622/APP/2009/2504	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Contribution received towards the cost of enhancement and/or nature conservation works at Highgrove Woods. No time limits. Funds allocated towards conservation works at Highgrove Woods Nature Reserve (Cabinet Member Decision 16/3/12).
E/67209H	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	35,742.27	35,742.27	0.00	0.00	0.00	35,742.27	0.00	Contribution received for the purposes of expanding the existing facilities at Yiewsley Recreation Ground. Funds to be spent by March 2016. Further £2,101.57 received as indexation payment.
E/68241D	Ruislip	28 & 28a Kingsend, Ruislip. 5740/APP/2008/1214	8,478.00	8,478.00	0.00	0.00	0.00	8,478.00	8,478.00	Contribution received towards open space provision within the vicinity of the development. Funds to be spent within 5 years of receipt (April 2016)
E/69246B	Bolwell	561 & 563 Uxbridge Road, Hayes. 63060/APP/2007/1385	20,175.83	20,175.83	0.00	0.00	0.00	20,175.83	0.00	Contribution received towards the cost of improving Roseale Park which adjoins the land. No time limit on spend.
E/70243C	South Ruislip	Fmr Tally Ho PH, West End Road, Ruislip. 8418/APP/2006/913&914	28,967.00	28,967.00	0.00	0.00	0.00	28,967.00	28,967.00	Funds received towards open space and recreational open space in the vicinity of the development. Funds to be spent within 7 years of receipt (June 2016).
E/71250	South Ruislip	Land adjacent to Downe Barns Farm, West End Road, West End Road, Northolt. 2292/APP/2006/2475	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	Funds received as maintenance instalments to assist with the management of Ten Acres Wood Nature Reserve including, staffing, tree & river Maintenance and volunteers' tools & equipment. Funds to be spent within 11 years of receipt (August 2021).
E/72286	Heathrow Villages	BA East & West Maintenance Bases, Heathrow. 50462/APP/2011/342 & 62906/APP/2011/344	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Contribution received towards initiatives to improve air quality in the Authority's area (see legal agreement for details). No time limits
E/73265E	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	26,644.74	26,644.74	0.00	0.00	0.00	26,644.74	0.00	Funds received for the monitoring and implementation of air quality management measures on the land on or in the vicinity of the development. Funds to be spent within 5 years of receipt (Nov 2016).
E/74271	Townfield	Fmr Airlink House, Land to the north of Pump Lane, Hayes. 5505/APP/2010/2455	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	12,500.00	Funds received towards initiatives to improve air quality in the Authority's Area. See legal agreement for further details. No time limits for spend.
E/75272	Heathrow Villages	White Hart PH, Bath Rd, Harlington. 4129/APP/2011/463	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	12,500.00	Funds received towards initiatives to improve air quality in the Authority's Area. See legal agreement for further details. No time limits for spend.
		FINANCE PROPERTY & BUSINESS SERVICES SUB -	3,671,428.42	3,671,428.42	2,521,264.20	2,521,086.45	177.75	1,150,164.22	322,369.68	
		PORTFOLIO: SOCIAL SERVICES, HEALTH AND HOUSING								

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/12	TOTAL INCOME AS AT 31/03/12	TOTAL EXPENDITURE AS AT 30/06/12	TOTAL EXPENDITURE AS AT 31/03/12	2012 / 2013 EXPENDITURE To 30/06/12	BALANCE OF FUNDS AS AT 31/06/12	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/12	COMMENTS (as at mid August 2012)
H/1/152C *40	Brunel	Middlesex Lodge, 189 Harlington Road, Hillingdon 12484/APP/2005/1791	8,903.60	8,903.60	0.00	0.00	0.00	8,903.60	0.00	Funds received to provide for healthcare facilities and places. The PCT has started work on moving a GP to a new site that will allow them to increase the provision of services. PCT to send details to allow a decision to be made as to whether allocation of these s106 funds is appropriate. No time limit on expenditure.
H/4/140H *43	Pinkwell	MOD Records Office Stockley Road/Bourne Avenue, Hayes 18399/APP/2004/2284	53,495.95	53,495.95	0.00	0.00	0.00	53,495.95	0.00	To be applied towards the costs of providing primary health care facilities within the Borough. Funds not spent including interest within 7 years of receipt (3 January 2014) are to be repaid. Funds allocated towards the expansion of HESA health Centre (Cabinet Member Decision 6/4/2011).
H/5/161C *44	Yiewsley	Former Honeywell Site, Trout Road, West Drayton 335/APP/2002/2754	51,117.73	51,117.73	0.00	0.00	0.00	51,117.73	0.00	Funds to be used towards the provision of new healthcare facilities within a radius of 2.5km of the development (DOV signed 30/11/2011). The PCT is working on a project to re-house 3 GP practices in the Yiewsley High Street area to allow for additional GP services to be provided and capacity expanded. New community nursing services will also be available. PCT to send details. Unexpended funds after 7 years of receipt (7 March 2014) are to be refunded including interest.
H/6/170C *48	Bolwell	11-21, Clayton Rd., Hayes 56840/APP/2004/630	30,527.21	30,527.21	0.00	0.00	0.00	30,527.21	0.00	To be applied towards the costs of providing primary health care facilities within the Borough. Funds not spent by 31 August 2014 are to be repaid. Funds allocated towards the expansion of the HESA Health Centre (Cabinet Member Decision 6/4/2011).
H/7/149D *50	Bolwell	Hayes Goods Yard 100577/APP/2004/2996 & 2999	180,795.00	180,795.00	0.00	0.00	0.00	180,795.00	0.00	£2,953.08 received for primary health care facilities in the Borough as necessitated by the development. Unspent funds at 29 November 2014 are to be repaid. Further £1,195,801.92 received (Oct 08) towards same purpose. Unspent funds as at Oct 2015 are to be repaid. Further additional funds received (Jun 09) towards the same purpose (£21,040). Unspent funds as at Jun 2016 are to be repaid. Funds allocated towards the expansion of the HESA Health Centre (Cabinet Member Decision 4/6/2011).
H/8/186D *54	Yiewsley	92-105, High St., Yiewsley 591899/APP/2005/3476	15,549.05	15,549.05	0.00	0.00	0.00	15,549.05	0.00	Funds received towards the cost of providing additional primary health facilities in the Borough. Funds not spent by 20/04/2015 must be returned.
H/9/184C *55	West Ruislip	31-46, Pembroke Rd, Ruislip 59816/APP/2006/2896	21,675.10	21,675.10	0.00	0.00	0.00	21,675.10	0.00	Funds received towards primary health care facilities within a 3 mile radius of the development. Funds not spent by 01/07/2015 must be returned to the developer.
H/10/190D *56	Uxbridge	Armstrong House & The Pavilions, 43742/APP/2006/252	43,395.00	43,395.00	0.00	0.00	0.00	43,395.00	0.00	Funds received towards primary health care facilities in the borough. Funds not spent by 29/7/2015 are to be returned to the developer.
H/11/195B *57	Ruislip	Highgrove House, Eascole Road, Ruislip. 10622/APP/2006/2494	3,156.00	3,156.00	0.00	0.00	0.00	3,156.00	0.00	Funds received towards the provision of local health care facilities in the vicinity of the site. No time limits.
H/12/197B *58	Ruislip	Windmill Public House, Pembroke Road, Ruislip. 11924/APP/2006/2632	11,440.00	11,440.00	0.00	0.00	0.00	11,440.00	0.00	Funds received for the provision of primary health care facilities in the Uxbridge area. Funds to be spent within 5 years of receipt (Feb 2014).
H/13/194E *59	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18732/APP/2006/1217	12,426.75	12,426.75	0.00	0.00	0.00	12,426.75	0.00	Funds received towards the provision of healthcare facilities in the Borough. No time limits.
H/14/206C *64	Yiewsley	111 to 117 High St, Yiewsley. 6949/APP/2007/1326.	10,651.50	10,651.50	0.00	0.00	0.00	10,651.50	0.00	Funds received towards the provision of health care facilities in the borough. Funds to be spent by 2014.
H/15/205F *65	Eascole	RAF Eascole Lime Grove, Ruislip. 10189/APP/2004/1761	184,653.23	184,653.23	0.00	0.00	0.00	184,653.23	0.00	Funds received towards the cost of providing primary healthcare facilities within the Eastcote and East Ruislip ward boundary or any adjoining ward where it would be reasonable for residents of the development to attend primary healthcare facilities. Funds to be spent by September 2014.
H/16/210C *68	Bolwell	Hayes Stadium, Judge Heath Lane, Hayes. 489986/APP/2008/3581	105,044.18	105,044.18	0.00	0.00	0.00	105,044.18	0.00	£49,759 received as the first instalment of the healthcare contribution towards the cost of providing additional facilities to meet increased patient numbers in the local area (see legal agreement for full details). Funds to be spent by March 2015. Second & final instalment (£49,728) received towards the same purpose. Further £5,526.18 received as indexation payment for the contribution.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2012 / 2013 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
H/17/214C *69	Uxbridge	Hillingdon House Farm. 2543/APP/2005/670	74,276.46	74,276.46	0.00	0.00	0.00	74,276.46	0.00	Contribution received towards the provision of primary healthcare facilities in the Uxbridge area. Funds to be spent within 7 years of receipt (April 2017). Funds (£74,276.46) allocated towards proposed new Park Way Medical Centre (Cabinet Member Decision 6/4/2011).
H/18/219C *70	Yeading	Land rear of Sydney Court, Perth Avenue, Hayes. 6593/APP/2010/883	3,902.00	3,902.00	0.00	0.00	0.00	3,902.00	0.00	Funds received towards the cost of providing health facilities in the Authorities Area. No time limits.
H/19/231G *71	Ruislip	Former RAF Ruislip (Ickenham Park), High Road, Ickenham. 38402/APP/2007/1072	193,305.00	193,305.00	0.00	0.00	0.00	193,305.00	0.00	Funds received towards the costs of providing primary health care facilities within a 3 mile radius of the development. Funds to be spent within 7 years of receipt. (November 2017).
H/20/238F *72	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	31,441.99	31,441.99	0.00	0.00	0.00	31,441.99	0.00	£15,409 received as 50% of the health contribution towards providing health facilities in the Borough (see legal agreement for further details). First instalment to be spent by February 2016. £16,032 received as remaining 50% health contribution. Funds to be spent by June 2016.
H/21/237D *73	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	22,455.88	22,455.88	0.00	0.00	0.00	22,455.88	0.00	Funds received towards the provision of primary health care facilities in the Uxbridge area. Funds to be spent by February 2016.
H/22/239E *74	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2494 & 10622/APP/2009/2504	7,363.00	7,363.00	0.00	0.00	0.00	7,363.00	0.00	Funds received towards the cost of providing health facilities in the Borough (see legal agreement for further details). No time limits.
H/23/209K *75	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	37,723.04	37,723.04	0.00	0.00	0.00	37,723.04	0.00	Contribution received towards the provision of local health service infrastructure in the Yiewsley, West Drayton, Cowley area. Funds to be spent by March 2016. Further £2,218.04 received as indexation payment for the contribution.
H/24/184A	West Ruislip	31-46 Pembroke Road, Ruislip 59816/APP/2006/2896	49,601.53	49,601.53	0.00	0.00	0.00	49,601.53	0.00	Funds have been earmarked towards the dining centre for Northwood and Ruislip elderly persons association. Funds not spent by 10/7/2015 to be returned. Funds transferred to Social Services, Health & Housing Portfolio from CSL/5/184A.
H/25/244C *77	Townfield	505-509 Uxbridge Road, Hayes. 9912/APP/2009/1907	20,269.97	20,269.97	0.00	0.00	0.00	20,269.97	0.00	Funds received towards the cost of providing health facilities in the Authority's area (see legal agreement for details). Funds to be spent within 7 years of receipt (June 2018).
H/26/249D *78	Townfield	Former Glenister Hall, 119 Minet Drive, Hayes. 40169/APP/2011/243	33,219.40	33,219.40	0.00	0.00	0.00	33,219.40	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.
H/27/262D *80	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	5,233.36	5,233.36	0.00	0.00	0.00	5,233.36	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.
H/28/263D *81	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (plot A). 67080/APP/2010/1419	3,353.86	3,353.86	0.00	0.00	0.00	3,353.86	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.
H/29/267D *83	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	6,068.93	6,068.93	0.00	0.00	0.00	6,068.93	0.00	Funds received towards the cost of providing expansion of health premises to provide additional facilities and services to meet increased patient numbers or new health premises or services in the local area. No time limits for spend.
		SOCIAL SERVICES HEALTH & HOUSING SUB-TOTAL	1,221,044.72	1,221,044.72	0.00	0.00	0.00	1,221,044.72	0.00	
		SECTION 106 SUB - TOTAL	25,992,429.67	25,736,095.62	9,208,710.80	8,996,101.48	212,609.32	16,783,718.87	7,876,743.96	
		GRAND TOTAL ALL SCHEMES	28,327,927.94	28,057,585.29	10,202,906.69	9,978,613.77	224,292.92	18,125,021.25	7,876,743.96	

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/12	TOTAL INCOME AS AT 31/03/12	TOTAL EXPENDITURE AS AT 30/06/12	TOTAL EXPENDITURE AS AT 31/03/12	2012 / 2013 EXPENDITURE To 30/06/12	BALANCE OF FUNDS AS AT 31/06/12	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/12	COMMENTS (as at mid August 2012)
			AS AT 30/06/12	AS AT 31/03/12	AS AT 30/06/12	AS AT 31/03/12	To 30/06/12	AS AT 31/06/12	AS AT 30/06/12	
NOTES										
The balance of funds remaining must be spent on works as set out in each individual agreement.										
Bold and strike-through text indicates key changes since the Cabinet report for the previous quarter's figures.										
Bold figures indicate changes in income and expenditure										
Income figures for schemes within shaded cells indicate where funds are held in interest bearing accounts.										
* Denotes funds the Council is unable to spend currently (total £3,805,469.87)										
'2: PT105			£361,797.30							is restricted to public transport serving London Heathrow and subject to approval from BAA and bus operators.
'14: PT27855			£166,027.95							is to be held as a returnable security deposit for the highway works (to be later refunded)
'16: PT27827			£596,890.25							is to be held as a returnable security deposit for the highway works (to be later refunded)
'18: PT27834			£194,910.65							includes a returnable security deposit for the highway works (to be later refunded) plus interest.
'20: PT27844			£20,938.04							includes a returnable security deposit for the highway works (to be later refunded) plus interest.
'22: PT27830			£5,000.00							is to be held as a returnable security deposit for the highway works (to be later refunded)
'23: PT27849			£22,108.66							includes a returnable security deposit for the highway works (to be later refunded) plus interest and funds for TL costs.
'24: PT25			£37,425.09							reasonable period for expenditure without owner's agreement has lapsed
'28: PT24			£17,586.80							reasonable period for spend has elapsed/Agreement with developer being sought
'38: PT188140C			£5,000.00							is to be held as a returnable security deposit for the highway works (to be later refunded).
'40: H1			£751,694.05							funds have been received to provide a specific bus service through TL, therefore implementation is not within control of the Council.
'43: H4			£8,903.60							funds have been received to provide Health Care services in the borough.
'44: H5			£53,495.95							funds have been received to provide Primary Health Care services in the borough.
'46: PT188140F			£51,117.73							funds have been received to provide Health Care services in the borough.
'47: PT17140E			£73,774.40							there has not been any petitions for parking schemes in the area.
'48: H6			£32,895.42							there has not been any petitions for parking schemes in the area.
'49: PT27863			£30,527.21							funds have been received to provide Health Care services in the borough.
'50: H7/149D			£5,000.00							is to be held as a returnable security deposit for the highway works (to be later refunded).
'51: PT27862/149A			£180,795.00							funds have been received to provide Primary Health Care services in the borough.
'52: PT27865			£5,000.00							is to be held as a returnable security deposit for the highway works (to be later refunded).
'53: PT17140B-C			£187,428.07							for highways improvements awaiting implementation of third phase of planning permission.
'54: H181/186D			15,549.05							funds have been received to provide Primary Health Care facilities in the borough.
'55: H9/184C			£21,675.10							funds have been received to provide Primary Health Care facilities in the borough.
'56: H10/190D			£43,395.00							funds have been received to provide Primary Health Care facilities in the borough.
'57: H11/195B			£3,156.00							funds have been received to provide health care services in the borough.
'58: H12/197B			£11,440.00							funds have been received to provide Primary Health Care facilities in the borough.
'59: H13/194E			£12,426.75							funds have been received to provide health care services in the borough.
'60: PT27876			£5,000.00							is to be held as a returnable security deposit for highway works (to be later refunded)
'61: PT110/198B			£14,240.00							is to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
'62: PT27877/197			£23,000.00							held as security for the due and proper execution of the works.
'63: PT111/205A			£20,000.00							is to be held as a returnable deposit for the implementation of the travel plan (later to be refunded)
'64: H14/206C			£10,651.50							funds have been received to provide health care services in the borough.
'65: H15/205F			£184,653.23							funds have been received to provide Primary Health Care facilities in the borough.
'66: PT27872			£18,000.00							funds received as a security deposit to ensure proper execution of works
'67: PT114/209A			£25,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
'68: H16/210C			£105,044.18							funds have been received to provide health care services in the borough.
'69: H17/214C			£74,276.46							funds have been received to provide Primary Health Care facilities in the borough.
'70: H18/219C			£3,990.00							funds have been received to provide Health Care services in the borough.
'71: H19/231G			£193,305.00							funds have been received to provide Primary Health Care facilities in the borough.
'72: H20/238F			£31,441.99							funds have been received to provide Health Care services in the borough.
'73: H21/237D			£22,455.88							funds have been received to provide Primary Health Care facilities in the borough.
'74: H22/239E			£7,363.00							funds have been received to provide Health Care services in the borough.
'75: H23/209K			£37,723.04							funds have been received to provide Health Care services in the borough.
'76: PT178/238G			£5,000.00							is to be held as a returnable security deposit for the highway works (to be later refunded).
'77: H25/244C			£20,269.97							funds have been received to provide Health Care services in the borough.
'78: H26/249D			£33,219.40							funds have been received to provide Health Care services in the borough.
'79: PT178/265A			£11,400.00							Funds held as a returnable deposit for highway works (to be later refunded)
'80: H27/262D			£5,233.36							funds have been received to provide Health Care services in the borough.
'81: H28/263D			£3,353.86							funds have been received to provide Health Care services in the borough.
'82: PT116/242D			£20,000.00							is to be held as a returnable deposit for the implementation of the travel plan (later to be refunded)
'83: H29/267D			£6,068.83							funds have been received to provide Health Care services in the borough.
'84: PT27861/249E			£4,000.00							funds received as a security deposit to ensure proper execution of works (to be refunded)
			£3,805,469.87							

COUNCIL BUDGET - MONTH 4 2012/13 REVENUE AND CAPITAL MONITORING

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Report Author	Paul Whaymand, Central Services
Papers with report	Appendices A, B & C

HEADLINE INFORMATION

Purpose of report	<p>The report sets out the Council's overall 2012/13 revenue & capital position, as forecast at the end of Month 4 (July). The in-year revenue position is forecast as an underspend of £1,282k an improvement over that reported at Month 2 of £185k.</p> <p>An underspend of £6,971k is currently forecast on General Fund capital budgets for 2012-15. This primarily relates to £5,482k of unspent contingency and £1,000k of unspent priority growth built into these budgets. There is a forecast pressure of £5,614k on the HRA capital programme over this period due to projected variances on new build projects.</p>
Contribution to our plans and strategies	Achieving value for money is an important element of the Council's medium term financial plan.
Financial Cost	N/A
Relevant Policy Overview Committee	Corporate Services and Partnerships
Ward(s) affected	All

RECOMMENDATIONS

That Cabinet:

1. Note the forecast management budget position for revenue and capital as at Month 4.
2. Note the treasury Month 4 update at Appendix B.
3. Approve the retaining of agency staff as detailed in Appendix C.
4. Approves the addition of £97k to 2012/13 PEECS revenue budgets for remediation actions at New Years Green Landfill funded by a Contaminated Land Grant given by the Environment Agency.
5. Approves the allocation of £140k from the specific contingency held for Social Care Pressures (Children's) to SCHH revenue budgets.

INFORMATION

Reasons for Recommendations

1. The reason for the monitoring recommendation is to ensure that the Council achieves its budgetary objectives. The report informs Cabinet of the latest forecast revenue and capital position for the current year 2012/13.
2. Recommendation 4 seeks authority to include £97k of grant funding from the Environment Agency in 2012/13 revenue budgets, in order to support on monitoring and remediation costs at the former New Year's Green Lane Landfill site.
3. A specific contingency provision of £165k was included in 2012/13 budgets for Children's Social Care Pressures. Recommendation 5 seeks authority to allocate £140k of this sum to SCHH directorate budgets in order to fund two social worker and one advisor post, to help address caseload pressures in the service.

Alternative options considered

4. There are no other options proposed for consideration.

SUMMARY

A) Revenue

5. The in year revenue monitoring position as at Month 4 (July) shows that forecast net expenditure for the year 2012/13 is £1,282k less than the budget. This variance consists of an overspend of £1,218k on directorate operating budgets, primarily within SCHH, offset by an underspend of £2,500k on financing costs. The financing cost underspend is due to the fact that only £500k of the £3,000k set aside to support the Primary School Capital Programme will be required in this financial year, although it will all be required ultimately once the programme is completed.
6. Although there is currently a forecast overspend on directorate operating budgets, all Groups are working up plans to ensure that they deliver an outturn within budget this year and do not rely on the capital financing underspend, which will be treated as a windfall and contribute to balances.
7. Balances brought forward at 31st March 2012 were £23,313k, to which a further £2,126k was budgeted to be added during 2012/13. Forecast balances at 31 March 2013 are expected to reach £26,721k as a result of this contribution and the in year underspend reported above.

B) Capital

8. Forecast outturn on the 2012/13 General Fund Capital Programme is £76,519, a variance of £25,016k on a revised budget of £101,535k. The majority of this relates to the re-phasing of Primary Schools Expansions (£16,591k) the remaining balance relates to unallocated contingency and the re-phasing of works on the Civic Centre Combined Heat and Power (CHP) scheme.
9. Over the three-year period 2012 to 2015, an underspend of £6,971k is now reported on the General Fund Capital Programme. Table 7 provides further detail of this projected underspend.
10. General Fund capital receipts for 2012/13 are projected to be £6,884k at Month 4. This represents a variance of £16,764k on the revised budget of £23,648k and relates to the re-phasing of disposals which are now forecast to complete during 2013/14. A favourable variance of £8,157k is forecast over the period 2012 to 2015.

11. A net pressure of £5,614k is reported on the HRA capital programme over the period of 2012 to 2015, which relates to variances on New Build projects.

A) REVENUE

12. Table 1 indicates the overall impact of the expenditure forecast now reported on the approved budget and the resulting balances position.

Table 1

2012/13 Original Budget	Budget Changes		2012/13 (As at Month 4)		% Var of budget	Variances (+ adv/- fav)		
			Current Budget	Forecast		Variance (As at Month 4)	Variance (As at Month 2)	Change from Month 2
£'000	£'000		£'000	£'000		£'000	£'000	£'000
229,902	0	Directorates Budgets on normal activities	229,902	231,119	1%	+1,218	+1,403	-185
-41,360	0	Corporate Budgets on normal activities	-41,360	-43,860	6%	-2,500	-2,500	0
188,542	0	Sub-total Normal Activities	188,542	187,260	-1%	-1,282	-1,097	-185
		Exceptional items:				0		0
0	0	Sub-Total	0	0		0	0	0
188,542	0	Total net expenditure	188,542	187,260	-1%	-1,282	-1,097	-185
-		Budget	-					
190,668	0	Requirement	190,668	-190,668		0	0	0
-2,126	0	Net total	-2,126	-3,408		-1,282	-1,097	-185
-23,313		Balances b/f 1/4/012	-23,313	-23,313		0	0	0
-25,439	0	Balances c/f 31/3/13	-25,439	-26,721		-1,282	-1,097	-185

Directorates' Forecast Expenditure Month 4

13. Table 2 provides analysis of the budget, forecast and variance at directorate level. Further detail on each directorate is set out in Appendix A. The group forecasts exclude sums provided for in contingency which are set out in table 3.

Table 2

2012/13 Original Budget	Budget changes	2012/13 Current Budget as at Month 4	Directorate		2012/13 Forecast (as at Month 4)	% Var	Variances (+ adv/- fav)		
							Variance (As at Month 4)	Variance (As at Month 2)	Change from Month 2
£'000	£'000	£'000			£'000		£'000	£'000	£'000
315,308	-3,144	312,164	SCHH	<i>Exp</i>	315,150	1%	+2,986	+3,066	-80
-205,801	2,931	-202,870		<i>Inc</i>	-204,760	1%	-1,889	-1,889	-0
109,507	-213	109,294		Total	110,391	1%	+1,097	+1,177	-80
386,494	-12,071	374,422	PEECS	<i>Exp</i>	374,079	0%	-344	-240	-104
-298,379	12,488	-285,891		<i>Inc</i>	-285,547	0%	+344	+370	-26
88,115	417	88,531		Total	88,531	0%	+0	+130	-130
22,090	-893	21,197	CS	<i>Exp</i>	21,308	1%	+111	-24	+135
-9,004	689	-8,315		<i>Inc</i>	-8,459	2%	-144	+22	-166
13,085	-204	12,882		Total	12,849	0%	-33	-2	-31
16,691	0	16,691	Contingency		16,844	1%	+153	+98	+55
2,504	0	2,504	Priority Growth		2,504	0%	0	0	0
229,902	0	229,902	Sub-Total Normal Activities		231,119	1%	+1,218	+1,403	-185

14. **Social Care, Health & Housing (SCH&H)** are projecting **an overspend of £1,097k (£80k improvement)** as at Month 4. The underlying pressure is primarily related to the previously reported slippage in moving from Independent Fostering Agencies to our own Foster Parents and delivery of the Supported Housing Programme. The improvement from Month 2 consists of a number of movements, including increased pressures in Learning Disability (£182k) and Older People's Services (£158k) offset by a reduced pressure within Children's and Families, an increased underspend on Housing Benefit (£70k) and further savings on housing related support contracts (£40k). Detail on the causes of these movements are set out in Appendix A.

15. **Planning, Environment, Education & Community Services (PEECS)** are forecasting **a nil variance (£130k improvement)** as at Month 4. Overspends are reported on Facilities Management expenditure and over recovery of ring-fenced building control income, with compensating favourable variances arising from staffing vacancies within the directorate.

16. **Central Services (CS)** is forecasting **a £33k favourable variance (£31k improvement)** as at Month 4. Minor pressures within Finance and Procurement are being offset by underspends across other services.

Progress on 2012/13 Savings

17. Table 3 below sets out progress against the savings programme for 2012/13 as set out in the budget approved in February 2012.

Table 3

Rag Status of Savings	Central Services	PEECS	SCHH	Total (Month)	%
Blue - Banked	-1,633	-3,903	-2,975	-8,511	48.10
Green - On track for delivery	-148	-3,345	-2,653	-6,146	34.73
Amber - Potential significant savings shortfall or a significant or risky project which is at an early stage;	0	-355	-1,062	-1,417	8.01
Red - Serious problems in the delivery of the saving.	0	-50	-1,572	-1,622	9.17
Total	-1,781	-7,653	-8,262	-17,696	100.00

18. As at Month 4 83% of the savings are classified as either banked or on track for delivery, (78% as at month 2) evidencing the significant BID activity currently in progress. Of these almost 50% are now classified as banked. Only 8% of the savings are now classed as amber (17% as at month 2), highlighting potential delivery problems or more complex projects at an early stage. However, savings classified as red have increased to 9.2% from 5.3%, with a value of £1.6m, with £50k relating to PEECS savings and the remainder being within SCH&H. The largest proportion of these savings relate to the slippage in Supported Housing. These red savings are still considered to be largely deliverable in the medium term and alternative savings are being developed to ensure that any shortfalls in the current year or in 2013/14 are covered. An increased level of scrutiny on the delivery of these savings has now been introduced with the BID Transformation Programme Manager reporting fortnightly on progress to the Leader, Chief Executive and Chief Finance Officer.

Development & Risk Contingency: £153k overspend (£55k adverse movement)

19. £16,691k of potential calls on the Development & Risk Contingency were incorporated into the 2012/13 budget. Table 4 shows the latest forecast call on this contingency budget. Forecast contingency requirements remain broadly consistent with MTFE assumptions in totality, however there has been some movement on specific allocations.

Table 4

Group	Development and Risk Contingency	2012/13 Budget	Forecast as Needed (Month 4)	Variance (+adv / -fav)		
				Variance (As at Month 4)	Variance (As at Month 2)	Change from Month 2
<i>2012/12 allocations:</i>		£'000	£'000	£'000	£'000	£'000
	Commitments:					
All	General Contingency	1,000	1,000	0	0	0
SCHH	Social Care Pressures (Adults')	6,171	6,171	0	0	0
SCHH	Social Care Pressures (Children's)	165	165	0	0	0
SCHH	Increase in Transitional Children due to Demographic Changes	2,742	2,742	0	0	0
SCHH	Potential shortfall in reablement, LD & PD savings targets	500	500	0	0	0
SCHH	Asylum Funding Shortfall	1,449	1,449	0	0	0
SCHH	Impact of HB Changes on Temporary Accommodation	737	737	0	0	0
PEECS	Waste Disposal Levy	550	550	0	0	0
PEECS	Additional costs for two year olds	357	357	0	0	0
PEECS	Development Control Income	500	502	+2	+28	-26
PEECS	Carbon Reduction Commitment Energy Efficiency Scheme	450	400	-50	-50	0
PEECS	Local Development Framework Legal & Consultancy Fees	90	90	0	0	0
PEECS	SEN Transport	100	250	+150	+150	0
PEECS	HS2 Challenge Contingency	200	200	0	0	0
PEECS	Contingency against Leisure outsourced income streams	480	439	-41	-115	+74
CS	Uninsured Claims	400	400	0	0	0
CS	Schools withdrawal from the HR payroll and OH service	300	300	0	0	0
All	Pump Priming for BID Savings	500	500	0	0	0
PEECS	Fuel		60	+60	+85	-25
PEECS	Traveller Incursions		8	+8	0	+8
PEECS	Planning Appeals		24	+24	0	+24
	Total net contingency	16,691	+16,844	+153	+98	+55

20. Social Care Health & Housing are forecasting no change in required contingency funding in 2012/13, with the full £11,764k included within MTFE and reported at Month 2 relating to service pressures, demographic changes and potential delays around the reablement programme. This contingency requirement is in addition to the £1,097k pressure reported on operating budgets noted in paragraph 15 above.

21. As previously reported, the financial models supporting the above Social Care forecasts have been subject to review by LG Futures to provide assurance on their robustness given the fast pace of change in the models of service delivery. Initial indications were that these models seem robust with regard to in-year monitoring; however the level of sophistication may not be sufficient for financial planning purposes. Officers are currently evaluating the detailed recommendations within the LG Futures detailed report to enable development of an improved set of financial models.

22. As at Month 4 there has been no change to forecast costs of the 'pay as you throw' waste disposal levy from the West London Waste Authority (WLWA) of £550k which is assumed to be required in full. After a significant adverse movement in the WLWA 2011/12 outturn position and reduction in proposed 2012/13 savings, the financial implications of which will be determined following completion of an independent review.

23. Reductions in previously forecast calls on contingency for Development Control Income and Fuel costs have been off-set by an increased shortfall in income from in-sourced Golf course operations of £74k and the new pressures on planning appeals and traveller incursions
24. As at Month 4 forecasts still assume that the £1,000k set-aside as General Contingency will be required in full over and above identified pressures detailed in table 4.
25. There may be a potential call on general contingency in the last two months of the year from auto-enrolment into the Local Government Pension Scheme. The Council's staging date has now been set at 1 February 2013 at which point all employees not in the pension scheme will be auto-enrolled into the scheme. Many are expected to subsequently opt out but it is estimated that 60% will remain in the scheme and this is being factored into next year's budget, however there could be a higher impact in February and March 2013 while employees who do not wish to remain in the scheme consider whether opt out. Officers will continue to monitor this potential impact.

Priority Growth: Nil variance

26. The 2012/13 General Fund budget approved by Council on 23 February 2012 increased the unallocated Priority Growth budget from £1,000k to £1,704k, while maintaining a budget of £800k for HIP Initiatives. Table 5 summarises the position with regards to each element of priority growth.

Table 5

Priority Growth	2012/13 Budget	Agreed draw downs	Unallocated
	£'000	£'000	£'000
2012/13 Unallocated Priority Growth at start of the year			
HIP Initiatives Budget:	800		
Communications Projects		7	
Heritage/Civic Pride Projects		164	
ICT Projects		321	
HIP Initiatives unallocated balance	800	492	308
Unallocated non specific growth	1,704		
Balance of unallocated growth	1,704	0	1,704
Total	2,504	492	2,012

27. HIP Steering Group had approved £492k of allocations at Month 4, leaving £308k as yet unallocated within the HIP initiatives budget. There have been no allocations from priority growth so far this year. However, the forecast at Month 4 assumes the remaining unallocated budgets for both HIP Initiatives and unallocated growth will be spent in full by 31 March 2013.

Corporate Budgets Forecasts: £2,500k Underspend

28. Table 6 shows budget, forecast and variance reported on corporate budgets as at Month 4.

Table 6

2012/13 Original Budget	Budget Changes	2012/13 Current Budget as at Month 4	Corporate Budgets	2012/13 Forecast Outturn (as at Month 4)	Variances (+ adv/- fav)		
					Variance (As at Month 4)	Variance (As at Month 2)	Change from Month 2
£'000	£'000	£'000		£'000	£'000	£'000	£'000
12,340	0	12,340	Financing Costs	9,840	-2,500	-2,500	0
950	0	950	IAS 19 Pension Adjustment	950	0	0	0
-35,583	0	-35,583	Asset Management A/c	-35,583	0	0	0
10,165	0	10,165	Levies & other corp budgets	10,165	0	0	0
-29,232	0	-29,232	Corporate Govt Grants	-29,232	0	0	0
-41,360	0	-41,360	Corporate Budgets	-43,860	-2,500	-2,500	-0

29. Forecasts for Corporate Budgets remain unchanged from Month 2 with the underspend of £2,500k reported on financing costs. As previously reported this relates to revenue provision for borrowing on the Primary Schools Capital Programme, which is not required in full during 2012/13.

B) CAPITAL

Programme Monitoring

30. Table 7 sets out the latest forecast outturn on current General Fund capital projects. Forecasts for future years include live capital projects and programmes of works as included in the draft programmes for 2012/13 to 2014/15, which were reported to Cabinet and Council in February 2012.

31. The original budget of £89.3m as agreed by Cabinet on 23 February 2012 has been increased by £12m due to: re-phasing of budgets from 2011/12 as recommended in the outturn report; by additional grant from the Outer London Fund (OLF) for the town centre projects; and by an increase in schools contributions of £0.3m. This takes the current revised budget for 2012/13 to £101.5m.

Table 7:

	2012/13	2013/14	2014/15	Total Month (4)	Total Month (2)
	£'000	£'000	£'000	£'000	£'000
Original Budget	89,286	71,110	37,012	197,408	197,408
Revised Budget	101,535	72,675	37,259	211,469	211,195
Forecast Outturn	76,519	89,696	38,283	204,498	204,343
Council Resourced Variance – see table 8	-24,616	17,021	1,024	-6,571	-6,852
External Grants Variance	-400	0	0	-400	0
Other Resources Variance	0	0	0	0	0
Programme Variance	-25,016	17,021	1,024	-6,971	-6,852

32. The actual General Fund capital expenditure as at the end of July had reached £6.9m representing 9% of current forecast outturn.

33. The main programme shows a net favourable variance of £102k, comprising pressures of £482k, and underspends of £584k, as set out in table 8. The balance and majority of the Council resourced variance relates to the general contingency and priority growth budgets, which at this early point in the financial year remain unallocated.

Table 8:

Council Resourced Variance	2012-13 £'000	2013-14 £'000	2014-15 £'000	Total (Mth 4) £'000	Total (Mth 2) £'000
Pressures:					
Botwell Green Leisure Centre	63	0	0	63	63
Hayes End Library Development	56	0	0	56	56
Hillingdon Sports & Leisure Centre	43	0	0	43	43
South Ruislip Development - Plot A	40	0	0	40	40
Highgrove Pool Phase II	280	0	0	280	0
Total Council Resourced Pressures:	482	0	0	482	202
Underspends:					
Primary School Expansions - Rosedale Temporary	-274	0	0	-274	-273
New Young People's Centres	-140	0	0	-140	-140
Manor Farm Stables Development	-80	0	0	-80	0
Primary School Expansions - Minor Works	-60	0	0	-60	-60
Ruislip High School Expansion	-30	0	0	-30	-30
Winston Churchill Hall Refurbishment	0	0	0	0	-1
Total Council Underspends:	-584	0	0	-584	-504
Projected Rephasing	-21,032	18,521	2,524	13	0
Main Programme Variance	-21,134	18,521	2,524	-89	-302
General Contingency	-2,482	-1,500	-1,500	-5,482	-5,482
Unallocated Priority Growth	-1,000	0	0	-1,000	-1,000
Council Resourced Variance	-24,616	17,021	1,024	-6,571	-6,784

34. The forecast pressure on Hillingdon Sports & Leisure Centre is due to the on-going review of defects with the main contractor. For Botwell Green, a close out report was presented to Cabinet in May 2012. The current estimated total final account is £21,801k. Of this sum £694k is still outstanding, of which £631k has been accrued for in 2011/12. The balance of £63k relates to the expected closing out costs.

35. Hayes End Library Development is currently projecting a pressure of £56k due to works being delayed as a result of changes in design and delivery. The situation is being closely monitored by the project manager and contractor, and the estimated date for completion is October 2012.

36. South Ruislip Development – Plot A is currently projecting a pressure of £40k due to a change in the cabling specification for the Libraries IT network. The contractor completed the initial works during May 2012, and the Library fit-out has now commenced with an expected completion date of September 2012.

37. Highgrove Pool Phase II is currently projecting a pressure of £280k, the overspend due to further asbestos discovery in various locations and the requirement to remove it.

38. The Transport for London (TfL) 2011/12 programme was finalised at the end of August in line with TfL grant deadlines. The programme is forecast to spend £4.3m against the original programme of £4.7m.

39. The Schools Expansion project is reporting an underspend for phase 1a and minor works of £334k (equivalent to 0.2% of the full programme). The remaining schools expansion programme is forecast to be in line with budget at this time, however there will be additional

costs related to temporary classrooms delivered for September 2012 which will be clarified for the next monitoring report. A separate report on this agenda addresses these costs.

40. There are two further projects reporting an underspend - the New Young People's Centres and Ruislip High School Expansion. All the defects for the Centres are complete and the final accounts have been agreed. A closure report is now being prepared. Ruislip High School works are now complete and the account finalisation process is underway. An underspend of £30k is currently being forecast.
41. The Manor Farm Stables Development Project is now complete and confirmation of the final project spend is subject to finalisation of the accounts, with the latest forecast underspend at £80k.
42. The Queenswalk redevelopment project - there is no variance to report at present, as this scheme is being revised. A separate Cabinet report is currently being prepared to highlight the change in design and scope of the project, which will be subject to approval before a revised budget can be confirmed.
43. As a result of the recent work on forecasting the General Fund Supported Housing programme spend in 2012/13, it is necessary to re-phase £750k of budget into 2013/14. This is due to anticipated delays in planning permission.

Capital Financing

Table 9:

Capital Receipts	2012/13 Budget £'000	2013/14 Budget £'000	2014/15 Budget £'000	Total Month (4) £'000	Total Month (2) £'000
Budget Approved February 2012	13,344	12,675	0	26,019	26,019
Revised Budget	23,648	12,675	0	36,323	36,323
Forecast Disposals	6,884	15,072	22,524	44,480	36,542
Variance	16,764	-2,397	-22,524	-8,157	-219

44. Forecast capital receipts for 2012/13 are currently estimated at £6,884k. This is a reduction of £10,833k in the previously reported receipts level at month 2. The adverse movement of £10,833k relates to 4 sites that have been re-phased into next year, 2 sites which are no longer likely to come to fruition and 4 sites which have a change in projected value.
45. The net increase of £8,157k over the 3 year programme largely relates to new sites which are expected to mature in 2014/15.
46. As previously noted, any slippage in capital receipts leads to an equivalent increase in borrowing, resulting in a higher Minimum Revenue Provision (MRP) being chargeable to General Fund revenue budgets. Each £1,000k movement in capital receipts would result in a £40k movement in MRP in 2013/14. The shortfall of £16,764k against budgeted disposals for the year 2012/13 reflects the latest forecast and largely reflects slippage in timings of disposals, into 2013/14 and 2014/15. The programme is still anticipated to generate an overall surplus of £8,157k and deliver significant revenue savings to the Council through reduced borrowing costs. Table 10 below shows the forecast borrowing for the period 2012/13 to 2014/15.

Table 10:

Prudential Borrowing Forecast	2012-13 £'000	2013-14 £'000	2014-15 £'000	Total Month (4) £'000	Total Month (2) £'000
Revised Budget	33,142	34,517	16,259	83,918	85,154
Council Resourced Variance	-24,616	17,021	1,024	-6,571	-6,784
Capital Receipts Variance	16,764	-2,397	-22,524	-8,157	-219
Forecast Borrowing	25,290	49,141	-5,241	69,190	78,151

Housing Revenue Account Capital Programme

47. Table 11 sets out the latest forecast outturn for the HRA capital programme.

Table 11:

Housing Revenue Account Capital Programme	2012/13 Budget £'000	2013/14 Budget £'000	2014/15 Budget £'000	Total Month (4) £'000	Total Month (2) £'000
Original Budget	17,923	13,708	7,052	38,683	38,683
Revised Budget	20,049	13,708	7,052	40,809	40,809
Forecast Outturn	8,316	22,321	15,786	46,423	41,802
HRA Resourced Variance – see table 12	-11,483	8,363	8,734	5,614	993
External Grants Variance	-250	250	0	0	0
Other Resources Variance	0	0	0	0	0
Programme Variance	-11,733	8,613	8,734	5,614	993

48. Expenditure to the end of July 2012 on the HRA capital programme was £139k representing 2% of the forecast outturn. There is a forecast overspend of £766k for 2012/13; with further overspends of £144k in 2013/14 and £4,704k in 2014/15.

49. However, £12,499k of the New Build Supported Housing Programme and Pipeline Phase 2 previously programmed for 2012/13 is now likely to be rephased into future years.

50. Table 12 sets out latest variances reported within the HRA Capital Programme, with further information on movements set out in the paragraphs below.

Table 12: £'000

HRA Resourced Variance	2012-13 £'000	2013-14 £'000	2014-15 £'000	Total Month (4) £'000	Total Month (2) £'000
Pressures:					
New Build - Extra Care Sites Phase 1	495	0	0	495	495
New Build - HRA Pipeline Sites Phase 1	144	0	0	144	144
New Build - Learning Disability Sites Phase 1	127	0	0	127	127
New Build - HRA Pipeline Sites Phase 2	0	144	83	227	227
New Build - Supported Housing Programme	0	0	4,621	4,621	0
Total HRA Resourced Pressures:	766	144	4,704	5,614	993
Projected Rephasing	-12,499	8,469	4,030	0	
HRA Programme Variance	-11,733	8,613	8,734	5,614	993

51. New Build HRA Extra Care Sites Phase 1: The Triscott House contractor's claim of an extra £758k of additional works has caused a **£495k** overspend on the overall project in 2012/13.
52. The final account for the New Build Pipeline Phase 1 project is not yet settled, however, the forecast overspend is not expected to exceed **£144k**. This has arisen from variations to highways, fixtures and fittings and building related works.
53. The New Build HRA Learning Disability Sites scheme is currently on hold subject to the approval of a contract variation order and capital release. The variation order was brought about by the need to agree additional works required to bring the sites up to standard. These works are expected to increase the overspend by **£127k**, and relate to further drainage, utility and external landscaping works that were not included in the original contract.
54. On the New Build HRA Pipeline Sites Phase 2 scheme an overspend of **£227k** is now forecast. Of this sum £86k is expected to be incurred in 2012/13 and £141k in 2013/14. The additional costs largely relate to design changes, additional pre-construction planning requirements and associated S106 agreements. There are still seven sites due to go out to tender, with consequential risks of additional costs and possible slippage on completion dates.
55. New Build Supported Housing Programme is forecasting an overspend on category 1 sites of **£4,621k** follows a review of the design brief. However, it should be noted that the forecast will need updating once tenders and specifications have been reassessed and consultants have been appointed. A review of the overall programme is being undertaken given the risk of a further overspend for the remaining sites.
56. Works to Stock Programme is forecast to spend its revised budget in full, however there is a risk of slippage if planning permission is not granted for the extensions element (£150k) in this financial year. It is anticipated that most expenditure will occur towards the end of the financial year.

CORPORATE CONSULTATIONS CARRIED OUT

Financial Implications

6. The financial implications are contained in the body of the report.

CORPORATE IMPLICATIONS

Corporate Finance

7. This is a Corporate Finance report.

Legal

8. There are no legal implications arising from this report.

BACKGROUND PAPERS

9. NIL

Appendix A – Detailed Group Forecasts

Social Care, Health and Housing Services

Revenue: **£1,097k adverse (£80k favourable)**

1. The month 4 revenue monitoring report for 2012/13 has been compiled following analysis of relevant activity trends and implementation of the MTF £8,262k savings programme. In summary there is a favourable movement of £80k from the M2 reported position.
2. The adverse movement from budget is primarily due to slippage in the Supported Housing build programme (£1,500k) which has resulted in clients not being able to move from Residential placements to supported living placements. This has been partially offset to date by strong management controls across the service which will remain in place.

Services		2012/13 (As at Month 04)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget £'000	Forecast £'000		Variance (As at Month 04) £'000	Variance (As at Month 02) £000	Change from Month 02 £000
Children & Families Services	<i>Exp</i>	+30,376	+30,588	1%	+212	+616	-404
	<i>Inc</i>	-3,376	-3,122	-8%	+255	+33	+222
	Total	+27,000	+27,467	2%	+467	+649	-182
Asylum Services	<i>Exp</i>	+7,964	+7,965	0%	+0	+0	-0
	<i>Inc</i>	-6,715	-6,716	0%	-0	-0	-0
	Total	+1,249	+1,249	0%	-0	+0	-0
Older Peoples Services	<i>Exp</i>	+32,326	+34,203	6%	+1,877	+1,530	+347
	<i>Inc</i>	-7,162	-8,642	21%	-1,480	-1,291	-188
	Total	+25,164	+25,561	2%	+397	+239	+158
Physical & Sensory Disability Services	<i>Exp</i>	+8,379	+8,843	6%	+464	+405	+60
	<i>Inc</i>	-587	-805	37%	-218	-165	-53
	Total	+7,792	+8,038	3%	+247	+240	+7
Learning Disability Services	<i>Exp</i>	+27,303	+28,141	3%	+838	+797	+41
	<i>Inc</i>	-4,036	-4,243	5%	-207	-209	+1
	Total	+23,267	+23,898	3%	+631	+589	+42
Mental Health Services	<i>Exp</i>	+5,683	+5,773	2%	+90	+90	+0
	<i>Inc</i>	-309	-369	20%	-60	-60	-0
	Total	+5,374	+5,404	1%	+30	+30	-0
Housing Benefits	<i>Exp</i>	+171,530	+171,438	0%	-92	-4	-88
	<i>Inc</i>	-167,942	-168,210	0%	-269	-287	+18
	Total	+3,589	+3,228	-10%	-361	-291	-70
Housing Needs Services	<i>Exp</i>	+12,485	+12,537	0%	+52	+44	+9
	<i>Inc</i>	-9,229	-9,194	0%	+35	+35	-1
	Total	+3,256	+3,343	3%	+87	+79	+8
SCH&H Other Services	<i>Exp</i>	+16,119	+15,662	-3%	-457	-413	-44
	<i>Inc</i>	-3,515	-3,459	-2%	+56	+55	+1
	Total	+12,604	+12,203	-3%	-401	-358	-43
Total Expenditure		+312,164	+315,150	1%	+2,986	+3,066	-80
Total Income		-202,870	-204,760	1%	-1,889	-1,889	-0
SCH&H Total		+109,294	+110,391	1%	+1,097	+1,177	-80

3. The forecast assumes the full use of contingency available to the department as shown in the table immediately below and that the pressure on Asylum services continues to be funded from the council's general contingency.

Division of Service	Gross Pressure Month 04	Contingency	Net Pressure
Asylum Funding Shortfall	+1,449	+1,449	0
Social Care Pressures (Children's)	+165	+165	0
Social Care Pressures (Adults)	+6,171	+6,171	0
Increase in Transitional Children due to Demographic Changes	+2,742	+2,742	0
Potential shortfall in reablement, LD & PD savings targets	+500	+500	0
Impact of HB changes on Temporary Accommodation	+737	+737	0
SCH&H	+11,764	+11,764	0

MTFF Savings

4. The group is delivering a savings programme totalling £8,262k and to date has banked £2,975k (36%). At the present time slippage of £2,634k has been identified which includes the BID children's services business support review (£255k), Looked After Children placements review (£426k), HRA review (£375k) and Supported Housing (referred to below); these are included in the forecasts set out below. With these exceptions the remainder of the programme is on target to deliver the balance representing major changes in service delivery for the group.
5. The capital programme has for a number of reasons slipped from its original timetable; the slippage in 2012/13 is estimated to be around £1.4m although it should be noted that the actual cost of community based support is still to be confirmed. A small contingency provision of £0.1m has been allowed for potential variance on this so the total slippage for M4 monitoring purposes will be around £1.5m. The MTFF did allow for £0.5m contingency relating to this project and this has been allocated to Learning Disability where the pressure is greatest.

Children Services: **£467k adverse** (**£182k favourable**)

6. The movement from the month 2 forecast reflects the continuing success of keeping children from high cost care placements and the recruitment of in-house Foster parents. Since April 2011 almost 90% of new placements have been made to In-House Foster Parents made possible by the success in recruiting new foster parents. The number of in-house placements at the end of Q1 is 54% compared with 43% at the same time last year.
7. However, since the turn of the calendar year the service has experienced a significant increase in pressure when compared with the same 6 month period in 2011 illustrating a significant impact on staff resources. The number of Child Protection (CP) case conferences has increased from 412 to 717 (74%); Core group meetings from 2,050 to 2,720 (33%) and CP statutory visits from 3,329 to 4,160 (25%). This has also led to additional demands for Fostering although as the service is able to utilise the increasing in-house resource it is able to reduce reliance on both independent fostering sector and in particular the need for residential placements. It is the forecast reduction in the latter from 18 to 14 that has enabled the M4 forecast to be reduced.

8. The gross budget for this service (£30,371k) includes an MTFF saving target of £1,968k, the target saving of £1,673k on the placements budget being the most significant. This has been profiled over the year and at the present time the forecast indicates a slippage of £426k from this profile although there is confidence that this will be delivered by year end.
9. The primary cause of slippage relates to the implementation of the business support review. Although the slippage of £255k cannot be recovered in this year management are reviewing other options to redress the balance.
10. The temporary closure of the top floor of Merrifields for urgent essential works is forecast to incur replacement costs of approx £75k for the period that it is closed.

Asylum

11. The service is in ongoing discussion with UKBA both on individual and specific LBH matters and has recently met with three other most affected councils regarding a joint approach to UKBA with regard to the funding shortfalls.

Older People Services: £397k adverse (£158k adverse)

12. The movement from the month 2 forecast primarily relates to increasing pressure for support to enable people to live in the community, most noticeably Homecare. The net increase for Homecare of £98k reflects an increase in expenditure of £71k as well as a slight reduction in the income forecast (£27k); the respective budgets are £6,403k and £2,180k respectively. For Direct Payments the forecast is showing an increased pressure of £86k on a budget of £1,404k.
13. The gross budget for this service (£33,587k) includes an MTFF saving of £1,985k and at the present time has achieved £1,285k banked, £731k on track to deliver and a £9k potential slippage. The slippage is in respect of transport savings and management are working with the provider to mitigate this.
14. The MTFF strategy is to continue to develop the personalisation agenda and support people to live at home through reablement and the TeleCareLine service (423 new installations to end of July against a target of 1,229). Although the M4 forecast indicates that the number of placement weeks for residential care is above target the current number of placements remain at their lowest for in excess of 6 years. There continues to be robust management scrutiny of residential and nursing placement requests and full application of the benefits of TeleCareLine service and reablement.
15. The pressure on placements is partially offset by an underspend forecast for community based support as demand to date is lower than anticipated. This pressure coupled with delays to the opening of a new Extra Care facility until September is the cause of the adverse forecast. The gross budget for placements and community support services is £27,630k.

Physical Disabilities: £247k adverse (£7k adverse)

16. There has been no material movement from the month 2 forecast. The gross budget for this service (£8,667k) includes an MTFF saving for this service of £277k and at the present time £202k has been banked and there is £75k slippage. The adverse forecast is due to delays in the supported accommodation build programme as set out above.
17. The gross budget for placements and community support services is £7,227k. The forecast for the remainder of this service is currently on budget.

Learning Disability: £631k adverse (£42k adverse)

18. There has been no material movement from the M2 forecast. The gross budget for this service (£31,472k) includes an MTFF saving for this service of £962k and at the present time £132k is on track to deliver and £830k potential slippage. The adverse forecast is due to delays in the supported accommodation build programme as set out above and delays whilst the Judicial Review challenge is addressed. This forecast also assumes that £500k can be drawn down from the Contingency held for this purpose reducing the pressure from £1,131k to £631k as reported in this forecast.
19. The gross budget for placements and community support services is £29,245k. The forecast for the remainder of this service is currently on budget.

Mental Health: £30k adverse (no change)

20. There has been no material movement from the M2 forecast. The gross budget for this service (£6,183k) includes an MTFF saving for this service of £500k which has been banked. The adverse forecast is due to delays in the supported accommodation build programme as set out above. The gross budget for placements and community support services is £3,518k.
21. The forecast for the remainder of this service is currently on budget.

Housing Benefit: £361k favourable (£70k favourable)

22. There has been no material movement from the M2 forecast on a gross budget for this service of £171.5m. This movement results from analysis of the Q1 subsidy information recently received which indicates a more favourable position for LBH than previously forecast.
23. The budget assumes that there will be approx 25,709 HB caseload with 33.2% coming from private sector tenants. The M4 forecast is a caseload of 25,900 with 34.77% being the private tenants proportion. A significant increase in workload would put a pressure on the staffing budget but this has been mitigated by the recent introduction of electronic applications through e-benefits. In addition, an increased caseload could also put a pressure on the housing benefits budget but this will also depend on the performance in the incentive areas relating to errors. At this stage it is too early in the year to establish the patterns for both the overall benefit expenditure and performance in the incentive areas, therefore the budget is being reported as on target.
24. The reported favourable movement is primarily due to the final subsidy claim for 2012 being higher by this amount than the final accounts subsidy amount, which is estimated in order to meet the closing deadline.

Housing Needs: £87k adverse (£8k adverse)

25. There has been no material overall movement from the M2 forecast. A higher than anticipated loss in PSL properties has had a broadly neutral impact with loss of income from rents of around £400k being offset by a reduction in property leasing and management costs. The gross budget for this service (£12.3m) includes an MTFF saving for this service of £50k, which has been fully banked. This forecast also assumes that £737k can be drawn down from the Contingency held for this purpose reducing the pressure from £824k to £87k as reported in this forecast.
26. The adverse variance of £87k relates is based on the assumption that 25,257 PSL weeks are purchased with a 3.0% void rate. Trends to date indicate that 20,127 PSL weeks will be required and void performance is 3.06% resulting in a forecast pressure of £43k. In addition, the Bed and Breakfast budget assumes a requirement of 2,080 weeks; the M4 forecast is a projected 2,285 weeks resulting in a pressure of £47k.

SCH&H Other Services: £401k favourable (£43k favourable)

27. There has been no material movement from the M2 forecast. The gross budget for this service (£17.1m) includes an MTFF saving for this service of £1,705k, of which £970k has been banked to date.

28. The favourable variance is due to the successful and continuing renegotiation of contracts relating to the delivery of housing related support.

Housing HRA £1,353k favourable (£10k adverse)

29. The HRA has a gross expenditure budget of £62m and a gross income budget of nearly £64m with a forecast of £1.353k favourable variance as shown in the table below. The service is delivering an MTFF saving of £229k which has been banked. These reflect major changes in the delivery of the service consistent with the council's BID programme enabling the service to deliver to the same level of quality as before.

Services		2012/13 Current Budget £000	2012/13 Forecast £'000	% Var of budget	Variance (As at Month 04) £'000	Variance (As at Month 02) £000	Change from Month 02 £000
Housing Maintenance	Exp	+25,456	+25,350	-1%	-106	-123	+17
Housing Management	Exp	+36,569	+36,124	-1%	-445	-545	+100
Rent & Other Income	Inc	-63,731	-64,533	1%	-802	-695	-107
In Year (Surplus) / Deficit	Total	-1,706	-3,059		-1,353	-1,363	+10

Housing Maintenance £106k favourable (£17k adverse)

30. The gross budget for this service is £27,808k and at Month 4 the budget is broadly on target with a marginal favourable variance of £106k (0.42%) being forecast.

Housing Management £445k favourable (£100k adverse)

31. The gross budget for this service (£36,569k) includes an HRA MTFF savings target for this service of £229k, which has been banked.

32. This budget is showing an underspend of £445k primarily due to a reduced call on the bad debt provision, with the primary reason for the £100k adverse movement from Month 2 is due to increases in grounds maintenance costs.

Rent & Other Income £802k favourable (£107k favourable)

33. The HRA expects to receive rental income of £54.3m and other income of £5.7m. The Month 4 forecast indicates a favourable variance of £802k.

34. The favourable variance is primarily due to management continuing to maintain voids at 1.1% below the budgeted target (£600k). The remainder of the favourable variance is due to other factors including a number of smaller variances such as interest on a higher level of balances (£75k) and recharges for works over prescribed limits (£66k).

Planning Environment Education and Community Services

Revenue: nil variance (£130k improvement)

1. The Group has a projected outturn position of a nil variance, excluding pressure areas that have identified contingency provisions.

Services		2012/13 (As at Month 4)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 4)	Variance (As at Month 2)	Change from Month 2
		£'000	£'000		£'000	£'000	£'000
Corporate Property & Construction	<i>Exp</i>	3,418	3,348	-2%	-70	-70	0
	<i>Rech</i>	-495	-495	0%	0	0	0
	<i>Inc</i>	-2,243	-2,243	0%	0	0	0
	Total	681	611	-10%	-70	-70	0
Education	<i>Exp</i>	278,330	278,086	0%	-244	-140	-104
	<i>Rech</i>	-382	-382	0%	0	0	0
	<i>Inc</i>	-242,493	-242,519	0%	-26	0	-26
	Total	35,455	35,185	-1%	-270	-140	-130
ICT Highways & Business Services	<i>Exp</i>	45,426	45,596	0%	+170	+170	0
	<i>Rech</i>	-14,423	-14,423	0%	0	0	0
	<i>Inc</i>	-11,872	-11,822	0%	+50	+50	0
	Total	19,131	19,351	1%	+220	+220	0
Planning Sport & Green Spaces	<i>Exp</i>	15,120	15,070	0%	-50	-50	0
	<i>Rech</i>	-2,851	-2,851	0%	0	0	0
	<i>Inc</i>	-5,928	-5,758	-3%	+170	+170	0
	Total	6,341	6,461	2%	+120	+120	0
Public Safety & Environment	<i>Exp</i>	49,867	49,767	0%	-100	-100	0
	<i>Rech</i>	-2,964	-2,964	0%	0	0	0
	<i>Inc</i>	-19,433	-19,283	-1%	+150	+150	0
	Total	27,470	27,520	0%	+50	+50	0
Transportation Planning Policy & Community Engagement	<i>Exp</i>	3,377	3,327	-1%	-50	-50	0
	<i>Rech</i>	0	0	0%	0	0	0
	<i>Inc</i>	-3,924	-3,924	0%	0	0	0
	Total	-547	-597	9%	-50	-50	0
Total Expenditure		395,538	395,194	0%	-344	-240	-104
Total Recharges		-21,115	-21,115	0%	0	0	0
Total Income		-285,891	-285,547	0%	+344	+370	-26
PEECS Total		88,531	88,531	0%	0	+130	-130

Contingency Items: **Gross Pressure £2,880k (£47k adverse)**

2. The Council's 2012/13 contingency budget contains provision for areas of expenditure or income for which there is a greater degree of uncertainty. The net position after the application of the contingency is shown in the table below.

Contingency Item	Gross Pressure Month 4	Gross Pressure Month 2	Change from Month 2	Contingency Allocation	Net Pressure
	(£000s)	(£000s)	(£000s)	(£000s)	(£000s)
Waste Disposal Levy	550	550	0	550	0
Development Control Income	502	528	-26	500	+2
Contingency Against Leisure Outsourced Income Streams	439	365	+74	480	-41
Carbon Reduction Commitment	400	400	0	450	-50
Additional Costs for 2 Year Olds	357	357	0	357	0
HS2 Challenge Contingency	200	200	0	200	0
SEN Transport	250	250	0	100	+150
Local Development Framework	90	90	0	90	0
Fuel	60	85	-25	0	+60
Traveller Incursions	8	0	8	0	+8
Planning Appeals	24	0	+24	0	+24
PEECS – Total	2,880	2,825	55	2,727	153

3. The contingency against the additional forecast costs of the 'pay as you throw' (PAYT) waste disposal levy from the West London Waste Authority (WLWA) of £550k is assumed to be required in full. After a significant adverse movement in the WLWA 2011/12 outturn position and reduction in proposed 2012/13 savings, a recovery plan is now in place. However there is an increased risk around the levy arrangements more generally, given that the level of reserves held by WLWA has significantly reduced as a result. There also continue to be issues regarding the reconciliation of PAYT records with WLWA.
4. The forecast position for Development Control Income is a pressure of £502k, which is £2k greater than the sum held in contingency, an improvement of £26k compared to Month 2. The adverse position on the income forecast continues to be driven by the historically low level of major applications. Although several larger sites are in the development process, the absence of applications coming through for the development of 'small major' sites is having a depressed impact on fee income. The improvement compared to Month 2 includes the impact of the Government's announced intention to increase planning fees later in the year, and an underlying improvement in minor and other applications. Although not reported against this contingency, pre-application income from developers shows a pressure of £40k, reflecting continuing uncertainty in the housing market.
5. In December 2011 the Council took over the operation of three golf courses, where these have been re-possessed from the previous golf operator that had incurred significant rent arrears. An interim operational budget has been established for the service that assumes that a small surplus of £20k before overheads and capital charges is delivered, representing a saving against the contingency held for leisure.
6. The current position against this operational budget is that there is a significant shortfall against the interim income targets. Due to the exceptionally wet weather during April to July playing conditions have not been ideal, and pay and play and associated income is £212k below target, an adverse movement of £120k compared to Month 2 due to record rainfall in June and continued poor weather in July. This is offset by the staffing costs so far being £92k under budget as the recently approved structure contains a number of vacant posts, an improvement of £46k compared to Month 2. In addition, Mack Trading successfully appealed against the business rates valuations for the courses producing an ongoing saving on the business rates liability of £41k. It is assumed that as the weather improves that income will

recover, but that the staffing structure will also be recruited to quickly, so that the current adverse variance of £79k is carried forward to the year end.

7. The income target of £380k relating to Mack Trading's operation of the golf courses remains in the base budget at this stage, and coupled with the £59k deficit on the in-house operation described above, means that the overall call on the leisure contingency of £480k is forecast to be £439k, an adverse movement of £74k compared to Month 2.
8. The Carbon Reduction Commitment contingency is for the estimated costs for the requirement to purchase allowances for each tonne of carbon produced by the Council, the overall required allowances of £400k is based on the same level of requirement as approved for 2011/12 by Cabinet in June 2012. It includes the £250k budget for allowances for schools that has been provided for in the schools budget.
9. The contingency to cover increased provision of childcare to disadvantaged two year olds under the free entitlement, which is funded from the increased allocation within the Early Intervention Grant, is forecast to be required in full.
10. The HS2 contingency is part of a joint fighting fund with 18 other authorities, and it is expected that this contingency will be fully utilised.
11. Special Educational Needs (SEN) Transport is an area that has seen significant pressure in the last financial year. The pressure of £250k now reported reflects last year's outturn position and assumed growth in pupil numbers and routes from September 2012. Successive school censuses have shown that the population of pupils with SEN statements in schools is growing more than twice as fast as the school population as a whole.
12. Current analysis shows that the fuel budget has a forecast pressure of £60k at the current bulk purchase price of £1.10 per litre, an improvement of £25k compared to Month 2.
13. Across the group £8k has been spent so far on actions to prevent traveller incursions.
14. Planning appeals costs of £24k are forecast to be incurred on the appeal hearings for the Gutteridge Farm application.

Corporate Property & Construction: £70k underspend (no change)

15. A zero based budgeting exercise has been performed on business rates budgets across the group, resulting in a £70k underspend.
16. The service is also managing the financial risk over the recovery of costs associated with the disposal of assets that are projected to generate capital receipts this financial year.

Education: £270k underspend (£130k improvement)

Schools: *variance not applicable*

17. The Schools Budget is ringfenced and funded from the Dedicated Schools Grant (DSG), and covers a range of services directly linked to schools. The majority of the DSG is delegated to schools (£200.1 million), with the remainder (£22.4 million) being retained by the Council. The rules applying to the DSG allow for any surplus and deficit balances to be carried forward into the next financial year, for both schools delegated budgets and the centrally retained DSG element (decisions on how this is used lie with the Schools Forum). It should be noted that the Schools Budget is completely separate to the General Fund and no interaction between these two funds is allowable.

18. The forecast movement on the DSG central reserve carried forward for 2012/13 is summarised in the following table:

Schools Retained Budget Movements	Current Budget (£000s)	Forecast Variance Month 4 (£000s)	Forecast Variance Month 2 (£000s)	Change from Month 2 (£000s)
Opening Balance 1 April 2012	-	-226	-226	0
DSG Income	-222,459	0	0	0
Delegated to Schools	200,057	0	0	0
Centrally Retained	22,402	+634	+212	+422
In-Year Movement	0	+634	+212	+422
Forecast Closing Balance 31 March 2013	-	+408	-14	+422

19. The overspend of £634k is due to a pressure on Special Educational Needs (SEN) spend at independent special schools of £848k, where there is a further increase in the number of children being placed in September 2012. This is partly offset by projected underspends on SEN support and increased recoupment income.

General Fund: £270k underspend (£130k improvement)

20. The education service has identified measures to fully deliver the 2012/13 £800k saving target set on the basis that reduced responsibilities remain with the Council following the transfer of schools to Academy status.

21. In addition, there are underspends arising from vacant posts in part of the service, specifically the educational psychology service (£144k), the youth service (£20k), where recruitment continues to the new structure, and the early years team (£30k). This represents an overall improvement on staffing budgets of £54k compared to Month 2. Posts are being held vacant in some areas given the need to identify further savings for the 2013/14 budget from the education service, and where services are being considered as part of cross-cutting BID projects such as the children's pathway project.

22. A review of discretionary expenditure budgets across the service has identified underspends of £50k, and there is additional anticipated buy-back of services from schools of £26k.

ICT Highways & Business Services: £220k overspend (no change)

23. There is a forecast pressure of £150k on maintenance budgets for day to day repairs for both the Civic Centre and outstations around the borough, reflecting a continuation of last year's outturn position.

24. In addition there is a forecast pressure of £20k relating to increased postage prices of 13% for first class clean mail and 9% for second class clean mail coming into effect from April 2012.

25. The significant risks around the outdoor advertising income target have meant that it has been flagged as 'red' in the savings tracker, with a forecast pressure of £50k in the current year against the overall target of £100k. The Group are reviewing existing advertising contracts, together with the new opportunities in order to try and mitigate this pressure.

26. The fleet management service is managing several risk areas, and is in a transitional position as the vehicle replacement programme takes effect. A nil variance is reported, as the service is actively managing down maintenance costs as older vehicles are replaced. However in this

interim period there are pressures on contract hire due to short-term arrangements being put in place while replacement vehicles are procured. The service is also closely monitoring insurance claims, where there is a greater risk around accidental damage under self-insurance arrangements.

Planning Sport & Green Spaces: £120k overspend (no change)

27. Pre-application advice income from developers shows a pressure of £40k, no change compared to Month 2, reflecting continuing uncertainty in the housing market.
28. The forecast pressure on building control is £130k, driven by the over-recovery of fee income compared to the costs of processing building control applications under the cost recovery model, which is ringenced to the service.
29. There is an underspend on the customer contact centre of £50k, due to posts being held vacant pending the further restructure of service, as part of the ongoing work to identify BID savings from streamlined processes at the interface with residents.

Public Safety & Environment: £50k overspend (no change)

30. There is a projected shortfall of £150k on off-street parking, no change compared to Month 2, which is attributable to Cedars and Grainges multi-storey car parks in Uxbridge town centre, reflecting the continuation of pressures reported last financial year.
31. There are staffing underspends of £60k in Community Safety and Anti-Social Behaviour and £40k in Business Support, due to maternity leave and vacancies. These service areas are subject to further BID review work, and it is anticipated that as a result, these underspends could contribute towards savings targets for 2013/14.
32. Waste Services is currently reporting a nil variance, but is actively trying to manage a number of risks. There is an expectation of reduced income from the New Years Green Lane Civic Amenity site whilst the refurbishment work takes place, and the Council is challenging the basis for a 30% management fee increase from the West London Waste Authority for the Victoria Road site. The risk associated with landfill tax scope changes on disposal costs has now largely receded, although this an area which is now being more closely monitored by HM Revenue & Customs. The Trade Waste service is forecast to return an underspend which will assist in offsetting these pressures and risks.

Transportation Planning Policy and Community Engagement: £50k underspend (no change)

35. The service is reporting a £50k favourable position due to the impact of vacant posts across the service, no change compared to Month 2. This includes the part-year effect of the restructure of the town centres and community engagement teams into a single team.

Central Services (CS)

Revenue: £33k favourable (£31k improvement)

Services		2012/13 (As at Month 4)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 4)	Variance (As at Month 2)	Change from Month 2
		£'000	£'000		£'000	£'000	£'000
Chief Executive/Deputy Chief Executive	<i>Exp</i>	649	637	-2%	-13	-11	-2
	<i>Inc</i>	0	0	0%	0	0	0
	<i>Rechgs</i>	-22	-22	0%	0	0	0
	Total	627	615		-13	-11	-2
Audit & Enforcement	<i>Exp</i>	1,238	1,239	0%	2	11	-9
	<i>Inc</i>	£0	-10	0%	-10	-10	0
	<i>Rechgs</i>	-1,211	-1,211	0%	0	0	0
	Total	26	18		-8	1	-9
Corporate Communications	<i>Exp</i>	849	835	-2%	-14	-83	69
	<i>Inc</i>	-103	-96	-7%	7	33	-25
	<i>Rechgs</i>	-774	-774	0%	0	0	0
	Total	-27	-34		-7	-50	43
Democratic Services	<i>Exp</i>	3,287	3,321	1%	34	9	25
	<i>Inc</i>	-816	-871	7%	-54	-24	-30
	<i>Rechgs</i>	622	622	0%	0	0	0
	Total	3,093	3,073		-20	-15	-5
Finance & Procurement Services	<i>Exp</i>	12,477	12,646	1%	169	115	54
	<i>Inc</i>	-5,290	-5,376	2%	-86	18	-104
	<i>Rechgs</i>	-1,666	-1,666	0%	0	0	0
	Total	5,521	5,604		83	133	-50
Human Resources	<i>Exp</i>	3,501	3,450	-1%	-50	-50	0
	<i>Inc</i>	-1,130	-1,136	1%	-6	0	-6
	<i>Rechgs</i>	-2,669	-2,669	0%	0	0	0
	Total	-299	-356		-56	-50	-6
Legal Services	<i>Exp</i>	1,930	1,943	1%	13	14	-1
	<i>Inc</i>	-557	-540	-3%	17	17	0
	<i>Rechgs</i>	-1,332	-1,332	0%	0	0	0
	Total	42	72		30	31	-1
Policy & Performance	<i>Exp</i>	4,187	4,157	-1%	-30	-30	0
	<i>Inc</i>	-419	-432	3%	-12	-13	1
	<i>Rechgs</i>	132	132	0%	0	0	0
	Total	3,926	3,531	0	-42	-43	1
Total Expenditure		28,118	28,229	0%	111	-24	135
Total Income		-8,315	-8,459	2%	-144	22	-166
Total Recharges		-6,920	-6,920	0%	0	0	0
CS Total		12,882	12,850	0	-33	-2	-31

Corporate Communications: £7k favourable (£43k Adverse movement)

1. The majority of the underspend is attributed to part year vacancies including the Head of Communications post. The budgets for some of this and other vacancies are being used to fund agency staff to cover the workload while these posts were being recruited to and to cover maternity leave. The adverse movement this month relates to the extension of a post to cover Internal Communications support to the BID programme.

Finance and Procurement: £83k pressure (£50k Improvement)

2. The main reason for the current projected overspend is that the managed vacancy factor (MVF) for the service is unlikely to be delivered in full. The underspend on the non-salaries budgets is as a result of accrued redundancy costs not being required as the employees were redeployed and also the expected early benefit of the 2013/14 Audit fees saving within the MTFP.

Democratic Services: £20k favourable (£5k Improvement)

3. There is an overspend on salaries due to MVF not being delivered in full that has been netted down by vacancies as a result of the restructure of the Registrars Team. The favourable movement this month relates to revised income projections for Registrars.

Policy, Performance and Partnerships: £42k favourable (£1k Adverse movement)

4. There is an underspend on salaries due to the in-year effect of the Business Support Unit restructure that has resulted in 2 vacant posts and the part year effect of various vacant posts for which recruitment is in progress. The underspend has been maintained after a review of non-salaries expenditure leading to a number of forecast being revised down. The income relates to ESF grants that were brought forward from 11/12 that are unlikely to be spent in 12/13.

Human Resources: £56k favourable (£6k Improvement)

5. The underspend on salaries is as a result of the realignment of the senior tier of the HR structure and other vacant posts within the service. There are also various underspends projected on non-salaries on some smaller budgets.

Legal Services: £30k pressure (£1k Improvement)

6. There is a small underspend on salaries due to a vacant Paralegal post and the retirement of a Principal Lawyer, the replacement for which will be recruited to at a lower grade. The improvement in the salaries forecast relates to a vacancy not being filled as quickly as anticipated. There is a pressure on income which relates to the recharges to capital schemes, which are unlikely to meet the budgeted income target.

APPENDIX B – Treasury Management Report as at 31st July 2012

Outstanding Deposits - Average Rate of Return on Deposits: 0.72%

	Actual £m	Actual %	Bench-mark %
Up to 1 Month	85.1	70.45	60.00
1-2 Months	19.4	16.06	15.00
2-3 Months	4.4	3.64	20.00
3-6 Months	0.0	0.00	0.00
6-9 Months	0.0	0.00	0.00
9-12 Months	5.0	4.14	5.00
12-18 Months	0.0	0.00	0.00
Subtotal	113.9	94.29	100.00
Unpaid Maturities	6.9	5.71	0.00
Total	120.8	100.00	100.00

1. With the exception of the unpaid Icelandic investments, our deposits are held with UK institutions, which hold at a minimum, a Fitch or lowest equivalent of A- long-term credit rating.
2. Deposits are currently held with the following institutions; BlackRock MMF, Deutsche MMF, Fidelity MMF, Goldman Sachs MMF, HSBC MMF, Ignis MMF, PSDF MMF, Royal Bank of Scotland, HSBC Bank plc, Lloyds TSB Banking Group, Barclays, Nationwide, Greater London Authority and Newcastle City Council.
3. During July fixed-term deposits continued to mature in line with cash flow requirements. Any surplus funds were either placed in instant access accounts or fixed term deposits of up to three months in order to meet near term cash flow requirements.

Outstanding Debt - Average Interest Rate on Debt: 2.95%

	Actual £m	Actual %
General Fund		
PWLB	81.07	23.00
Long-Term Market	15.00	4.25
HRA		
PWLB	223.57	63.40
Long-Term Market	33.00	9.35
Total	352.64	100.00

4. There were no early debt repayments or rescheduling activities during July and there were no breaches of the prudential indicators during July.

Ongoing Strategy

5. In order to maintain liquidity for day-to day business operations, short-term balances will be placed in instant access accounts, as these are yielding a higher rate of interest than those offered on fixed term deposits of up to two months. When cash flow allows long term deposits will be placed to help increase the average rate of return achieved.
6. During July outstanding PWLB loans carried premiums and therefore made rescheduling of debit unfeasible. Early redemption opportunities will continue to be monitored; however it is unlikely the market will move to an extent which will make it viable.

Appendix C

Retaining of agency staff for Social Care, Health, and Housing

The following agency staff are required to be retained within Social Care and Housing to maintain essential services whilst recruitment is in process or to deliver key improvement projects. Posts 3 to 14 have been submitted to Cabinet previously but require further extensions due to recruitment difficulties, project implementation, or vacancy held pending restructuring. Posts 1 and 2 relate to agency staff leading on key IAS developments.

Ref	Post Title	Start Date	Proposed End Date	2010/11 Spend £000	2011/12 Est spend £000	2012/13 Est spend £000	Est Total Spend £000
1	IAS, Development of case allocation system	01-Nov-11	30-Sep-12	0	6	44	50
2	IAS, Pre paid card Implementation Manager	08-May-12	09-Dec-12	0	0	64	64
3	TeleCareLine Project Manager	15-Mar-11	28-Dec-12	0	63	45	108
4	IAS, SDS & Reablement Infrastructure Lead	05-Jul-10	31-Dec-12	48	65	48	161
5	Disability and Mental Health Services Consultant	07-Mar-11	31-Dec-12	7	63	47	117
6	Disability Services, Service Manager	16-Apr-11	31-Dec-12	0	121	86	207
7	Mental Health, AMHP	09-Aug-10	30-Nov-12	34	56	38	128
8	Access and Assessment, AMHP	02-Aug-10	01-Jan-13	0	58	45	103
9	Access and Assessment, Team Manager	02-Jan-12	31-Dec-12	0	15	64	79
10	Technical Support Officer	01-Apr-10	31-Jan-13	23	23	22	68
11	Technical Support Archivist	01-Apr-10	31-Jan-13	20	20	20	60
12	LAC Service Admin Officer	01-Apr-10	31-Jan-13	22	22	17	61
13	IAS, Project Manager	17-Jun-10	31-Jan-13	78	75	65	218
14	Direct Payments Admin Officer	01-Apr-10	11-Nov-12	19	19	13	51

Retaining of agency staff for Planning, Environment, Education and Community Services

1. The Principal Quantity Surveyor (Schools) is the second agency appointment to the post. The initial contract started on 13 March 2011 and the post holder left on 14 February 2012. The replacement post holder began on 11 April 2012, and the assignment was extended by Cabinet in April 2012 up to the end of September 2012.
2. The Delivery Manager Projects (Schools) is retained to lead on the Primary Schools Capital Programme. The contract started on 6 March 2011 and was last extended by Cabinet in April 2012 up to the end of September 2012.
3. It is now recommended that both assignments be extended for a further 26 weeks meaning the assignment will continue until March 2013.
4. The Architect assignment is funded from the Primary Schools Capital Programme. It is important that design work continues on the new primary schools that are required for start of the school year in September 2014 in the Uxbridge and Hayes areas. There are two permanent Architects posts in the Corporate Property and Construction structure, but these posts are both at full capacity with work to support the disposals programme for 2012/13. A temporary Architect therefore continues to be required to work within the design team to focus exclusively on new schools. The only alternative would be to source the design work from a firm of external Architects, but this would be considerably more expensive. It is now requested to extend the assignment until March 2013; for which the additional request has been confirmed at £27k.
5. The Quantity Surveyor assignment is providing co-ordinated cost management reports across all Corporate Construction projects including the Primary Schools Capital Programme. The contract started on 4 April 2011 and was last extended by Cabinet in April 2012 up to the end of September 2012. It is now recommended that this assignment be extended for a further 26 weeks meaning the assignment will continue until March 2013.

Post Title	Start Date	Proposed end date	2011/12 Spend (£'000)	2012/13 Spend (£'000)	Current Request (£'000)	Total Spend (£'000)
Principal Quantity Surveyor (Schools)	13 March 2011	29 March 2013	60	28	33	121
Delivery Manager Projects (Schools)	6 March 2011	29 March 2013	91	51	46	188
Architect (outside establishment)	23 May 2011	29 March 2013	29	43	27	99
Quantity Surveyor (outside establishment)	4 April 2011	29 March 2013	53	26	31	110

Retaining of agency staff for Central Services

6. The post is required to be retained to provide continued support to a number of key projects within Central Services. Many of these projects are key to the delivery of MTF savings in the group. The projects include the ongoing review of Legal Services, a number of key projects in HR in relation to system replacement/improvement and other projects in Finance. Where projects are BID related, the post works closely with the BID Transformation Manager.

Post Title	Start Date	Proposed end date	2011/12 Spend (£'000)	2012/13 Spend (£'000)	Current Request (£'000)	Total Spend (£'000)
Programme Support Officer	February 2011	31 March 2013	89	45	45	179

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